



EXECUTIVE BOARD REGULAR MEETING

AGENDA

Tuesday, March 19, 2024

6:00 P.M.

Brownsburg Fire Territory Headquarters
470 East Northfield Drive
Brownsburg, Indiana 46112
Classroom B

-
- I. CALL TO ORDER
 - II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE
 - III. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER
 - IV. CITIZENS COMMENTS RELATED TO AGENDA ITEMS
 - V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):
 - Executive Session Memorandum: Tuesday, February 20, 2024 at 5:30 p.m. (page 4)
 - Regular Meeting Minutes: Tuesday, February 20, 2024 at 6:00 p.m. (page 6)
 - VI. APPROVAL OF EXPENSE REPORT(S):
 - February 2024 Activity: \$ 154,079.20 (page 13)
 - VII. EXECUTIVE BOARD ITEMS
 - Old Business
 - A. Appointment of Attorney (page 28)
 - New Business
 - A. None.
 - VIII. FIRE CHIEF ITEMS
 - Old Business
 - A. New Pumper #2 (page 29)
 1. Resolution #2024-002: Pumper Fire Truck Purchase (page 30)
 - B. Reserve Medic Truck Re-chassis (page 39)
 1. Resolution #2024-003: Ambulance Chassis Purchase (page 40)
 - C. Strategic Coverage and Risk Reduction (page 59)
 - New Business
 - A. Monthly Staff Reports (page 61)
 - February 2024 Activity
 - B. Asset(s): Request for Bid/Disposal/Transfer (page 66)
 - C. Resolution #2024-001: Tower License Agreement (page 67)

The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at 317-852-1190 or Admin@BrownsburgFire.org.



Brownsburg Fire Territory

Vigilantly Serving Our Community

- IX. ATTORNEY ITEMS
- X. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS
- XI. COMMENTS FROM FLOOR
- XII. DATE, TIME, AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

Date and Time: Tuesday, April 23, 2024 at 6:00 p.m.
Location: Brownsburg Fire Territory Headquarters
470 East Northfield Drive • Brownsburg, IN 46112
Classroom B

- XIII. ADJOURNMENT

The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at 317-852-1190 or Admin@BrownsburgFire.org.



EXECUTIVE BOARD ACTION

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

Summary

Executive Session: Tuesday, February 20, 2024 at 5:30 p.m.
Regular Meeting: Tuesday, February 20, 2024 at 6:00 p.m.
Regular Meeting, Tuesday, February 20, 2024

Attachments

- DRAFT_BFT Executive Board Meeting_Executive Session_Memorandum_Tue 02-20-2024 1730.pdf
- DRAFT_BFT Executive Board Meeting_Regular_Minutes_Tue 02-20-2024 1800.pdf

Actions

- 03/19/24: Board consideration, questions, and vote on approval

MEMORANDUM OF EXECUTIVE SESSION
OF THE EXECUTIVE BOARD OF THE BROWNSBURG FIRE TERRITORY
HELD ON TUESDAY, FEBRUARY 20, 2024

Members Present: Steve Patterson, Lincoln Township Trustee (Chairman);
Angela Delp, Brown Township Trustee; and
Travis Tschaenn, Town of Brownsburg Representative

Also Present: Larry C. Alcorn, Fire Chief

The Executive Session was called to order on Tuesday, February 20, 2024, at 5¹³ p.m., in Conference Room "B" of the Brownsburg Fire Territory Headquarters building located at 470 East Northfield Drive, Brownsburg, Indiana 46112. The purpose of the Executive Session was to: (1) discuss a job performance evaluation of individual employees in accordance with I.C. 5-14-1.5-6.1(b)(9); and (2) receive information about and interview prospective employees in accordance with I.C. 5-14-1.5-6.1(b)(5). The Executive Board hereby certifies that no other subject matter was discussed in the Executive Session other than the subject matter as referenced above and specified in the public notice, a copy of which is attached hereto as Exhibit "A".

The Executive Session concluded at 6:50 p.m.

**BROWNSBURG FIRE TERRITORY
EXECUTIVE BOARD**

BY: _____

Steve Patterson, Chairman
Lincoln Township Trustee

ATTEST:

Tina M. Betker
Printed: TINA M. BETKER

Title: ADMINISTRATIVE ASSISTANT

EXHIBIT "A"

**NOTICE OF EXECUTIVE SESSION OF THE EXECUTIVE BOARD
OF THE BROWNSBURG FIRE TERRITORY**

Notice is hereby given that an Executive Session of the Executive Board of the Brownsburg Fire Territory will be held on Tuesday, February 20, 2024, at 5:30 p.m. in Classroom B at Brownsburg Fire Territory Headquarters located at 470 East Northfield Drive, Brownsburg, Indiana to: (1) discuss a job performance evaluation of individual employees in accordance with I.C. 5-14-1.5-6.1(b)(9); and (2) receive information about and interview prospective employees in accordance with I.C. 5-14-1.5-6.1(b)(5).

**Executive Board
Brownsburg Fire Territory**

0126125.0767527 4888-4549-7762v1



Brownsburg Fire Territory

Vigilantly Serving Our Community

EXECUTIVE BOARD Regular Meeting

Brownsburg Fire Territory Headquarters
470 East Northfield Drive
Brownsburg, Indiana 46112
Classroom B

MEETING MINUTES
Tuesday, February 20, 2024
6:00 P.M.

Attendees

Travis Tschaenn, Town of Brownsburg Representative
Angela Delp, Brown Township Trustee
Steve Patterson, Lincoln Township Trustee (Chairman)
Larry C. Alcorn, Fire Chief
Scott Krapf, Attorney
Tina Betuker, Recording Secretary

I. CALL TO ORDER

Mr. Patterson called the Brownsburg Fire Territory (BFT) Executive Board (the "Board") meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE

Everyone in attendance recited the Pledge of Allegiance and observed a moment of silence.

III. ROLL CALL TO DETERMINE QUORUM BY PRESIDING OFFICER

Roll call was taken and it was determined that all Board members were present.

IV. CITIZENS COMMENTS RELATED TO AGENDA ITEMS

There were no citizens' comments related to agenda items.

V. APPROVAL OF PREVIOUS MINUTES FROM PREVIOUS MEETING(S):

- Regular Meeting: Tuesday, January 16, 2024

Ms. Delp made a motion to approve the minutes for the Regular meeting dated Tuesday, January 16, 2024, as presented. Mr. Tschaenn seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.



VI. APPROVAL OF EXPENSE REPORT(S):

January Activity: \$190,914.75

Mr. Tschaenn made a motion to approve the expense reports for January 2024 in the amount of \$190,914.75. Ms. Delp seconded the motion. Ms. Delp asked about Line #25, Town of Brownsburg/Cler-Treasurer's Office, in the amount of \$15,000.00. Chief Alcorn stated that this is one of two semi-annual payments to the Town of Brownsburg as the Provider Unit and as directed under the 2002 Re-Styled Interlocal Agreement¹ in an amount approved by the Board during their annual budget process. Ms. Delp asked if the duties performed could be done in-house by the BFT. Chief Alcorn stated they could not. There were no additional questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.

VII. EXECUTIVE BOARD ITEMS

Old Business

A. Appointment of Attorney

Continued from the Regular Meeting Tuesday, January 16, 2024, Mr. Tschaenn made a motion to appoint the firm of Frost Brown Todd Attorneys LLC for a term of six months. Ms. Delp amended the motion to include a reassessment of services at six months. There were no further questions or comments and the amended motion passed unanimously by a vote of 3-0; votes were cast aloud.

New Business

A. Annual Financial Report

As required by the 2002 Re-Styled Interlocal Agreement, Article I. Creating of Fire Protection Territory, Section 1.4. Provider Unit (j), the Board confirmed their receipt of the annual accounting report by the deadline of February 15th.

B. 2024 Uniform Conflict of Interest (UCOI) Statements

1. M. Johnson for Macqueen Emergency Group
2. N. Powell for Pure Heart, LLC

The Board gave their consent of the two Uniform Conflict of Interest statements.

Note: Copies of the Uniform Conflict of Interest Statements were submitted to the Town of Brownsburg (Provider Unit) Clerk-Treasurer, noting that the Board has given their consent during their Regular Meeting date Tuesday, February 20, 2024.

¹ ARTICLE II. Executive Board, Section 2.12. Powers, Duties and Responsibilities (f)
https://brownsburgfire.org/DocumentCenter/View/912/BFT-Restated-Interlocal-Agreement_09132002



VIII. FIRE CHIEF ITEMS

Old Business

A. Strategic Coverage and Risk Reduction: Station #134/HQ

Chief Alcorn stated that this project remains in the “Due Diligence” phase. In addition, plans related to a portion of the adjacent property are under re-consideration by the developer/owner (who is under contract for one year). There is potential for BFT expansion for the Training Grounds, whose site relocation is still being sought.

New Business

A. Monthly Staff Reports

1. January Activity

Chief Alcorn presented the monthly staff reports for January 2024 activity. There were no questions or comments.

B. Asset(s): Request for Bid/Disposal/Transfer

	ITEM	SERIAL NUMBER	VALUE	NOTES	REQUEST
1	Xerox WorkCentre 6605DN	XL3622565	\$0	2020 purchase/own. Item inoperable	Disposal
2	Kyocera M6530CDN	V665801466	\$0	2016 purchase/own. Item inoperable; replacement parts no longer available	Disposal
3	Frigidaire Refrigerator	BA80427550	\$0	Station #131 Unit 1/6 End of life/broken	Disposal
4	Frigidaire Refrigerator	BA81746219	\$0	Station #131 Unit 2/6 End of life/broken	Disposal
5	Frigidaire Refrigerator	BA80331456	\$0	Station #131 Unit 3/6 End of life/broken	Disposal
6	Frigidaire Refrigerator	BA80331470	\$0	Station #131 Unit 4/6 End of life/broken	Disposal
7	Frigidaire Refrigerator	BA80331459	\$0	Station #131 Unit 5/6 End of life/broken	Disposal
8	Frigidaire Refrigerator	BA80427716	\$0	Station #131 Unit 6/6 End of life/broken	Disposal
	<END OF REPORT>				

Mr. Tschaenn made a motion to approve disposal of the items listed. Ms. Delp seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.

C. Payroll

Chief Alcorn notified the Board of a payroll error affecting overtime that had been in place since at least the 1990s and affected multiple departments. The BFT had completed its two-year audit (per State statute) and remedied the issue which cost approximately \$34,000.00. Mr. Tschaenn enquired regarding any future financial impact. Chief Alcorn stated the 2024 budget should be able to absorb the correction through Salaries, and that he is reassessing some policies (e.g., FMLA, etc.).



Brownsburg Fire Territory

Vigilantly Serving Our Community

D. New Pumper #2

With new pumper #1 slated for a two-year production term and multiple engine/pumpers out-of-service, Chief Alcorn requested permission to pursue a demo unit (manufacturer units meant for mobile marketing). To acquire the unit, he requested permission to submit an \$850,000.00 appropriation request – approximately \$799,000.00 for the apparatus plus \$50,000.00 for required equipment (unused funds would be returned to CASH) – and to provide the manufacturer with a Letter of Intent to Purchase pending the approval of such appropriation. He noted that the demo unit would be about a year old and built to older standards. His intention is to eventually assign the unit to “Reserve” status. Regarding aspects that affect the funding, Chief Alcorn noted he had met with Town of Brownsburg Budget Analyst Howard “Clay” Jackson who stated that the BFT would receive \$350,000.00 under Public Safety LIT (monies will be posted to CASH), and that the 2024 BFT Budget is operating under the line. In addition, effective January 1, 2024, there is approximately \$9.6 million in cash reserves. Ms. Delp asked if pumpers are used primarily in areas without hydrants. Chief Alcorn clarified that they are used anywhere, that this is different from a tanker – basically, a fire truck without a ladder. Ms. Delp asked when the unit would be delivered. Chief Alcorn stated it could be delivered within 30 days. Mr. Tschaenn made a motion to approve Chief Alcorn sending a Letter of Intent to Purchase to the manufacturer and authority and approval to speak with Town of Brownsburg Clerk-Treasurer to have the monies appropriated to purchase the pumper. Ms. Delp seconded the motion. There were no further questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.

E. Appropriations Request

Chief Alcorn updated the Board that five (5) appropriations had been added to the Brownsburg Town Council Regular meeting scheduled for Thursday, February 22, 2024:

<u>Amount</u>	<u>Budget</u>	<u>Fund</u>	<u>Item</u>
\$72,000.00	Equipment Replacement Fund	4444.207.453	Generator
\$21,500.00	Equipment Replacement Fund	4444.207.350	Flooring
\$11,650.00	Equipment Replacement Fund	4444.207.436	Treadmills
\$259,600.00	General Operating Fund	2243.207.401	Land Acquisition
\$22,600.00	General Operating Fund	2243.207.309	Due Diligence

All Board members acknowledged that these items were submitted for appropriation. Attorney Krapf recommended a vote to approve. Mr. Tschaenn made a motion to approve the appropriations as stated. Mr. Patterson seconded the motion. There were no further questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.

IX. ATTORNEY ITEMS

Attorney Krapf thanked the Board for their reappointment. Mr. Tschaenn stated this appreciation for the excellent work provided by Attorney Krapf.



X. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

The Board had no comments.

Chief Alcorn notified the Board that he would begin working on an apparatus replacement financial plan, which would not include bonds. Mr. Tschaenn asked how often the ladder truck is utilized. Division Chief of Training and Safety Jerry Harder was in attendance and stated that the ladder truck was used on approximately 950 incidents in 2023. Mr. Patterson asked if the ladder responds whenever the engine is dispatched. Chief Alcorn stated it depends on the nature of the incident. Mr. Tschaenn asked if purchasing a second-hand unit from a larger department would be an option. Chief Alcorn stated it would not be viable as units are at end-of-life when replaced, and that usage and maintenance levels play larger roles than age. Ms. Delp asked if the 950 incidents are primarily in the Territory. Chief Alcorn stated that, although the BFT provides mutual aid, the majority of response are within the Territory.

XI. COMMENTS FROM THE FLOOR

Mr. Jim Murphy, 10726 North State Road 267, Brownsburg, Indiana: regarding Station #134/HQ relocation and its funding. Mr. Murphy provided a copy of his statement presented during the Brown Township Board meeting (of which he is a member) held Thursday, February 15, 2024. *A copy of that statement is included with these minutes.*

XII. DATE AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

The Board members confirmed the next meeting, as published:

Date and Time:	Tuesday, March 19, 2024 6:00 p.m.
Location:	Brownsburg Fire Territory Headquarters Classroom B 470 East Northfield Drive • Brownsburg, Indiana 46112



Brownsburg Fire Territory

Vigilantly Serving Our Community

XIII. ADJOURNMENT

Mr. Tschaenn made a motion to adjourn. Ms. Delp seconded the motion and the meeting adjourned at 6:26 p.m.

Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory Executive Board meeting. Please visit www.Brownsburg.org, select "Live and Archived Meetings" from the Government menu, scroll for the desired "Fire Territory Executive Board meeting."

Questions may be directed to Fire Chief Larry C. Alcorn at lalcorn@BrownsburgFire.org or via mail to 470 East Northfield Drive, Brownsburg, IN 46112

Angela Delp, Brown Township Trustee

Date

Steve Patterson, Lincoln Township Trustee (Chairman)

Date

Travis Tschaenn, Town of Brownsburg Representative

Date

Attest: _____

Tina Benaker, Recording Secretary

Date

As I see it from where I Sit

Hello from Jim Murphy, Brown Township Board Member, just wanted to:

- 1) Bring you up to date on your increased tax rate for fire service affected as of 1/1/24.
- 2) Make you aware for a few items regarding the relocation of the Fire Territory Headquarters and training grounds and the impact it might have on the current Township tax rate.
- 3) The impact of item 2) above, on the cost of building our next Fire Station #134 at the Northwest corner of the Ronald Reagan and Race Way Blvd.

Item 1 in 2022 the state passed legislation (IC 6-1.1-18-29.5) which permits Fire Territories to raise tax rates as much as 15 cense/\$100 of assessed value. Thus our rate went 23 to 38 cense AV a 65% increase raising the levy by 5.5Million to APPROX. \$13Million. You will see this on your 2024 tax bill.

Item 2 the Town of Brownsburg wants to relocate BFT Headquarters and Training Grounds (10AC) to 2 different sites at a cost of approx. \$8Million. TOB will then get 3% Commercial tax income from the current site.

Item 3 The Site for the Headquarters will be on approx. 5AC of ground and be placed on top of Station 134 creating a 4 story building. The training grounds will be at another nearby site not yet purchased. Bottom line there is another nearby fire station, was build and open in late 2022 for \$5.1Million, the TOB can do whatever they want. But they should pay the \$8Million cost of the relocation of current Headquarters /training site. If you agree or disagree contact your Brown or Lincoln Township Trustee. Better yet if you live in Brown come to our 2/15/24 (@6PM) meeting, you should probably call and reserve a seat as they are limited hope to see you there: Jim Murphy



EXECUTIVE BOARD ACTION

VI. APPROVAL OF EXPENSE REPORT(S)

Summary

February 2024 expenditures

•	2243-General Operating Fund	\$	110,150.71
•	4444.207.350-Facility Updates	\$	20,125.26
•	4444.207.387-PPE Equipment	\$	5,740.00
•	4444.207.447-EMS Equipment	\$	5,811.00
•	4444.207.451-Vehicles	\$	3,700.00
•	4444.207.453-Facility Equipment	\$	4,072.61
•	7728-(Non-BFT FUnd): Insurance	\$	4,479.62
Total:		\$	154,079.20

Attachments

- Expense Detail Report and EXP and REV: 2243, 4444, 2502, 4651 and 2300: 02/2024

Actions

- 03/19/24: Vote regarding approval pending

LINE	DATE	FUND	AMOUNT	TRANS TYPE	VENDOR	REPORT TITLE
1	2/2/2024	2243.207.313-Training & Travel	\$ (4,898.00)	52757	American Heart Association-16499	BFT 2024 ACLS CERTIFICATIONS
2	2/2/2024	2243.207.360-Facility Maintenance	\$ (1,100.00)	52758	Michaelis Corporation-20806	STA131: MOLD ABATEMENT STA131: GENERATOR RENTAL: 01/20/2024-01/26/2024
3	2/2/2024	2243.207.360-Facility Maintenance	\$ (1,397.25)	52759	Buckeye Power Sales Co., Inc.-2231	SHIPPING FOR GEAR REPAIRS/CLEANING
4	2/2/2024	2243.207.361-Turnout Gear Maintenance	\$ (13.92)	52760	Gear Wash-Dayton-20281	RED SCENE TAPE; SHIPPING
5	2/2/2024	2243.207.293-Firefighter Supplies	\$ (75.12)	52761	Grainger Parts-1565	EMPLOYEE REIMBURSEMENT: 2 STEEL CARTS TO HOLD SCBA TANKS
6	2/2/2024	2243.207.233-Training Supplies	\$ (80.00)	52762	Jerry Harder-14949	BADGES: DEPUTY FIRE MARSHAL
7	2/2/2024	2243.207.225-Uniforms	\$ (235.50)	52763	MES-Indiana-7380	STA131: GENERATOR RENTAL: 01/27/24-01/31/2024
8	2/2/2024	2243.207.360-Facility Maintenance	\$ (1,125.00)	52764	Buckeye Power Sales Co., Inc.-2231	RETIREMENT PLAQUE
9	2/2/2024	2243.207.316-Misc. Other Services	\$ (45.00)	52765	Image Pros (A/A)-11836	TSU TITLE REGISTRATION TO IN BMV UPS 2ND DAY (RE-ATTEMPT)
10	2/2/2024	2243.207.221-Postage	\$ (26.43)	52767	UPS-13661	HQ STOCK: FIRE BOOTS
11	2/2/2024	2243.207.296-Protective Clothing	\$ (738.00)	52768	MES-Indiana-7380	TRAINING GROUNDS SECURITY CAMERAS DATA PLAN: 01/2024
12	2/2/2024	2243.207.233-Training Supplies	\$ (44.97)	52769	Bushnell.com-20752	"IAFC 2024": AIRFARE: J. WILSON
13	2/2/2024	2243.207.313-Training & Travel	\$ (312.97)	52770	Southwest Airlines-9365	HQ CLEANING: 01/2024
14	2/2/2024	2243.207.360-Facility Maintenance	\$ (550.00)	52772	Mabriz Cleaning, LLC-20302	M133: FRONT BRAKES GRINDING
15	2/2/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (2,166.04)	52773	Belle Tire Distributors-16996	HQ: HVAC REPAIR
16	2/2/2024	2243.207.360-Facility Maintenance	\$ (196.00)	52774	Kirby Heating & Air Conditioning-352	C1322: EVAP PURGE VALVE INOP ISSUES
17	2/2/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (2,040.54)	52776	Hare/Asbury Automotive Group-958	MEDICAL FILES/EXPANDABLE HANGING FOLDERS
18	2/2/2024	2243.207.223-Office Supplies	\$ (95.98)	52781	Amazon Capital Services-4717	STA133: SEWER: 12/28/2023-01/29/2024
19	2/6/2024	2243.207.350-Stormwater	\$ (90.00)	QC	Aqua Indiana, Inc.-9121	TV SVC: 02/13/2024-03/12/2024
20	2/6/2024	2243.207.325-On-Line Services	\$ (63.07)	QC	Comcast Business-6336	STA132: ALERTING SYSTEM SERVICE CALL
21	2/13/2024	2243.207.365-Radio Maintenance	\$ (185.00)	52865	RA-COMM, Inc.-8457	STA132: ALERTING SYSTEM AMPLIFIER
22	2/13/2024	2243.207.365-Radio Maintenance	\$ (740.00)	52866	RA-COMM, Inc.-8457	STA133: 5 DOORS TUNE/SEAL
23	2/13/2024	2243.207.360-Facility Maintenance	\$ (1,503.00)	52867	Superior Garage Doors Systems, Inc.-3421	MEDVAULT UPDATE
24	2/13/2024	4444.207.447-EMS Equipment	\$ (5,811.00)	52868	Knox Company-2022	HQ: GENERATOR DAMAGED OIL COOLANT LINES
25	2/13/2024	2243.207.360-Facility Maintenance	\$ (1,233.97)	52869	Buckeye Power Sales Co., Inc.-2231	TSU134: GRAPHICS
26	2/13/2024	4444.207.451-Vehicles	\$ (3,700.00)	52870	TSP (Tag Sandwich Productions) Graphics-16351	C1303, C1321, & C1322: SEAT REPAIRS
27	2/13/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (1,825.00)	52871	Claude & Greg's-1329	C1322: TRANSMISSION REPLACEMENT
28	2/13/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (8,167.76)	52872	Goldsberry's Transmission-8461	TELEPHONE: 02/2024
29	2/13/2024	2243.207.324-Telephone	\$ (352.00)	QC	Axia Technology Partners, LLC-9946	STA131: ICE MACHINE LEASE: 02/2024
30	2/13/2024	2243.207.360-Facility Maintenance	\$ (85.00)	QC	Mister Ice of Indianapolis-9242	STA133: METER: 2/6/2024
31	2/13/2024	2243.207.354-Water	\$ (139.70)	QC	Citizen's Energy Group-432	PER PAGE: #22084-04: 01/2024
32	2/13/2024	2243.207.362-Copier Lease & Maintenance	\$ (205.90)	QC	Van Ausdall & Farrar, Inc.-1311	MONTHLY FUEL: 01/2024
33	2/13/2024	2243.207.226-Fuel	\$ (735.36)	QC	Wex Fleet Universal-14024	BFT HR MODULE, TIME & LABOR, APP TRACK: 01/2024
34	2/13/2024	2243.207.364-IT Services	\$ (718.00)	CT Direct	APS Workforce Management-16856	E132: LEAF BLOWER
35	2/16/2024	2243.207.293-Firefighter Supplies	\$ (206.99)	52893	Amazon Capital Services-4717	ADMIN ASST: DESKTOP TRAYS
36	2/16/2024	2243.207.223-Office Supplies	\$ (22.99)	52894	Amazon Capital Services-4717	C1322: DESKTOP MONITORS
37	2/16/2024	2243.207.227-Computer Supplies	\$ (197.98)	52895	Amazon Capital Services-4717	STA131: DRYWALL REPAIR ACCESS DOOR PANEL
38	2/16/2024	2243.207.360-Facility Maintenance	\$ (23.90)	52896	Amazon Capital Services-4717	11.5"x17.5" POSTER LAMINATING POUCHES
39	2/16/2024	2243.207.274-Fire Prevention Supplies	\$ (24.69)	52897	Amazon Capital Services-4717	TR GR PORT RESTRM: FEB 2024
40	2/16/2024	2243.207.233-Training Supplies	\$ (128.92)	52898	Service Sanitation, Inc.-19263	FIRE GLOVES
41	2/16/2024	2243.207.296-Protective Clothing	\$ (1,121.39)	52899	Dinges Fire Company-19494	EMPLOYEE REIMBURSEMENT: T134: SCALE FEE
42	2/16/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (13.50)	52900	Jerry Harder-14949	C1322: LOCKSET FOR CABINET
43	2/16/2024	2243.207.360-Facility Maintenance	\$ (6.17)	52902	Lowe's-9486	NEW HIRE: DUTY UNIFORM
44	2/16/2024	2243.207.225-Uniforms	\$ (397.98)	52903	MES-Indiana-7380	EMS BILLING: 01/2024
45	2/16/2024	2243.207.310-Ambulance Collection/Acct.	\$ (402.58)	52904	The Accummed Group-10343	STA131: DRYWALL PANEL FOR REPAIR
46	2/16/2024	2243.207.360-Facility Maintenance	\$ (13.76)	52905	Lowe's-9486	STA131: DRYWALL REPAIR SUPPLIES
47	2/16/2024	2243.207.360-Facility Maintenance	\$ (24.66)	52906	Lowe's-9486	C1322: REPAIR: DUCTIBLE
48	2/16/2024	7728-(Non-BFT Fund): Insurance	\$ (300.00)	52907	M & M Body Shop-4025	C1322: REPAIR: NON-DUCTIBLE PORTION
49	2/16/2024	7728-(Non-BFT Fund): Insurance	\$ (4,179.62)	52907	M & M Body Shop-4025	STA131: C-TOWELS, TOILET CLEANER
50	2/16/2024	2243.207.292-Operating Supplies	\$ (160.11)	52908	Office360-14662	E132: 2023 ACTUATOR REPAIR PARTS
51	2/16/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (3,894.64)	52909	Macqueen Emergency Group-7186	CYLINDER RENTALS: ACETYLENE: 01/2024
52	2/16/2024	2243.207.233-Training Supplies	\$ (38.01)	52910	Airgas USA, LLC-10299	CYLINDER RENTALS: OXYGEN: 01/2024
53	2/16/2024	2243.207.290-Medical Supplies	\$ (1,001.08)	52910	Airgas USA, LLC-10299	HQ: HVAC REPAIR
54	2/16/2024	2243.207.360-Facility Maintenance	\$ (303.00)	52911	Kirby Heating & Air Conditioning-352	MISC. MED & PHARMA: 01/2024
55	2/16/2024	2243.207.290-Medical Supplies	\$ (269.75)	52912	Hendricks Regional Health-239	FRAME FOR RETIREMENT PLAQUE
56	2/16/2024	2243.207.223-Office Supplies	\$ (59.99)	52913	Hobby Lobby-9913	BFT REPLACEMENT FIRE EXTINGUISHERS
57	2/16/2024	2243.207.360-Facility Maintenance	\$ (402.64)	52914	Lowe's-9486	C1322: DRAWER/CABINET LOCK
58	2/16/2024	2243.207.360-Facility Maintenance	\$ (6.17)	52915	Lowe's-9486	STAT131: REPLACEMENT REFRIGERATORS
59	2/16/2024	4444.207.453-Facility Equipment	\$ (4,072.61)	52916	Lowe's-9486	E131: POST ACCIDENT 2 LADDERS TEST
60	2/16/2024	2243.207.316-Misc. Other Services	\$ (76.00)	52917	CFS Inspections-13216	BFT SHREDDING: 11/2023, 12/2023, & 01/2024
61	2/16/2024	2243.207.355-Scavenger Services	\$ (171.00)	52918	Eco Shred-20885	HQ CLEANING: 02/2024
62	2/16/2024	2243.207.360-Facility Maintenance	\$ (550.00)	52919	Mabriz Cleaning, LLC-20302	STA132: KITCHEN REMODEL (PARTS)
63	2/20/2024	4444.207.350-Facility Updates	\$ (16,496.26)	52933	Brownsburg Lowe's Home Centers-10076	NEW HIRE/FOLLOW-UP PHYSICALS
64	2/22/2024	2243.207.346-Health & Wellness	\$ (702.00)	52937	Hendricks Occupational Health-4134	MSOFFICE 365 & MSA: 03/2024
65	2/22/2024	2243.207.364-IT Services	\$ (1,388.00)	52938	Meriplex-9816	STA131 REFRIGERATOR ADAPTERS
66	2/22/2024	2243.207.292-Operating Supplies	\$ (10.50)	52939	Lowe's-9486	C1301: REPLACEMENT BATTERY
67	2/22/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (208.49)	52940	O'Reilly Automotive, Inc.-6837	HQ: SMART GARAGE CONTROL
68	2/22/2024	2243.207.360-Facility Maintenance	\$ (23.73)	52941	Lowe's-9486	STA131: BABY BOX 2024 MONITORING
69	2/22/2024	2243.207.360-Facility Maintenance	\$ (480.00)	52942	Grunau Company of Indiana-17422	FIRE GLOVES; SHIPPING
70	2/22/2024	4444.207.387-PPE Equipment	\$ (2,705.00)	52943	Dinges Fire Company-19494	QRAE 3 O2 SENSOR; SHIPPING
71	2/22/2024	4444.207.231-Operations Equipment	\$ (320.02)	52944	AFC International, Inc.-6171	STA131: C-TOWELS, LAUNDRY DET, LYSOL CLEANER
72	2/22/2024	2243.207.292-Operating Supplies	\$ (427.89)	52945	Office360-14662	STA131: RETIREE PICTURE FRAMES
73	2/23/2024	2243.207.316-Misc. Other Services	\$ (113.97)	52969	Amazon Capital Services-4717	NEW HIRE: FIRE GEAR
74	2/23/2024	4444.207.387-PPE Equipment	\$ (2,900.00)	52971	Madison Township Fire Dept-20894	STA131: SOUTH DOOR REPAIR
75	2/23/2024	2243.207.360-Facility Maintenance	\$ (3,298.00)	52972	Superior Garage Doors Systems, Inc.-3421	TOW: M139 (WEATHER/DITCH)
76	2/23/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (385.00)	52973	Plouge's Wrecker Service-8292	2023 FEES: NOV & DEC
77	2/23/2024	2243.207.312-Attorney Fees	\$ (11,931.00)	52974	Frost Brown Todd Attorneys, LLC-10869	"2024 FIAI ANNUAL TRAINING CONFERENCE": REGISTRATION
78	2/23/2024	2243.207.313-Training & Travel	\$ (200.00)	52975	Fire Inspectors Assoc. of Indiana (FIAI)-4715	

EXPENSE DETAIL REPORT

02/2024 ACTIVITY

LINE	DATE	FUND	AMOUNT	TRANS TYPE	VENDOR	REPORT TITLE
79	2/23/2024	2243.207.313-Training & Travel	\$ (700.00)	52976	Advanced Rescue Solutions-19908	"CONFINED SPACE RESCUE CLASS": REGISTRATION
80	2/23/2024	2243.207.313-Training & Travel	\$ (1,400.00)	52977	Advanced Rescue Solutions-19908	"STRUCTURAL COLLAPSE OPS": REGISTRATION
81	2/23/2024	2243.207.313-Training & Travel	\$ (4,500.00)	52978	Advanced Rescue Solutions-19908	"STRUCTURAL COLLAPSE CLASS": REGISTRATION
82	2/23/2024	2243.207.223-Office Supplies	\$ (494.30)	52979	Bardach Awards, Inc.-20895	2023 EMPLOYEE AWARDS
83	2/23/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (920.02)	52980	Macqucen Emergency Group-7186	L139: CAB LIFT CYLINDER ISSUE
84	2/23/2024	2243.207.225-Uniforms	\$ (445.28)	52981	MES-Indiana-7380	NEW HIRE: DRESS UNIFORM
85	2/23/2024	2243.207.398-Professional Memberships	\$ (123.00)	52982	International Assoc. of Arson Investigators-7495	FIRE MARSHAL: RENEWAL 2024
86	2/23/2024	2243.207.360-Facility Maintenance	\$ (85.00)	QC	Mister Ice of Indianapolis-9242	STA133: ICE MACHINE LEASE: 02/2024
87	2/26/2024	4444.207.387-PPE Equipment	\$ (135.00)	52988	Hoosier Fire Equipment, Inc.-6882	EMS GEAR PRICE INCREASE DIFFERENCE
88	2/26/2024	2243.207.316-Misc. Other Services	\$ (69.39)	52989	Panoony's Pizaa-13021	FF & EMS BALL CREW COVERAGE PIZZA
89	2/26/2024	2243.207.290-Medical Supplies	\$ (2,815.35)	52990	Penn Care, Inc.-17336	MISC. MEDICAL SUPPLIES
90	2/26/2024	2243.207.225-Uniforms	\$ (8.50)	52991	D & E Printing Co., Inc.-172	NEW HIRE PINK T-SHIRT: M. SANQUENETTI
91	2/26/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (228.88)	52992	O'Reilly Automotive, Inc.-6837	HQ STOCK: CAR WASH/WAX
92	2/26/2024	2243.207.363-Vehicle/Equipment Repairs	\$ (19.92)	52993	Lowe's-9486	E133: VELCRO
93	2/26/2024	2243.207.316-Misc. Other Services	\$ (96.61)	52994	Walmart-2384	RETIREMENT PARTY SUPPLIES: A. SMITH
94	2/26/2024	2243.207.316-Misc. Other Services	\$ (178.50)	52995	Gordon Food Service-14271	RETIREMENT PARTY SUPPLIES: A. SMITH
95	2/26/2024	2243.207.360-Facility Maintenance	\$ (85.00)	QC	Mister Ice of Indianapolis-9242	STA132: ICE MACHINE LEASE: 03/2024
96	2/26/2024	2243.207.362-Copier Lease & Maintenance	\$ (432.94)	QC	Van Ausdall & Farrar, Inc.-1311	PER PAGE: #21538-05: 02/2024
97	2/26/2024	2243.207.325-On-Line Services	\$ (159.97)	QC	Charter Communications-6197	STA133: INTERNET: 02/22/2024-03/21/2024
98	2/26/2024	2243.207.326-Cellular & Data	\$ (1,260.15)	QC	FirstNet/AT&T Mobility-8075	CELL VOICE/EQUIP: 01/12/2024-02/11/2024 ULS #2 DIESEL PREMIUM;
99	2/29/2024	2243.207.226-Fuel	\$ (7,279.23)	Utility	Pinkerton Fuels & Lubricants-5046	CONV UNL 87 E10 R9+
100	2/29/2024	2243.207.350-Stormwater	\$ (75.00)	Utility	Town of Brownsburg Utilities-1210	MONTHLY SEWER: HQ: 02/2024
101	2/29/2024	2243.207.350-Stormwater	\$ (62.50)	Utility	Town of Brownsburg Utilities-1210	MONTHLY SEWER: STA131: 02/2024
102	2/29/2024	2243.207.354-Water	\$ (222.42)	Utility	Town of Brownsburg Utilities-1210	MONTHLY WATER: HQ: 02/2024
103	2/29/2024	2243.207.354-Water	\$ (384.17)	Utility	Town of Brownsburg Utilities-1210	MONTHLY WATER: STA131: 02/2024
104	2/29/2024	2243.207.351-Electricity	\$ (1,737.65)	Utility	Duke Energy-5858	STA131: LIGHTING/ELECTRIC: 12/20/2023-01/22/2024
105	2/29/2024	2243.207.351-Electricity	\$ (10.70)	Utility	Duke Energy-5858	JR. HIGH SIRENS: 12/29/2023-01/29/2024
106	2/29/2024	2243.207.351-Electricity	\$ (42.80)	Utility	Duke Energy-5858	SIREN #4: 12/29/2023-01/29/2024
107	2/29/2024	2243.207.351-Electricity	\$ (818.04)	Utility	AES-6113	MONTHLY ELECTRIC: STA133: 12/23/2023-01/26/2024
108	2/29/2024	2243.207.351-Electricity	\$ (1,279.71)	Utility	Hendricks Power Co-op-253	MONTHLY ELECTRIC: STA132/LOT: 01/01/2024-02/01/2024
109	2/29/2024	2243.207.353-Heat	\$ (1,315.48)	Utility	Centerpoint Energy-310	MONTHLY GAS: HQ: 01/04/2024-02/05/2024
110	2/29/2024	2243.207.353-Heat	\$ (1,578.55)	Utility	Centerpoint Energy-310	MONTHLY GAS: STA131: 01/04/2024-02/05/2024
111	2/29/2024	2243.207.353-Heat	\$ (1,106.92)	Utility	Centerpoint Energy-310	MONTHLY GAS: STA132: 01/04/2024-02/06/2024
112	2/29/2024	2243.207.353-Heat	\$ (693.71)	Utility	Centerpoint Energy-310	MONTHLY GAS: STA133: 01/04/2024-02/05/2024
113	2/29/2024	2243.207.364-IT Services	\$ (56.25)	Utility	Databank-17015	MO FIBER-OPTIC SUPPORT: COPPER: 11/2023
114	2/29/2024	2243.207.364-IT Services	\$ (56.25)	Utility	Databank-17015	MO FIBER-OPTIC SUPPORT: COPPER: 12/2023
115	2/29/2024	2243.207.364-IT Services	\$ (56.25)	Utility	Databank-17015	MO FIBER-OPTIC SUPPORT: COPPER: 01/2024
116	2/29/2024	2243.207.364-IT Services	\$ (33.75)	Utility	Databank-17015	MO FIBER-OPTIC SUPPORT: COPPER: 02/2024
117	2/29/2024	2243.207.364-IT Services	\$ (156.25)	Utility	Steele Insurance-14947	

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE PROTECTION TERRITORY

EXP 2243
TMB Period 02/2024

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIRE CHIEF'S PAY 2243.207.113	\$ 119,111.64 \$ -	\$ - \$ 119,111.64	\$ 9,070.12 \$ 18,140.24	\$ 8,357.30 \$ 16,714.60	\$ - 15.23%	\$ 100,971.40
SECRETARY PAY 2243.207.114	\$ 46,118.79 \$ -	\$ - \$ 46,118.79	\$ 3,547.60 \$ 7,095.20	\$ 3,258.68 \$ 6,517.36	\$ - 15.38%	\$ 39,023.59
SUPPORT SERVICES PAY 2243.207.115	\$ 40,000.00 \$ -	\$ - \$ 40,000.00	\$ 2,940.00 \$ 5,370.00	\$ - \$ -	\$ - 13.43%	\$ 34,630.00
COMMISSION/SEC PAY 2243.207.116	\$ 2,700.00 \$ -	\$ - \$ 2,700.00	\$ - \$ -	\$ - \$ -	\$ - .%	\$ 2,700.00
DEPUTY FIRE MARSHALL PAY 2243.207.117	\$ 96,375.09 \$ -	\$ - \$ 96,375.09	\$ 6,026.04 \$ 12,052.08	\$ - \$ -	\$ - 12.51%	\$ 84,323.01
PUBLIC EDUCATOR 2243.207.118	\$ 79,538.43 \$ -	\$ - \$ 79,538.43	\$ - \$ -	\$ - \$ -	\$ - .%	\$ 79,538.43
CIVILIAN PARAMEDICS 2243.207.119	\$ 1,419,922.23 \$ -	\$ - \$ 1,419,922.23	\$ 79,208.88 \$ 160,311.58	\$ 67,132.82 \$ 136,686.64	\$ - 11.29%	\$ 1,259,610.65
CIVILIAN TARGET PAY OT 2243.207.119.01	\$ - \$ -	\$ - \$ -	\$ 37,168.22 \$ 71,352.85	\$ 32,252.03 \$ 66,024.24	\$ - .%	\$ (71,352.85)
FIREFIGHTER PAY 2243.207.120	\$ 5,811,285.52 \$ -	\$ - \$ 5,811,285.52	\$ 442,699.45 \$ 884,970.28	\$ 429,798.29 \$ 843,426.96	\$ - 15.23%	\$ 4,926,315.24
FIRE MARSHAL PAY 2243.207.121	\$ 103,117.72 \$ -	\$ - \$ 103,117.72	\$ 7,816.76 \$ 15,633.52	\$ - \$ -	\$ - 15.16%	\$ 87,484.20
IT ADMINISTRATOR 2243.207.122	\$ 11,934.00 \$ -	\$ - \$ 11,934.00	\$ 917.98 \$ 1,835.96	\$ 850.00 \$ 1,700.01	\$ - 15.38%	\$ 10,098.04
OVERTIME PAY 2243.207.123	\$ 200,000.00 \$ -	\$ - \$ 200,000.00	\$ 12,554.44 \$ 29,152.00	\$ 11,795.66 \$ 25,512.94	\$ - 14.58%	\$ 170,848.00
SPECIAL/CYCLE PAY 2243.207.124	\$ 35,000.00 \$ -	\$ - \$ 35,000.00	\$ 2,005.99 \$ 4,270.43	\$ 2,954.61 \$ 5,552.10	\$ - 12.2%	\$ 30,729.57
RIDE OUT PAY FLSA PAY 2243.207.125	\$ 50,000.00 \$ -	\$ - \$ 50,000.00	\$ 2,914.00 \$ 6,611.00	\$ 3,706.00 \$ 7,679.00	\$ - 13.22%	\$ 43,389.00
HOLIDAY PAY 2243.207.126	\$ 40,000.00 \$ -	\$ - \$ 40,000.00	\$ 2,880.00 \$ 11,160.00	\$ 2,760.00 \$ 10,120.00	\$ - 27.9%	\$ 28,840.00
FICA & MEDICARE 2243.207.130	\$ 222,183.16 \$ -	\$ - \$ 222,183.16	\$ 17,466.58 \$ 35,059.95	\$ 14,619.22 \$ 29,469.42	\$ - 15.78%	\$ 187,123.21
HEALTH INSURANCE 2243.207.131	\$ 2,270,370.12 \$ -	\$ - \$ 2,270,370.12	\$ 189,197.51 \$ 378,395.02	\$ 173,174.42 \$ 346,348.84	\$ - 16.67%	\$ 1,891,975.10
PERF 2243.207.132	\$ 1,499,151.40 \$ -	\$ - \$ 1,499,151.40	\$ 116,213.91 \$ 232,493.96	\$ 97,269.28 \$ 196,326.23	\$ - 15.51%	\$ 1,266,657.44
OTHER BENEFITS 2243.207.133	\$ 1,900.00 \$ -	\$ - \$ 1,900.00	\$ 1,900.00 \$ 1,900.00	\$ - \$ -	\$ - 100.0%	\$ -
*TOTAL SALARIES & BENEFITS	\$ 12,048,708.10	\$ -	\$ 934,527.48	\$ 847,928.31	\$ -	\$ 10,172,904.03
	\$ -	\$ 12,048,708.10	\$ 1,875,804.07	\$ 1,692,078.34	15.57%	
POSTAGE 2243.207.221	\$ 500.00 \$ 112.15	\$ - \$ 612.15	\$ 206.74 \$ 206.74	\$ - \$ -	\$ - 33.77%	\$ 405.41
OFFICE SUPPLIES 2243.207.223	\$ 7,000.00 \$ 210.94	\$ - \$ 7,210.94	\$ 2,505.25 \$ 2,748.88	\$ 956.02 \$ 1,111.25	\$ 742.23 38.12%	\$ 3,719.83
FIREFIGHTER UNIFORMS 2243.207.225	\$ 21,500.00 \$ 3,452.62	\$ - \$ 24,952.62	\$ 233.05 \$ 1,673.54	\$ 1,766.40 \$ 7,039.20	\$ 3,052.28 6.71%	\$ 20,226.80
FUEL 2243.207.226	\$ 90,000.00 \$ 6,816.11	\$ - \$ 96,816.11	\$ 8,014.59 \$ 15,202.49	\$ 12,151.24 \$ 23,268.19	\$ - 15.7%	\$ 81,613.62
COMPUTER SUPPLIES 2243.207.227	\$ 5,000.00 \$ -	\$ - \$ 5,000.00	\$ 32.29 \$ 32.29	\$ - \$ 44.88	\$ 197.98 .65%	\$ 4,769.73
SPECIAL OPS SUPPLIES 2243.207.231	\$ 5,000.00 \$ -	\$ - \$ 5,000.00	\$ - \$ 1,347.32	\$ - \$ -	\$ - 26.95%	\$ 3,652.68

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE PROTECTION TERRITORY

EXP 2243
TMB Period 02/2024

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
SCBA	\$ 2,500.00	\$ -	\$ -	\$ -	\$ -	\$ 2,500.00
2243.207.232	\$ -	\$ 2,500.00	\$ -	\$ -	.%	
TRAINING SUPPLIES	\$ 15,000.00	\$ -	\$ 557.70	\$ 786.19	\$ 585.33	\$ 13,890.04
2243.207.233	\$ 4,663.12	\$ 19,663.12	\$ 5,187.75	\$ 921.74	26.38%	
FIRE PREVENTION SUPPLIES	\$ 14,500.00	\$ -	\$ 465.08	\$ -	\$ 140.45	\$ 14,020.15
2243.207.274	\$ 125.68	\$ 14,625.68	\$ 465.08	\$ -	3.18%	
CPR SUPPLIES	\$ 3,000.00	\$ -	\$ 590.80	\$ 48.00	\$ -	\$ 2,409.20
2243.207.289	\$ -	\$ 3,000.00	\$ 590.80	\$ 48.00	19.69%	
MEDICAL SUPPLIES	\$ 80,000.00	\$ -	\$ 6,756.75	\$ 6,124.58	\$ 7,295.83	\$ 67,361.46
2243.207.290	\$ 6,776.94	\$ 86,776.94	\$ 12,119.65	\$ 13,423.95	13.97%	
OPERATING SUPPLIES	\$ 26,000.00	\$ -	\$ 1,090.90	\$ 2,736.47	\$ 784.83	\$ 23,914.85
2243.207.292	\$ 404.75	\$ 26,404.75	\$ 1,705.07	\$ 2,776.82	6.46%	
FIREFIGHTING SUPPLIES	\$ 20,000.00	\$ -	\$ 65.12	\$ 4,201.09	\$ 206.99	\$ 19,727.89
2243.207.293	\$ -	\$ 20,000.00	\$ 65.12	\$ 4,821.09	.33%	
PROTECTIVE CLOTHING	\$ 15,000.00	\$ -	\$ 2,921.54	\$ -	\$ 1,992.64	\$ 10,214.07
2243.207.296	\$ 3,988.25	\$ 18,988.25	\$ 6,781.54	\$ -	35.71%	
TOTAL SUPPLIES	\$ 305,000.00	\$ -	\$ 23,439.81	\$ 28,769.99	\$ 14,998.56	\$ 268,425.73
	\$ 26,550.56	\$ 331,550.56	\$ 48,126.27	\$ 53,455.12	14.52%	
CLERK-TREASURER ACCT & P/R	\$ 30,000.00	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00
2243.207.303	\$ -	\$ 30,000.00	\$ 15,000.00	\$ 15,000.00	50.0%	
PROFESSIONAL SERVICES	\$ 40,000.00	\$ 22,600.00	\$ 76.39	\$ 120.55	\$ -	\$ 62,523.61
2243.207.309	\$ -	\$ 62,600.00	\$ 76.39	\$ 3,020.55	.12%	
AMBULANCE COLLECTION/ACCT	\$ 55,000.00	\$ -	\$ -	\$ 5,890.88	\$ 402.58	\$ 54,597.42
2243.207.310	\$ 75.71	\$ 55,075.71	\$ 75.71	\$ 5,890.88	.14%	
ATTORNEY FEES	\$ 50,000.00	\$ -	\$ -	\$ -	\$ 21,037.91	\$ 38,069.00
2243.207.312	\$ 37,084.11	\$ 87,084.11	\$ 27,977.20	\$ -	32.13%	
TRAINING AND TRAVEL	\$ 46,300.00	\$ -	\$ 5,210.97	\$ 8,854.62	\$ 8,011.24	\$ 34,289.03
2243.207.313	\$ 1,211.24	\$ 47,511.24	\$ 5,210.97	\$ 12,644.54	10.97%	
MISC OTHER SERVICES	\$ 9,200.00	\$ -	\$ 106.17	\$ 32.87	\$ 420.50	\$ 8,673.33
2243.207.316	\$ -	\$ 9,200.00	\$ 106.17	\$ 32.87	1.15%	
TELEPHONE	\$ 5,800.00	\$ -	\$ 352.00	\$ 352.00	\$ -	\$ 5,096.00
2243.207.324	\$ -	\$ 5,800.00	\$ 704.00	\$ 704.00	12.14%	
ON-LINE SERVICES	\$ 10,000.00	\$ -	\$ 223.04	\$ 861.23	\$ -	\$ 8,917.21
2243.207.325	\$ -	\$ 10,000.00	\$ 1,082.79	\$ 1,552.49	10.83%	
CELL PHONES	\$ 14,000.00	\$ -	\$ 1,281.12	\$ 1,178.18	\$ -	\$ 12,728.87
2243.207.326	\$ 9.99	\$ 14,009.99	\$ 1,281.12	\$ 2,356.36	9.14%	
PRINTING & ADVERTISING	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 250.00
2243.207.331	\$ -	\$ 250.00	\$ -	\$ -	.%	
LEGAL NOTICES	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00
2243.207.332	\$ -	\$ 500.00	\$ -	\$ -	.%	
PROFESSIONAL BOOKS	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
2243.207.334	\$ -	\$ 2,000.00	\$ -	\$ -	.%	
WARNING SIRENS	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00
2243.207.336	\$ -	\$ 8,000.00	\$ -	\$ -	.%	
LIABILITY INS DEDUCTIBLES	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ 8,000.00
2243.207.339	\$ -	\$ 8,000.00	\$ -	\$ -	.%	
INSURANCE/DEDUCTIBLES	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ 75,000.00
2243.207.340	\$ -	\$ 75,000.00	\$ -	\$ -	.%	
WORKERS COMPENSATION	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00
2243.207.343	\$ -	\$ 80,000.00	\$ -	\$ -	.%	
HEALTH & WELLNESS	\$ 134,060.00	\$ -	\$ 158.91	\$ -	\$ 16,812.91	\$ 133,188.18
2243.207.346	\$ 17,692.00	\$ 151,752.00	\$ 1,750.91	\$ 1,600.00	1.15%	
STORMWATER	\$ 2,500.00	\$ -	\$ 227.50	\$ 137.50	\$ -	\$ 2,045.00

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE PROTECTION TERRITORY

EXP 2243
TMB Period 02/2024

Account Title	BEG BUDGET	ADD'L BUDGET	MONTHLY EXP	PREV. YR MONTH	OUTSTANDING PO	WHAT'S LEFT
Number	PO'S PREV YEARS	REVISED APPRO	YTD EXPENSE	PREV YR YTD	% SPENT YTD	TO SPEND
2243.207.350	\$ -	\$ 2,500.00	\$ 455.00	\$ 275.00	18.2%	
ELECTRICITY	\$ 70,000.00	\$ -	\$ 3,888.90	\$ 4,468.93	\$ -	\$ 62,845.26
2243.207.351	\$ -	\$ 70,000.00	\$ 7,154.74	\$ 15,745.72	10.22%	
HEAT	\$ 45,000.00	\$ -	\$ 4,694.66	\$ 4,998.69	\$ -	\$ 37,328.51
2243.207.353	\$ -	\$ 45,000.00	\$ 7,671.49	\$ 10,720.50	17.05%	
WATER	\$ 15,000.00	\$ -	\$ 893.57	\$ 806.39	\$ -	\$ 13,512.89
2243.207.354	\$ -	\$ 15,000.00	\$ 1,487.11	\$ 1,563.44	9.91%	
TRASH SERVICE	\$ 5,500.00	\$ -	\$ -	\$ 104.50	\$ 171.00	\$ 4,947.00
2243.207.355	\$ -	\$ 5,500.00	\$ 382.00	\$ 688.76	6.95%	
FACILITY MAINTENANCE	\$ 100,280.00	\$ -	\$ 17,459.34	\$ 14,680.01	\$ 26,375.50	\$ 51,635.57
2243.207.360	\$ 8,106.34	\$ 108,386.34	\$ 30,375.27	\$ 24,808.85	28.02%	
TURNOUT GEAR MAINTENANCE	\$ 20,000.00	\$ -	\$ 126.92	\$ -	\$ 506.75	\$ 19,479.33
2243.207.361	\$ 113.00	\$ 20,113.00	\$ 126.92	\$ 819.27	.63%	
COPIER & LEASE MAINTENANCE	\$ 9,000.00	\$ -	\$ 821.25	\$ 384.29	\$ -	\$ 7,443.75
2243.207.362	\$ -	\$ 9,000.00	\$ 1,556.25	\$ 467.21	17.29%	
VEHICLE/EQUIPMENT REPAIRS	\$ 140,000.00	\$ -	\$ 16,827.73	\$ 37,042.45	\$ 15,716.28	\$ 91,928.65
2243.207.363	\$ 1,615.23	\$ 141,615.23	\$ 33,970.30	\$ 53,687.70	23.99%	
IT SUPPORT FEES	\$ 85,122.00	\$ -	\$ 3,852.75	\$ 4,333.43	\$ 1,388.00	\$ 76,244.34
2243.207.364	\$ 2,106.00	\$ 87,228.00	\$ 9,595.66	\$ 10,183.97	11.%	
RADIO MAINTENANCE	\$ 8,000.00	\$ -	\$ -	\$ 2,377.74	\$ 925.00	\$ 7,075.00
2243.207.365	\$ -	\$ 8,000.00	\$ -	\$ 2,377.74	.%	
EMS MAINTENANCE	\$ 33,360.00	\$ -	\$ -	\$ -	\$ -	\$ 28,890.25
2243.207.369	\$ -	\$ 33,360.00	\$ 4,469.75	\$ -	13.4%	
SUBSCRIPTIONS/DUES	\$ 500.00	\$ -	\$ -	\$ -	\$ -	\$ 500.00
2243.207.393	\$ -	\$ 500.00	\$ -	\$ -	.%	
PROFESSIONAL MEMBERSHIPS	\$ 3,980.00	\$ -	\$ 315.00	\$ 360.00	\$ 123.00	\$ 3,542.00
2243.207.398	\$ 125.00	\$ 4,105.00	\$ 440.00	\$ 360.00	10.72%	
TOTAL OTHER SVCS	\$ 1,106,352.00	\$ 22,600.00	\$ 56,516.22	\$ 101,984.26	\$ 91,890.67	\$ 954,250.20
	\$ 68,138.62	\$ 1,197,090.62	\$ 150,949.75	\$ 164,499.85	12.61%	
LAND ACQUISITIONS	\$ -	\$ 259,600.00	\$ -	\$ -	\$ -	\$ 259,600.00
2243.207.401	\$ -	\$ 259,600.00	\$ -	\$ -	.%	
TOTAL CAPITAL EXPENSES	\$ -	\$ 259,600.00	\$ -	\$ -	\$ -	\$ 259,600.00
	\$ -	\$ 259,600.00	\$ -	\$ -	.%	
**TOTAL FIRE TERRITORY BUDGET	\$ 13,460,060.10	\$ 282,200.00	\$ 1,014,483.51	\$ 978,682.56	\$ 106,889.23	\$ 11,655,179.96
	\$ 94,689.18	\$ 13,836,949.28	\$ 2,074,880.09	\$ 1,910,033.31	15.%	
GRAND TOTAL	\$ 13,460,060.10	\$ 282,200.00	\$ 1,014,483.51	\$ 978,682.56	\$ 106,889.23	\$ 11,655,179.96
	\$ 94,689.18	\$ 13,836,949.28	\$ 2,074,880.09	\$ 1,910,033.31	15.%	

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE EQUIPMENT REPLACEMENT FUND

EXP 4444
TMB Period 02/2024

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIREFIGHTING EQUIPMENT	\$ 74,200.00	\$ -	\$ -	\$ 19,736.00	\$ 29,483.87	\$ 45,342.63
4444.207.231	\$ 13,790.69	\$ 87,990.69	\$ 13,164.19	\$ 19,981.63	14.96%	
SCBA EQUIPMENT	\$ 2,000.00	\$ -	\$ -	\$ -	\$ -	\$ 2,000.00
4444.207.232	\$ -	\$ 2,000.00	\$ -	\$ -	.%	
* TOTAL SUPPLIES	\$ 76,200.00	\$ -	\$ -	\$ 19,736.00	\$ 29,483.87	\$ 47,342.63
	\$ 13,790.69	\$ 89,990.69	\$ 13,164.19	\$ 19,981.63	14.63%	
FACILITY UPDATES	\$ 510,000.00	\$ 21,500.00	\$ 17,922.40	\$ -	\$ 62,170.26	\$ 515,003.74
4444.207.350	\$ 63,596.40	\$ 595,096.40	\$ 17,922.40	\$ -	3.01%	
COMPUTER SUPPORT/MAINTENANCE	\$ 15,000.00	\$ -	\$ -	\$ -	\$ -	\$ 15,000.00
4444.207.364	\$ -	\$ 15,000.00	\$ -	\$ -	.%	
PPE EQUIPMENT	\$ 50,000.00	\$ -	\$ -	\$ 1,624.04	\$ 10,870.00	\$ 44,260.00
4444.207.387	\$ 6,833.50	\$ 56,833.50	\$ 1,703.50	\$ 4,872.25	3.0%	
* TOTAL OTHER SVCS. & CHARGES	\$ 575,000.00	\$ 21,500.00	\$ 17,922.40	\$ 1,624.04	\$ 73,040.26	\$ 574,263.74
	\$ 70,429.90	\$ 666,929.90	\$ 19,625.90	\$ 4,872.25	2.94%	
TRAINING	\$ 65,000.00	\$ -	\$ -	\$ -	\$ 6,400.00	\$ 65,000.00
4444.207.422	\$ 6,400.00	\$ 71,400.00	\$ -	\$ -	.%	
SCBA AIRPACKS	\$ 37,000.00	\$ -	\$ 26,680.43	\$ -	\$ -	\$ 10,319.57
4444.207.424	\$ -	\$ 37,000.00	\$ 26,680.43	\$ -	72.11%	
FITNESS EQUIPMENT	\$ 9,200.00	\$ 11,650.00	\$ -	\$ -	\$ -	\$ 20,850.00
4444.207.436	\$ -	\$ 20,850.00	\$ -	\$ -	.%	
COMPUTERS/SOFTWARE	\$ 15,000.00	\$ -	\$ 515.76	\$ 260.64	\$ -	\$ 14,604.26
4444.207.442	\$ -	\$ 15,000.00	\$ 395.74	\$ 4,316.73	2.64%	
EMS	\$ 44,900.00	\$ -	\$ -	\$ -	\$ 38,609.00	\$ 39,091.00
4444.207.447	\$ 50,479.60	\$ 95,379.60	\$ 17,679.60	\$ -	18.54%	
VEHICLES	\$ 300,000.00	\$ -	\$ -	\$ -	\$ 7,708.00	\$ 296,300.00
4444.207.451	\$ 14,938.37	\$ 314,938.37	\$ 10,930.37	\$ 103,119.25	3.47%	
FACILITY EQUIPMENT	\$ 21,700.00	\$ 72,000.00	\$ -	\$ -	\$ 4,226.48	\$ 89,473.52
4444.207.453	\$ -	\$ 93,700.00	\$ -	\$ -	.%	
* TOTAL CAPITAL EXPENSES	\$ 492,800.00	\$ 83,650.00	\$ 27,196.19	\$ 260.64	\$ 56,943.48	\$ 535,638.35
	\$ 71,817.97	\$ 648,267.97	\$ 55,686.14	\$ 107,435.98	8.59%	
*** GRAND TOTAL	\$ 1,144,000.00	\$ 105,150.00	\$ 45,118.59	\$ 21,620.68	\$ 159,467.61	\$ 1,157,244.72
	\$ 156,038.56	\$ 1,405,188.56	\$ 88,476.23	\$ 132,289.86	6.3%	

TOWN OF BROWNSBURG
EXPENSE REPORT-NON-BUDGETED - FIRE

EXP 2502
TMB Period 02/2024

Account Title	BEG BUDGET	ADD'L BUDGET	MONTHLY EXP	PREV. YR MONTH	OUTSTANDING PO	WHAT'S LEFT
Number	PO'S PREV YEARS	REVISED APPRO	YTD EXPENSE	PREV YR YTD	% SPENT YTD	TO SPEND
TRAINING EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2502.207.301	\$ -	\$ -	\$ -	\$ 286.74	.%	
TOTAL OTHER SVCS. & CHGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ 286.74	.%	
**GRAND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ 286.74	.%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE GRANT FUND**

**EXP 4651
TMB Period 02/2024**

Account Title	BEG BUDGET	ADD'L BUDGET	MONTHLY EXP	PREV. YR MONTH	OUTSTANDING PO	WHAT'S LEFT
Number	PO'S PREV YEARS	REVISED APPRO	YTD EXPENSE	PREV YR YTD	% SPENT YTD	TO SPEND
<i>None</i>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	.%	\$ -

**TOWN OF BROWNSBURG
EXPENSE REPORT-DONATION FUND**

**EXP 2300
TMB Period 02/2024**

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev. Yr Per Prev. Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
FIRE - EMP. APPRECIATION 2300.207.461	\$ 5,000.00 \$ -	\$ - \$ 5,000.00	\$ - \$ -	\$ 309.27 \$ 309.27	\$ - .%	\$ 5,000.00 \$ 5,000.00
FIRE - MISC. EXPENSES 2300.207.462	\$ 10,000.00 \$ -	\$ - \$ 10,000.00	\$ - \$ -	\$ - \$ -	\$ - .%	\$ 10,000.00 \$ 10,000.00
*TOTAL FIRE DONATION EXP	\$ 15,000.00	\$ -	\$ -	\$ 309.27	\$ -	\$ 15,000.00
	\$ -	\$ 15,000.00	\$ -	\$ 309.27	.%	\$ 15,000.00
***GRAND TOTAL	\$ 15,000.00	\$ -	\$ -	\$ 309.27	\$ -	\$ 15,000.00
	\$ -	\$ 15,000.00	\$ -	\$ 309.27	.%	\$ 15,000.00

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE PROTECTION TERRITORY FUND

REV-2243
TMB Period 02/2024

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev. Yr Per Prev. Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
GENERAL PROPERTY TAX 2243.110	\$ 11,624,448.00	\$ - \$ 11,624,448.00	\$ - \$ -	\$ - \$ -	.% .%	\$ 11,624,448.00
AUTO & AIRCRAFT EXCISE 2243.122	\$ 472,781.00	\$ - \$ 472,781.00	\$ - \$ -	\$ - \$ -	.% .%	\$ 472,781.00
COMM VEHICLE EXCISE TAX (CVET) 2243.125	\$ 5,215.00	\$ - \$ 5,215.00	\$ - \$ -	\$ - \$ -	.% .%	\$ 5,215.00
FIRE BLDG. PERMITS 2243.221	\$ 26,752.00	\$ - \$ 26,752.00	\$ 3,265.32 \$ 3,565.32	\$ 2,555.50 \$ 2,705.50	13.33% 4.9%	\$ 23,186.68
EMS REPORTS 2243.420	\$ 400.00	\$ - \$ 400.00	\$ 45.00 \$ 60.00	\$ 15.00 \$ 30.00	15.% 9.52%	\$ 340.00
FIRE INCIDENT REPORTS 2243.421	\$ 120.00	\$ - \$ 120.00	\$ 15.00 \$ 45.00	\$ 15.00 \$ 15.00	37.5% 8.33%	\$ 75.00
SIGNS REFLECTIVE ADDRESS 2243.450	\$ 10.00	\$ - \$ 10.00	\$ - \$ -	\$ - \$ -	.% .%	\$ 10.00
SIGNS REFLECTIVE 20-9090-2 2243.451	\$ -	\$ - \$ -	\$ - \$ 15.00	\$ - \$ -	.% .%	\$ (15.00)
FIRE MARSHALL INSPECTIONS 2243.453	\$ 120.00	\$ - \$ 120.00	\$ 45.00 \$ 60.00	\$ - \$ 15.00	50.% 6.25%	\$ 60.00
AMBULANCE RUN REVENUE 2243.456	\$ 601,332.00	\$ - \$ 601,332.00	\$ 46,042.79 \$ 53,833.50	\$ 10,831.30 \$ 51,544.27	8.95% 10.17%	\$ 547,498.50
FACILITY RENTALS 2243.475	\$ 4,800.00	\$ - \$ 4,800.00	\$ 800.00 \$ 800.00	\$ 400.00 \$ 800.00	16.67% 16.67%	\$ 4,000.00
CPR CLASS FEES 2243.498	\$ 3,910.00	\$ - \$ 3,910.00	\$ 165.00 \$ 201.60	\$ 35.00 \$ 1,210.00	5.16% 31.97%	\$ 3,708.40
MISC REVENUE 2243.600	\$ 9,517.00	\$ - \$ 9,517.00	\$ 583.00 \$ 583.00	\$ - \$ 6,500.00	6.13% .18%	\$ 8,934.00
INTEREST 2243.609	\$ 165,167.00	\$ - \$ 165,167.00	\$ 28,596.98 \$ 37,478.41	\$ 15,085.00 \$ 33,519.69	22.69% 13.85%	\$ 127,688.59
REFUND COSTS 2243.960	\$ -	\$ - \$ -	\$ - \$ -	\$ - \$ 849.99	.% 1.79%	\$ -
TAKE HOME FUEL SURCHARGE 2243.961	\$ -	\$ - \$ -	\$ 270.00 \$ 540.00	\$ 225.00 \$ 465.00	.% 13.96%	\$ (540.00)
2 YEAR OLD VOIDED CHECKS 2243.989	\$ -	\$ - \$ -	\$ 138.90 \$ 138.90	\$ - \$ -	.% .%	\$ (138.90)
*** GRAND TOTALS	\$ 12,914,572.00	\$ - \$ 12,914,572.00	\$ 79,966.99 \$ 97,320.73	\$ 29,161.80 \$ 97,654.45	.75% .84%	\$ 12,817,251.27

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE EQUIPMENT REPLACEMENT FUND

REV-4444
TMB Period 02/2024

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev. Yr Per Prev. Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
GENERAL PROPERTY TAX	\$ 1,016,663.00	\$ -	\$ -	\$ -	.%	
4444.110		\$ 1,016,663.00	\$ -	\$ -	.%	\$ 1,016,663.00
AUTO & AIRCRAFT EXCISE	\$ 67,540.00	\$ -	\$ -	\$ -	.%	
4444.122		\$ 67,540.00	\$ -	\$ -	.%	\$ 67,540.00
COMM VEHICLE EXCISE TAX (CVET)	\$ 745.00	\$ -	\$ -	\$ -	.%	
4444.125		\$ 745.00	\$ -	\$ -	.%	\$ 745.00
INTEREST	\$ 23,963.00	\$ -	\$ 11,252.35	\$ 4,505.91	61.59%	
4444.609		\$ 23,963.00	\$ 14,757.85	\$ 9,114.58	9.35%	\$ 9,205.15
*** GRAND TOTALS	\$ 1,108,911.00	\$ -	\$ 11,252.35	\$ 4,505.91	1.33%	
		\$ 1,108,911.00	\$ 14,757.85	\$ 9,114.58	.81%	\$ 1,094,153.15

TOWN OF BROWNSBURG
REVENUE REPORT - NON-BUDGETED - FIRE

REV-2502
TMB Period 02/2024

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev. Yr Per Prev. Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
AMBULANCE OVERPAYMENTS 2502.452	\$ -	\$ -	\$ - 265.00	\$ - \$ -	.% .%	 \$ (265.00)
MISC REVENUE 2502.600	\$ -	\$ -	\$ - \$ -	\$ 500.00 \$ 500.00	.% 73.43%	 \$ -
REFUND COSTS 2502.960	\$ -	\$ -	\$ - \$ -	\$ - \$ 1,480.62	.% 67.13%	 \$ -
*** GRAND TOTALS	\$ -	\$ -	\$ - 265.00	\$ 500.00 1,980.62	.% 68.62%	 \$ (265.00)

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE GRANT FUND

REV-4651
TMB Period 02/2024

Account Title	Est Revenue	Net Revisions	Per Revenue	Prev. Yr Per	% Col YTD	
Number		Rev Revenue	YTD Revenue	Prev. Yr YTD	% Col LYTD	Uncollected Bal
<i>None.</i>	\$ -	\$ -	\$ -	\$ -	.%	\$ -
	\$ -	\$ -	\$ -	\$ -	.%	\$ -

TOWN OF BROWNSBURG
REVENUE REPORT - DONATION FUND

REV-2300
TMB Period 02/2024

Account Title	Est Revenue	Net Revisions	Per Revenue	Prev. Yr Per	% Col YTD	
Number		Rev Revenue	YTD Revenue	Prev. Yr YTD	% Col LYTD	Uncollected Bal
FIRE - SPECIAL UNIT REVENUE	\$ -	\$ -	\$ 110.00	\$ -	.%	
2300.368.02		\$ -	\$ 110.00	\$ -	.%	\$ (110.00)
FIRE - EVENT REVENUE	\$ -	\$ -	\$ -	\$ -	.%	
2300.369.02		\$ -	\$ -	\$ 4,409.33	100.%	\$ -
*** GRAND TOTALS	\$ -	\$ -	\$ 110.00	\$ -	.%	
		\$ -	\$ 110.00	\$ 4,409.33	100.%	\$ (110.00)



EXECUTIVE BOARD ACTION

VII./Old/A. APPOINTMENT OF ATTORNEY FOR 2024

Summary

Re-stated Interlocal Cooperation Agreement for the Brownsburg Fire Territory
Article II
Executive Board
Section 2.12(j). Powers, Duties and Responsibilities

“The Executive Board shall appoint an attorney for the Territory at the First meeting of each calendar year. The attorney for the Territory shall provide such legal consultation and representation as is deemed necessary by the Executive Board, the Safety Board and the Department as required. The attorney for the Territory shall cooperate and communicate with the attorneys for the Participating Units.”

Attachments

- (None.)

Actions

- 01/16/24: Appointment deferred.
- 02/20/24: Executive Board to appoint Attorney. **Firm of Frost Brown Todd appointed with a planned six-month follow-up.**
- 03/19/24: Six-month follow-up plan discussion



EXECUTIVE BOARD ACTION

VIII./Old/A. **PUMPER #2**

Summary

Consideration of available back-up pumper

Attachments

- Resolution #2024-002: Pumper Fire Truck Purchase

Actions

- 02/20/24: Board approved Fire Chief submission of Letter of Intent to Purchase to vendor and to notify the Clerk-Treasurer of appropriation request in the amount of \$850,000.00 (Pumper and Equipment).
- 03/19/24: Fire Chief requests approval of **Resolution #2024-002: Pumper Fire Truck Purchase** to purchase unit as a unique opportunity

RESOLUTION OF THE EXECUTIVE BOARD
OF THE BROWNSBURG FIRE TERRITORY
PUMPER FIRE TRUCK PURCHASE

The Executive Board (the “Board”) of the Brownsburg Fire Territory (the “Territory”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all the Board Members, and the following resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, the Territory has expressed the need for the purchase of a pumper fire truck (the “Fire Truck”);

WHEREAS, the Fire Chief has gathered information regarding the options for procuring a pumper fire truck that included the creation of a committee of several department members (the “Committee”) to investigate the options for obtaining an emergency vehicle in the market;

WHEREAS, the Fire Chief and the Committee have, through research, discovered that the Fire Truck appears to meet the needs of the Territory;

WHEREAS, the Houston-Galveston Area Council (“HGAC”) previously completed a public bidding process for the Fire Truck and selected a bidder who is an authorized dealer of the Fire Truck (the “HGAC Bid”);

WHEREAS, based upon all of the information obtained and a review of the HGAC Bid, the Fire Chief and the Committee have determined that the Fire Truck is the most advantageous option that can meet the specific needs of the Territory and can be purchased at a substantial savings to the Territory using a cooperative purchasing arrangement;

WHEREAS, the Fire Chief has requested that the Board authorize the purchase of the Fire Truck based upon the public bidding process used by HGAC and HGAC Contract FS12-23/product code FS23OC03 entered into by HGAC, by virtue of the cooperative purchasing powers under IC 36-1-7-12, subject to and conditioned upon the availability of funds or financing on terms and conditions that are acceptable to the Territory;

WHEREAS, the Fire Chief and the Committee have confirmed that the bid procedures used by HGAC comply with all applicable state public purchasing laws in connection with the HGAC Bid; and

WHEREAS, the Fire Chief has requested that the Board also determine that this be considered a special purchase under IC 5-22-10-5 which does not require the receipt of additional bids due to the representation by the Fire Chief that there exists a unique opportunity to obtain the Fire Truck at a substantial savings to the Territory.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby determines that there is a need for the procurement of the Fire Truck on the terms and conditions set forth herein.

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Chief to exercise purchasing powers pursuant to IC 36-1-7-12 in connection with the procurement of the Fire Truck based on the HGAC Bid, subject to and conditioned upon a final determination by the Territory regarding the availability of funds or financing on terms and conditions acceptable to the Territory to effectuate such purchase.

BE IT FURTHER RESOLVED, that the Board also hereby determines that due to the unique opportunity to purchase the Fire Truck at a substantial savings to the Territory, the Territory may make a special purchase under IC 5-22-10-5 which does not require the receipt of additional bids because there is a unique opportunity to obtain the Fire Truck at a substantial savings to the Territory.

BE IT FURTHER RESOLVED, that the Fire Chief of the Territory is hereby authorized to enter into such agreements in a form substantially similar to the agreement attached hereto and incorporated herein by reference as Exhibit A and those entered into by HGAC and execute such other documents as may be necessary to effectuate the purchase of the Fire Truck subject to the terms and conditions contained herein as it relates to funding and financing for such purchase.

BE IT FURTHER RESOLVED, that any and all previous actions taken by the Board and the Fire Chief regarding the purchase of the Fire Truck are hereby ratified and approved as if they had occurred after the adoption of this Resolution.

[Remainder of Page Intentionally Left Blank]

ADOPTED this 19th day of March, 2024.

**BROWNSBURG FIRE TERRITORY
EXECUTIVE BOARD**

Steve Patterson, Chairman, Executive Board

Angela Delp, Member, Executive Board

Travis Tschaenn, Member, Executive Board

EXHIBIT “A”

Agreement

0126125.0767527 4895-8782-8906v5



SALES CONTRACT

This agreement made by and between **FIRE SERVICE, INC** (Company) and

Brownsburg Fire Territory

(Legal Name of Buyer)

470 E. Northfield Dr	Brownsburg	Indiana	46112
(Address)	(City)	(State / Province)	(Zip / Postal Code)

1. **ACCEPTANCE:** The “Company” agrees to sell and the “Buyer” agrees to purchase one fire apparatus and equipment described as KME Panther job #11849 from HGAC Contract #FS12-23 Product code FS23OC03 and made part of this contract, dba Town of Brownsburg Indiana, in accordance with the terms and conditions listed on contract pages 1, 2 and 3.

2. **DELIVERY:** The apparatus is a stock vehicle and ready for delivery. Delivery shall be made by Company to Buyer and the apparatus shall be covered under the insurance of the Company until the apparatus is delivered to and accepted by the Buyer. Upon delivery, Buyer shall have the right to inspect the apparatus and provide the Company with notice of any defects.

Acceptance tests shall be performed by the Brownsburg Fire Territory upon delivery of this apparatus.

A road test shall be conducted with the apparatus fully loaded and a continuous run of twenty (20) miles or more shall be made under all driving conditions, during which time the apparatus shall show no loss of power or overheating. The transmission drive shaft or shafts, and rear axle shall run quietly and be free from abnormal vibration or noise throughout the operating range of the apparatus. Vehicle shall adhere to the following parameters:

- The apparatus, when fully equipped and loaded, shall have not less than 25 percent nor more than 50 percent of the weight on the front axle, and not less than 50 percent nor more than 75 percent on the rear axle.
- The apparatus shall be capable of accelerating to 35 mph from a standing start within 25 seconds on a level concrete highway.
- The service brakes shall be capable of stopping a fully loaded vehicle at 35 feet at 20 mph on a level concrete highway. The air brake system shall conform to Federal Motor Vehicle Safety Standards (FMVSS) 121
- The apparatus, fully loaded, shall be capable of obtaining a speed of 60 mph on a level concrete highway.

Other acceptance tests may be performed at the discretion of the Brownsburg Fire Territory. These tests shall serve to determine if the apparatus was constructed to and meets all applicable NFPA and/or other required standards and design criteria laid out in these specifications.

In the event the apparatus fails to meet the test requirements of these specifications on the first trial, second trials may be made at the option of the bidder within 30 days of the date of the first trial. Such trials shall be final and conclusive and failure to comply with these requirements shall be cause for rejection. Failure to comply with changes to conform to any clause of the specifications, within 30 days after notice is given to the bidder of such changes, shall also be cause for rejection of the apparatus.

Permission to keep or store the apparatus in any building owned or occupied by the Buyer or its use by the Buyer during the above-specified period with the permission of the bidder shall not constitute acceptance.

3. **CHANGE ORDERS:** Changes to the contract may be requested by the Buyer after the execution of the contract. Change Orders shall be prepared by the Company and executed by the Buyer. The price of the apparatus shall be invoiced separately from any Change Orders. Payment shall be made in full for the apparatus before any change orders are accepted or begun. **All Change Orders will be invoiced separately from the apparatus after the changes are completed.**

4. Performance Bond: Is not required as part of the contract.

5. **SPECIFICATIONS:** The Company agrees that all material and workmanship in and about this apparatus shall comply with the **Specifications and Proposal** for Job #11849 and made part of this contract.

6. **WARRANTY:** Shall be as proposed in the attached Proposal Specifications.

7. **PRICE:** Shall be Seven Hundred Ninety-nine Thousand Four Hundred Eighty Dollars and Zero Cents. **(\$799,480.00)**

All prices are less any applicable local, state, or federal taxes which may be applied to the apparatus proposed. Payment is due after delivery and acceptance by Buyer. NOTE: Payment shall be made only to:

Fire Service, Inc.
9545 North Industrial Drive
Saint John, Indiana 46373

8. **TERMS OF PAYMENT:**

- a) The purchase price payment reflects US dollars and **does not** include any authorized change orders which, if applicable, shall be paid at time of final inspection and signed acceptance.
 - b) No payment of any amount shall be made payable to a sales representative without written approval from the company.
 - c) It is agreed that the apparatus and equipment covered by this contract shall remain the property of the Company and not be placed in service until the entire contract price has been paid.
 - d) A copy of the Buyer's tax-exempt certificate, if applicable, shall be submitted with this signed contract.
 - e) A completed copy of Fire Service Inc. Title Information Sheet shall be submitted with this signed contract.
9. **FIRE SERVICE, INC** requires, and the Customer agrees, that the unit shall be inspected and / or delivered within seven (7) days of notice that the unit has been completed.
10. **CANCELLATION:** This contract is subject to cancellation by Buyer only upon payment to Company of reasonable cancellation charges, which shall take into account expenses already incurred and commitments made by Company.

This contract, to be binding, must be signed by an officer of **Fire Service, Inc** or a person authorized, in writing, by **Fire Service, Inc.** to do so.

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of the Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing signed by an authorized representative of each of the parties hereto.

12. **NO INVESTMENT ACTIVITIES IN IRAN** - As required by I.C. 5-22-16.5, the signature entered on behalf of the COMPANY below constitutes COMPANY's certification that it is not engaged in investment activities with the government of Iran or any agency or instrumentality of the government of Iran, all as defined and regulated by Senate Enrolled Act 231, effective July 1, 2012.

13. **E-VERIFY** - COMPANY shall enroll in and verify the work eligibility status of all of its newly hired employees through the E-Verify program as defined in I.C. 22-5-1.7-3. COMPANY shall not knowingly employ or contract with any unauthorized alien. COMPANY shall not retain an employee or

contract with a person that COMPANY subsequently learns is an unauthorized alien. COMPANY shall require all subcontractors who perform work under its contract to certify to COMPANY that:

- (a) Subcontractor does not knowingly employ or contract with an unauthorized alien; and
- (b) Subcontractor has enrolled and is participating in the E-Verify program. COMPANY agrees to maintain this certification at least two years after the term of a contract with subcontractor.

14. **NON-DISCRIMINATION** - Pursuant to I.C. 22-9-1-10, COMPANY represents that it and subcontractors shall not discriminate against any employee or applicant for employment to employed in the performance of this Agreement, with respect to the employees or applicants hiring, tenure, terms, conditions or privileges of employment or any matter directly or indirectly relating to employment, because of the employees or applicants race, religion, color, sex, disability, nation origin or ancestry. Breach of this covenant may be regarded as a material breach of the Agreement.

15. **GOVERNING LAW** - This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to principles of conflict of laws. Buyer and Company irrevocably and unconditionally agrees that any suit, action, or other legal proceeding arising out of or relating to this Agreement shall be brought in a court of record of the State of Indiana in Marion County.

16. **INDEMNIFICATION**- Company agrees to indemnify the Buyer, Town of Brownsburg, Hendricks County, Indiana, Brown Township, Hendricks County, Indiana, Lincoln Township, Hendricks County, Indiana, the Brownsburg Fire Station Building Corporation, and their elected and appointed officials, officers, employees, dealers, agents or subcontractors for any damages, costs, expenses or liabilities, including legal fees and costs, arising from and/or related to a breach of such Company's obligations hereunder.

IN WITNESS WHEREOF, the Buyer and the Company have caused this contract to be executed by their duly authorized representatives this _____ day of _____, 2023

COMPANY	BUYER
Fire Service, Inc. 9545 North Industrial Drive Saint John, Indiana 46373	Brownsburg Fire Territory 470 E. Northfield Dr Brownsburg, IN 46112
BY: <u>Jim Castellano</u>	BY: _____
NAME: <u>Jim Castellano</u>	NAME: _____
TITLE: <u>Vice President of Sales</u>	TITLE: _____
DATE: <u>12/28/23</u>	DATE: _____



Title Information Form

Please fill out the proper title information and return with the order submission. Please make sure the information is correct. This title will be processed using the information provided and **cannot** be changed. In the event that the information is incorrect, a new title will have to be ordered. Title form needs to be completed for **each** unit purchased.

FED ID # _____ Tax Exempt # _____

Customer: _____
(Name)

(Address)

(City, State, Zip)

If the unit is being financed and has a lien holder, please fill out the information below.

Lien Holder Name: _____
(Name)

(Address)

(City, State, Zip)

ALL MSO's and title paperwork are sent via UPS and require a signature. UPS cannot deliver to a P.O. Box. Does the title need to go somewhere other than the customer address listed above? If no, please leave blank.

Name _____

Address _____

City/State/Zip _____

Submitted:

Customer Signature: _____ Date: _____

Customer Name and Title (printed): _____

Dealer Signature: _____ Date: _____

Submit this form to the Sales / Contract Administrator with the completed order information package.

FSI Use Only:

SO #: _____

Chassis VIN: _____



EXECUTIVE BOARD ACTION

VIII./Old/B. RESERVE MEDIC TRUCK RE-CHASSIS

Summary

Originally presented by Chief Alcorn during the proposed 2024 Budget under 4444-Equipment Replacement Fund:

Excerpt: Meeting Minutes, Executive Board Regular Meeting, Tuesday, July 25, 2023 at 6:00 p.m.

“Chief Alcorn noted \$300,000.00 requested budget under fund 4444.207.451 -Vehicles. He noted that ambulances are very expensive and it is more cost-effective to re-chassis the reserve medic unit. In addition, the old chassis would receive a new stake bed with lift gate and be used on BFT properties for hauling. Ms. Delp asked what it means to “re-chassis.” Chief Alcorn clarified that a chassis is the underlying framework after the box is removed.”

Attachments

- Resolution #2024-003: Ambulance Chassis Purchase

Actions

- 03/19/24: Chief Alcorn to presented Resolution #2024-003: Ambulance Chassis Purchase for approval

RESOLUTION OF THE EXECUTIVE BOARD
OF THE BROWNSBURG FIRE TERRITORY
AMBULANCE CHASSIS PURCHASE

The Executive Board (the “Board”) of the Brownsburg Fire Territory (the “Territory”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all the Board Members, and the following resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, the Territory has expressed the need for a new ambulance chassis (the “Ambulance”);

WHEREAS, the Territory has received a proposal from Fire Service, Inc. in the amount of \$220,000 (the “Proposal”) to purchase the Ambulance attached hereto and incorporated herein by reference as Exhibit A;

WHEREAS, pursuant to IC 5-22-10-1, the Territory may make certain purchases without soliciting bids or proposals (“Special Purchase”);

WHEREAS, pursuant to IC 5-22-10-12, the Territory may make a Special Purchase when the market structure is based on price but the Territory is able to receive a dollar or percentage discount of the established price;

WHEREAS, the Territory has explored other types of ambulance vendors to try to accommodate the need and the Chief of the Territory has reported to the Board that the purchase of the Ambulance represents a unique opportunity for the Territory to obtain an ambulance at a substantial savings;

WHEREAS, the Proposal includes a \$600 Ford FIN Discount; and

WHEREAS, the Proposal contains a \$1,500 Chassis prepayment discount at the time of order.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby determines that there is a need to purchase the Ambulance.

BE IT FURTHER RESOLVED, based on the recommendation and information received from the Chief of the Territory, the Board finds that the market structure in the Proposal is based on price but the Territory is able to receive a dollar or percentage discount of the established price.

BE IT FURTHER RESOLVED, that the Board hereby approves the purchase of the Ambulance per the Proposal from Fire Service, Inc. attached hereto as Exhibit A in the amount of \$220,000 and authorizes and directs the Chief of the Territory to take any and all actions necessary to effectuate such purchase.

BE IT FURTHER RESOLVED, that the Fire Chief of the Territory is hereby authorized to enter into such agreements in a form substantially similar to the form of the Sales Contract attached hereto and incorporated herein by reference as Exhibit B.

BE IT FURTHER RESOLVED, that the Board ratifies any and all actions taken by the Chief of the Territory in connection with the purchase of the Ambulance prior to the date of this Resolution.

[Remainder of Page Intentionally Left Blank]

ADOPTED this 19th day of March, 2024.

**BROWNSBURG FIRE TERRITORY
EXECUTIVE BOARD**

Steve Patterson, Chairman, Executive Board

Angela Delp, Member, Executive Board

Travis Tschaenn, Member, Executive Board

EXHIBIT A

The Proposal

EXHIBIT B

Form of Sales Contract

0126125.0767527 4895-1222-9033v4

Estimate: ST-8037

3/14/2024

1FDUF4GT4EEB28920 Remount

Brownsburg Fire Territory

Brownsburg Fire Territory
470 E. Northfield Dr.
Brownsburg, IN 46112



Fire Service, Inc. - St. John

9545 North Industrial Drive
Saint John, IN 46373
bclaus@fireserviceinc.com
219-365-7157

Purchase Order

Unit

Unit: M-133 (R341006) VIN: 1FDUF4GTEEB28920 2014 Ford F-450 Current Usage: 0 Miles

Description	Quantity	Rate	Amount
BODY DISMOUNT & REMOUNT			
Body dismount and remount			
Body mounting system			
Cab harness			
Tie in heat with new valves			
Tie in A/C			
Transfer existing siren controls			
R/I cab interior			
Fill and cover DEF location on body.			
Move rear radio head location to head of squad bench.			
Body dismount and remount(add'l labor op)			
Body dismount and remount(add'l labor op)			

55

Description	Quantity	Rate	Amount
CHASSIS			
Chassis 2024 F-550 4X4 Gas with 600.00 FIN discount and 1500.00 prepayment discount-Required payment with in 10 days			
Aluminum wheels on chassis			
Running boards NFPA tread			
Pass thru modification			
Add sliding window to pass thru	100		
Install Liquid Spring suspension			
Emergency unlock switch			
Front radio console, line-x coated			
Add dual outlet USB to console			
SS valve extensions			
OEM locks			
2024 Ford F550 4X4 Gas Chassis -	1		
CHASSIS PAINT			
Paint Chassis "Top Half" Color: Black	50		
Paint Chassis "Bottom Half" Color: Red			

Description	Quantity	Rate	Amount
CHASSIS LIGHTING			
Transfer existing-Body DOT lights.	45		
BODY PREP			
Clean and polish all body light prior to re-installment, if not being replaced.	20		
All lights reinstalled in same location.			
BODY PAINT			
Paint Chassis "Top Half" Color: Black	100		
Paint Chassis "Bottom Half" Color: Red Includes up to 175' of door seal			
Paint 360 camera body mounted covers Color: Black			
GRAPHICS			
All entry door interior chevrons, lower door panels.	2		

Description	Quantity	Rate	Amount
BODY EXTERIOR			
Replace all exterior handles, FMVSS			
Replace all door latches			
Replace interior door bezels			
Rear door grabbers			
Diamond plate corner guards			
SS stone guards			
Standard rub rails			
Rubber fenders			110
Rear diamond plate riser			
Standard step bumper			
Step hangers-Type I			
Standard 6" dock bumpers			
Add new sill plates to all compartments			
All exterior gas hold opens			
Entry door interior bottom panel, prep for chevrons			
Install customer supplied Plymovent exhaust tip			

Description	Quantity	Rate	Amount
EXTERIOR LIGHTING			
900 SRS scene lights-surface mount X4			
700 Series scene lights X2			
700 Series chrome flange X2	55		
Whelen OS marker light red X7			
500 Series intersection lights and grille lights X6			
LED strip lights, all compartments			

Description	Quantity	Rate	Amount
ELECTRICAL/CAMERAS			
Brigade 7" monitor 4 input VPV-770FM			
360 camera system-unpainted			
Ford sync-3 camera adaptor			
Interior dome camera w cable X2			
8 channel digital recorder, Brigade 500 series w/ 1000GB			
Power locks X8, add/replace power locks on entry and compartment doors			
Dual outlet USB-Location TBD			
20 amp super auto eject			
20 amp super auto eject cover-red			
Kussmaul E-Z plate w/ indicator light			
Supply and install David Clark 2 position headset in vehicle cab only.			
Supply and install a new Whelen 295HFS siren and howler on new chassis.			
Install a 15 amp shoreline/inverter outlet at cab console.			
HVAC			
Brushless HVAC unit			

70

20

Description	Quantity	Rate	Amount
INTERIOR/FLOORING			
Upholstery-New seat backs and cushions for squad bench and CPR seat.			
Upgrade to vacuum form cushions			
Attendant seat w/ child safety and 4PT belt Color: Gunmetal Gray			
Attendant seat swivel base-EVS			
Main wall panel			
Line-X entry door thresholds			
Add cargo net head of bench			
RR L-Shaped entry door handles-yellow			
6' standard SS A/M grab handles-yellow			
8' standard SS A/M grab handles-yellow			
Move FD radio head placement to squad bench side.			
Replace all interior drawer latches with Southco round latches			
Remove and fill mounting of backboard seat belts on squad bench.			
Exterior LIGHTING			
Add Firetech LED scene light under front coolbar			

90

20

Description	Quantity	Rate	Amount
O2/SUCTION			
Inspect O2 system and advise	20		
Inspect suction system and advise			
FINAL			
Remount programming			
Road test and weigh	50		
Admin and fuel			
Wash and clean for delivery			
Chassis disposal-road ready			
		Shop Supplies	\$5,255.00
		Subtotal	\$220,000.00
		Total	\$220,000.00

*: Core charges not included in total. You will be charged for any core that is not in returnable condition. This charge may be applied on a separate invoice.

The details and the estimate for the repairs provided above are based on our first inspection and do not constitute a guarantee that no further work or parts will be required. The estimate is not a guarantee of the final price of the repairs. The total bill of work and final price will be as per the details available on completion of the repairs. Other terms and conditions as applicable. If you authorize us to perform the above repairs, either verbally or in writing, you agree to pay in full for the work performed and parts required.

Customer Signature: _____

Printed Name: _____ Date: _____

A 3% fee will be assessed for credit card payments. For questions regarding your account, email fsi.ar@fireserviceinc.com or call 219-365-7157



SALES CONTRACT

This agreement made by and between **FIRE SERVICE, INC** (Company) and

Brownsburg Fire Territory

(Legal Name of Buyer)

470 E. Northfield Dr

Brownsburg

Indiana

46112

(Address)

(City)

(State / Province)

(Zip / Postal Code)

1. **ACCEPTANCE:** The “Company” agrees to sell, and the “Buyer” agrees to purchase one Ford chassis and one remounted ambulance body and equipment described in the Fire Service Inc. specifications & Proposal ST-8037 dated 03/13/2024 and made part of this contract, dba Town of Brownsburg Indiana, in accordance with the terms and conditions listed on contract pages 1, 2 & 3.

2. **DELIVERY:** The ambulance shall be ready for delivery and acceptance approximately 100-120 calendar days from the projected start date of the remount project. (currently projected on 06/3/2024) The Company cannot be held liable for penalties and / or delays due to strikes, failures to obtain materials, fires, accidents, force majeure, pandemics, civil wars, riots, delays in the manufacturing due to long lead times on materials, delays in manufacturing due to labor shortages, floods, explosions, hurricanes, or any other causes beyond the Company’s control. In the event of a delay the Company shall provide the Buyer written notice of the expected delay and give reason for said delay; provided however, in the event the delay is greater than thirty (30) days, the Buyer shall have the right, in its sole discretion, to cancel this Sales Contract, in adherence to the Cancellation Section of this same Contract, in which the Company shall refund 100% of the any monies paid by the Buyer with in five (5) days of receiving notice from the Buyer.

In order to establish a stable design, procurement, and build schedule, a Buyer change order cutoff will be enforced upon receiving the confirmed order and confirmed upon by the buyer. Changes in major components, configuration, or other items that may change the major components or configuration, (body compartments and cabinetry, chassis) will not be allowed after the contract execution date.

If inability to obtain exclusive or brand name materials causes completion or delivery problems, the Company shall advise the Buyer of said problem. The Company resolves to examine alternative sources of said material. Material substitutions shall be mutually agreed upon by the Buyer and the Company. No substitutions shall be made without the execution of a written change order by the Buyer.

Delivery shall be made by Company to Buyer and the ambulance shall be covered under the insurance of the Company until the ambulance is delivered to and accepted by the Buyer.

1. 3. **CHANGE ORDERS:** Changes to the contract may be requested by the Buyer after the execution of the contract according to Section 2 of this document. Changes shall be reviewed for cost and schedule impact by the Company. Changes shall be sequentially numbered. Change Orders shall be prepared by the Company and executed by the Buyer. The price of the apparatus shall be adjusted to reflect any Change Orders. **All Change Orders may extend the completion and delivery of the ambulance.**

2. Performance Bond - N/A

3. **SPECIFICATIONS:** The Company agrees that all material and workmanship in and about this apparatus shall comply to the Specifications and Proposal for quote # ST-8037 dated 03/13/2024 and made part of this contract.

4. **WARRANTY:** One year on remounted components. 2 year paint and corrosion.

5. **PRICE:** Shall be: **Two Hundred Twenty Thousand Dollars and Zero Cents. (\$220,000.00)**

Price reflects Chassis prepayment discount at time of order of (1500.00)

Price reflects Ford FIN discount of (600.00)

All prices are less any applicable local, state, or federal taxes which may be applied to the apparatus proposed. Payment is due after delivery and acceptance by Buyer.

NOTE: Payment shall be made only to: Fire Service Inc 9545 N Industrial Dr. St. John, IN 46373

6. **TERMS OF PAYMENT:**

a. 100% payment shall be at time of delivery and acceptance.

The purchase price payment reflects US dollars and does not include any authorized change orders which, if applicable, shall be paid at the time of final inspection and signed acceptance.

c) No payment of any amount shall be made payable to a sales representative without written approval from the company.

d) It is agreed that the ambulance and equipment covered by this contract shall remain the property of the Company and not be placed in service until the entire contract price has been paid.

e) A copy of the Buyer's tax-exempt certificate, if applicable, shall be submitted with this signed contract.

f) A completed copy of Fire Service Inc. Title Information Sheet shall be submitted with this signed contract.

7. FIRE SERVICE, INC requires, and the Customer agrees, that the unit shall be inspected and / or delivered within seven (7) days of notice that the unit has been completed.

8. CANCELLATION: This contract is subject to cancellation by Buyer only upon payment to Company of reasonable cancellation charges, which shall take into account expenses already incurred and commitments made by Company.

This contract, to be binding, must be signed by an officer of Fire Service, Inc or a person authorized, in writing, by Fire Service, Inc. to do so.

This contract, including its appendices, embodies the entire understanding between the parties relating to the subject matter contained herein and merges all prior discussions and agreements between them. No agent or representative of the Company has authority to make any representations, statements, warranties, or agreements not herein expressed and all modifications of amendments of this agreement, including any appendices, must be in writing signed by an authorized representative of each of the parties hereto.

12. **NO INVESTMENT ACTIVITIES IN IRAN** - As required by I.C. 5-22-16.5, the signature entered on behalf of the COMPANY below constitutes COMPANY's certification that it is not engaged in investment activities with the government of Iran or any agency or instrumentality of the government of Iran, all as defined and regulated by Senate Enrolled Act 231, effective July 1, 2012.

13. **E-VERIFY** - COMPANY shall enroll in and verify the work eligibility status of all of its newly hired employees through the E-Verify program as defined in I.C. 22-5-1.7-3. COMPANY shall not knowingly employ or contract with any unauthorized alien. COMPANY shall not retain an employee or contract with a person that COMPANY subsequently learns is an unauthorized alien. COMPANY shall require all subcontractors who perform work under its contract to certify to COMPANY that:

- (a) Subcontractor does not knowingly employ or contract with an unauthorized alien; and
- (b) Subcontractor has enrolled and is participating in the E-Verify program. COMPANY agrees to maintain this certification at least two years after the term of a contract with subcontractor.

14. **NON-DISCRIMINATION** - Pursuant to I.C. 22-9-1-10, COMPANY represents that it and subcontractors shall not discriminate against any employee or applicant for employment to employed in the performance of this Agreement, with respect to the employees or applicants hiring, tenure, terms, conditions or privileges of employment or any matter directly or indirectly relating to employment, because of the employees or applicants race, religion, color, sex, disability, nation origin or ancestry. Breach of this covenant may be regarded as a material breach of the Agreement.

15. **GOVERNING LAW** - This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana without giving effect to principles of conflict of laws. Buyer and Company irrevocably and unconditionally agrees that any suit, action, or other legal proceeding arising out of or relating to this Agreement shall be brought in a court of record of the State of Indiana in Marion County.

16. **INDEMNIFICATION**- Company agrees to indemnify the Buyer, Town of Brownsburg, Hendricks County, Indiana, Brown Township, Hendricks County, Indiana, Lincoln Township, Hendricks County, Indiana, the Brownsburg Fire Station Building Corporation, and their elected and appointed officials, officers, employees, dealers, agents or subcontractors for any damages, costs, expenses or liabilities, including legal fees and costs, arising from and/or related to a breach of such Company's obligations hereunder.

IN WITNESS WHEREOF, the Buyer and the Company have caused this contract to be executed by their duly authorized representatives this 14th day of March, 2024

COMPANY	BUYER
Fire Service, Inc. 9545 North Industrial Drive Saint John, Indiana 46373	Brownsburg Fire Territory 470 E. Northfield Dr Brownsburg, IN 46112
BY: <u>Shawn Junker</u>	BY: _____
NAME: <u>Shawn Junker</u>	NAME: _____
TITLE: <u>President</u>	TITLE: _____
DATE: <u>03/14/24</u>	DATE: _____



Title Information Form

Please fill out the proper title information and return with the order submission. Please make sure the information is correct. This title will be processed using the information provided and **cannot** be changed. In the event that the information is incorrect, a new title will have to be ordered. Title form needs to be completed for **each** unit purchased.

FED ID # _____

Tax Exempt # _____

Customer: _____

(Name)

(Address)

(City, State, Zip)

If the unit is being financed and has a lien holder, please fill out the information below.

Lien Holder Name: _____

(Name)

(Address)

(City, State, Zip)

ALL MSO's and title paperwork are sent via UPS and require a signature. UPS cannot deliver to a P.O. Box. Does the title need to go somewhere other than the customer address listed above? If no, please leave blank.

Name _____

Address _____

City/State/Zip _____

Submitted:

Customer Signature: _____ Date: _____

Customer Name and Title (printed): _____

Dealer Signature: _____ Date: _____

Submit this form to the Sales / Contract Administrator with the completed order information package.

FSI Use Only:

SO #: _____

Chassis VIN: _____



EXECUTIVE BOARD ACTION

VIII. Old/C. STRATEGIC COVERAGE AND RISK REDUCTION

Summary

Citing increased growth south and east of the Territory, as well as low run numbers attributed to Station #132 (7455 East CR 1000 North), Chief Alcorn presented the Board with arguments for relocation of Station #132 further south of US 267, and the establishment of a new Fire station #134 south/southeast.

Reference

- 4/17/21: Work Session handout (original version available by request to Admin@BrownsburgFire.org). Updated version of presentation available at www.brownsburgfire.org
- 7/8/21: Work Session audio available at: <http://brownsburgin.swagit.com/boards-and-commissions/> under the “Fire Territory” tab
- 7/8/21: Presentation to Participating Units available at <http://brownsburgin.swagit.com/town-council> under “Town Council” tab
- 12/19/23: Contract for Purchase of Real Estate

Actions

- 4/17/21: Work Session: introduction and overview.
- 4/19/21: Chief Alcorn approved by Board to obtain property appraisals for potential relocation of Station #132 and establishment of Station #134.
- 5/17/21: Chief Alcorn updated the members that he is continuing to seek appraisals.
- 6/21/21: RE: Station #132 Proposed Relocation: Chief Alcorn still awaiting permission from developer to access the site of interest in order to obtain appraisal.
RE: Station #134 Proposed New Location: Chief Alcorn continues to work with Town of Brownsburg Town Manager and Economic Development Director for potential sites.
- 7/8/21: Chief Alcorn and senior staff presentation to Brown Township Board, Lincoln Township Board, and Town Council (“Participating Units”).
- 7/19/21: Chief Alcorn updated the members regarding the presentation to the Participating Units, and that a website link had been made available for questions from the general public; no questions had been posted to date. Initial questions from the Town Council concerned building Station #134 before relocating Station #132. Chief Alcorn had indicated that staffing Station #134 would require funding and could not be accomplished without the LIT distribution.
- 8/16/21: (Executive Board meeting canceled).
- 9/20/21: Fire Station #132: Proposed Relocation: Chief Alcorn stated he had received letters of approval from Connection Pointe Church to have an appraisal conducted on the potential site.
Fire Station #134: Proposed Additional Station: Chief Alcorn stated he continues to work with Town of Brownsburg personnel to identify potential sites. In addition, staffing Station #134 would require additional funding.
- 10/18/21: (Executive Board meeting canceled).
- 11/15/21: Fire Station #132: Proposed Relocation: Chief Alcorn notified the Board that two appraisals were in progress.
Fire Station #132: Proposed Additional Station: No further updates
- 12/14/21: Chief Alcorn to provide update to Board
- 1/25/22: (Not included on agenda).
- 2/22/22: (Executive Board meeting canceled).
- 3/22/22: (Executive Board meeting canceled).
- 4/19/22: (Not included on agenda).
- 5/17/22: (Executive Board meeting canceled).
- 6/21/22: Chief Alcorn to provide update.
- 12/19/23: Chief Alcorn notified the Board that, at their Thursday, December 7, 2023 Regular meeting, the Town of Brownsburg Town Council passed Agenda Item #6.2 “Motion for Consideration of Land Acquisition for



EXECUTIVE BOARD ACTION

Potential Fire Station' and subsequently passed Resolution #2023-29 "A Resolution for Authorization to Transfer an appropriation within the 2023 Budget." The resolution approved the transfer of \$10,000.00 from 2243.207.309-Professional Services to 2243.207.401-Land Acquisition. The funds represent earnest money for land purchase related to proposed Station #134/HQ. Chief Alcorn noted that the land purchase contract is not valid until ratified by the Board and requested approval to execute the land purchase contract. In addition, he stated that the contract had been reviewed by both the BFT and Seller's legal counsel. The Board unanimously approved a motion to enter into the contract for land acquisition by a vote of 3-0.

- 01/16/24: Chief Alcorn updated the Board that the \$10,000.00 earnest monies had been paid for Station #134/HQ property (4.87 acres "Reagan Properties"), and a copy of the contract executed by all parties had been received. Chief Alcorn stated his appreciation for all the help provided by Town of Brownsburg Assistant Manager Shawn Pabst while navigating the process. He noted that the next phase is to conduct due diligence, which he expects will take 100 days and cost around \$40,000.00. Ms. Delp asked what this phase entails. Attorney Krapf clarified that a Phase One Environmental Study involves the hiring of a consultant which provides a detailed report of environmental concerns. Chief Alcorn noted some items included ensuring a clear title, tree count, etc.
- 02/20/24: Chief Alcorn stated that this project remains in the "Due Diligence" phase. In addition, plans related to a portion of the adjacent property are under re-consideration by the developer/owner (who is under contract for one year). There is potential for BFT expansion for the Training Grounds, whose site relocation is still being sought.
- 03/19/24: Chief Alcorn to provide update to Board.



EXECUTIVE BOARD ACTION

VIII./New/A. MONTHLY STAFF REPORTS

Summary

Department Chief's reporting.
Incident and Run counts.

Attachments

- Incidents, Runs, and Staff Report: 02/2024 Activity

Actions

- 03/19/24: Board review and questions



Brownsburg Fire Territory

Senior Staff Monthly Report

FEBRUARY 2024 Activity

VGT Run Activity

Fire/Technical: 141

EMS: 244

Total: 385

Deputy Chief of Administration, Todd Miller

VEHICLE MAINTENANCE

EG132:

- Turbo Actuator repair (MacQueen – parts cost only, labor was paid in December)

EG133:

- Replace turbo charge air cooler

LD131:

- Replace 5 batteries (O'Reily Auto Parts)

LD139:

- Head gasket replacement (Cummins)

- Turn table gear bearing replacement (MacQueen)

MD133:

- Replace 4 brake rotors and pads (Belle Tire)

MD139:

- Tow service (Plough's wrecker service)

C1301:

- Battery replaced (O'reily Auto Parts)

C1301:

- Driver seat repair

C1321:

- Driver seat repair

C1322:

- Transmission replaced (Goldsberry's Transmission)

- Driver seat repair

BUILDING MAINTENANCE

Headquarters:

- HVAC repair (Kirby)

- Turbo replaced on Headquarters generator (Buckeye Power Sales)

Station 131:

- Generator rental week 3 (Buckeye Power Sales – final rental invoice)

- Garage Door controller replaced (Superior Garage Door Systems)

Station 132:

- Station alerting diagnosis, amplifier needs replaced. Part has been ordered. (RA-COMM)

Station 133:

- Garage doors seal replacement (two separate invoices)

Division Chief of EMS, Zach Bowers

Meetings: Dispatch Steering Committee; HRH ALS Provider meeting.

EMS Training: Attended HRH ALS Audit and Review; State Medical Director Monthly In-service; ACLS Recertification for Paramedics; Megacode check-offs.

Other: Attended Instructor Development Workshop at MADE; Employee recognition banquet.

Health and Safety Officer, Justin Butts

- Transported Firefighter to Concentra Health for after-hours post incident drug testing
- Finalized Scheduling and coordinated With Hendricks Regional Health for Annual Physicals
- Completed DARI assessments for crews (Make-ups from late 2023)
- Finalized plans with United Diagnostic Services for Early Detection Ultrasound screening
- Finalized plans to purchase two treadmills and move on the Station 131 gym floor
- Logged 250 Minutes of flight time on two drones (training flights – maneuvering and location)
- Participated in planning for 2024 Solar Eclipse events
- Recertified in ACLS



Brownsburg Fire Territory

Senior Staff Monthly Report

FEBRUARY 2024 Activity

Division Chief of Training & Safety, Jerry Harder

- (None)

Public Information Officer (PIO), Nina Powell

- Reached 110,000 views on Tiktok
- Saw an increase in Tiktok likes by 36%
- Gained 830 followers on Tiktok
- Reached 1384 accounts on Instagram
- Reached approximately 160,000 accounts on Facebook
- Saw a 22% increase in Facebook followers from the previous month of 155 followers

Fire Prevention Division, Fire Marshal Paul Hudson

Fire Prevention Staffing

No significant events.

Major Construction and Remodel Projects

The Arbuckle Phase 2 - 7140 Arbuckle Commons
Brownsburg Schools Administration remodel - 310 Stadium Dr.
Starbucks - 4470 Gipper Way
Schumacher Racing Shop 2 – 1683 E Northfield Dr. - Certificate of Occupancy
Patrick Place Lot 10 – 730 Patrick Pl
Park 74 Commerce Center – building 1 – 9600 E CR 400 N
Park 74 Commerce Center – building 2 – 9822 E CR 400 N
Pinheads (Brownsburg Bowl) renovation – 18 Whittington Dr.
Main Street Storage – in development stage
Reinbold Development – in development stage
Indy Decorative Concrete – in development stage
Oranomed 1145 E Northfield Dr.
HMD Motorsports 843 E Main St. - Temporary Certificate of Occupancy
Brownsburg High School - 1000 S Odell St.
Meijer – in development planning stage
Wawa Convenience Store – 60 E Garner Rd.
JCM Racing Facility – in development stage
Sonny's Enterprises – 4334 N 1000 E
Liquidity Services – 10255 Archer Dr.
Quik Trip fuel station – in development stage
Bethesda Christian School expansion – 7858 N 650 E
Dr. Brothers dental office – 730 Patrick Pl.
Kid City Daycare – 1570 E US 136

Community Risk Reduction Engagement

Code compliance consulting with architects/engineers
Existing business and school inspections
Fire Investigations
Town of Brownsburg events meetings
BFT Executive Board meeting
4/8/24 Solar Eclipse Planning

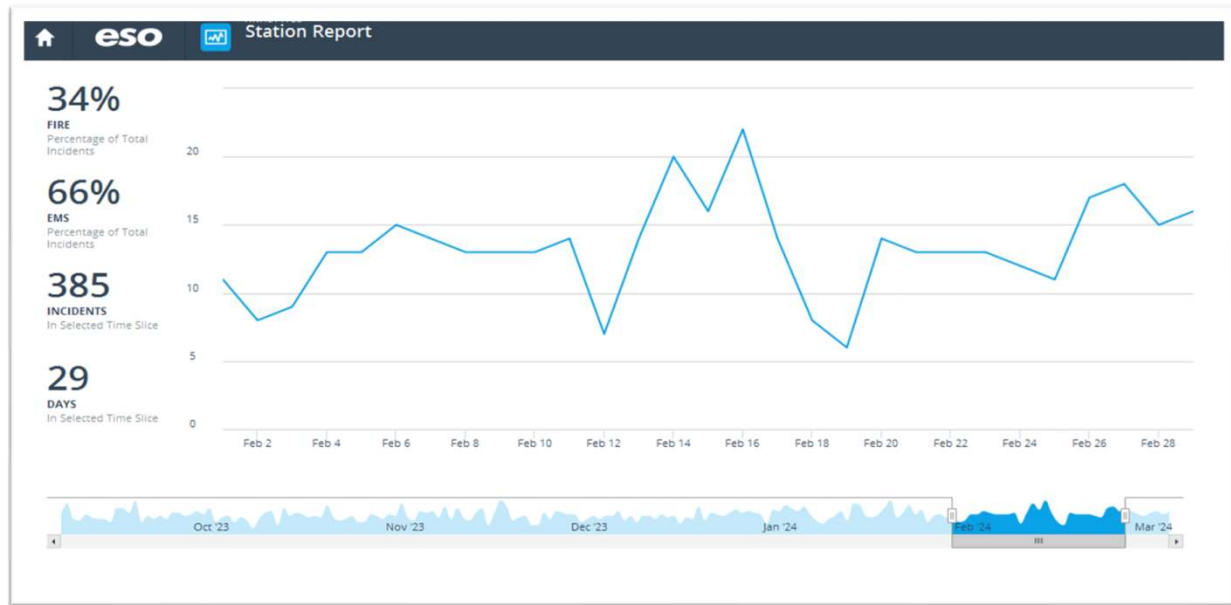
Public Education & Community Events

Attended community resource meeting identifying potential sponsors for smoke alarm program
Attended police & fire camp planning meetings
Scheduled station tours, public education and 4 smoke alarm installations
Spoke on Behalf of BFT for Girls Inc. In honor of Black History Month as the first African American / Latinx woman hired at BFT to encourage young ladies of all backgrounds to pursue the fire service through hard work and dedication.
Attended FIAI conference planning meetings while continuing to develop my presentation based on registrant feedback.
Attended Inspire House grand opening while networking with their board members. Inspire House is a grant funded renovated firehouse that is now a community hub and teacher resource while still resembling a firehouse. A beautiful repurpose with the community in mind. Utilized this moment as inspiration for future BFT projects.
Attended Eclipse preparation meetings
Conducted safety festival planning meetings, document creation and vendor networking.
Attended & shadowed firefighters survive alive village to observe the current state of public education amongst our peers, be of resource to them and garner strategy for safety village concepts should we choose to explore this road in the future.
Attended & emceed the union banquet
Attended Kiwanis luncheons as a member on behalf of BFT

INCIDENTS

02/2024 ACTIVITY

Week Ending	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	Totals
(10) Fire, other				1		1
(11) Structure Fire		1		2	1	4
(14) Natural vegetation fire		1	1		1	3
(30) Rescue, emergency medical call (EMS), other		2	1	3	2	8
(31) Medical assist		1				1
(32) Emergency medical service (EMS) incident	27	59	71	48	39	244
(34) Search for lost person				1	1	2
(36) Water or ice-related rescue			1			1
(38) Rescue or EMS standby	1					1
(40) Flammable gas or liquid condition, other	1			2		3
(41) Combustible/flammable spills & leaks	1	1	1		1	4
(42) Chemical release, reaction, or toxic condition	1		1	2		4
(44) Electrical wiring/equipment problem	1		1	2	3	7
(50) Service call, other			2			2
(51) Person in distress		1		3		4
(53) Smoke, odor problem	1					1
(55) Public service assistance	2	2	6		1	11
(57) Cover assignment, standby at fire station, move-up				1		1
(60) Good intent call, other	1	1				2
(61) Dispatched and canceled en route	3	15	5	10	6	39
(62) Wrong location, no emergency found		3	1	1	1	6
(67) HazMat release investigation w/no HazMat		1				1
(70) False alarm and false call, other		2	6	3	4	15
(73) System or detector malfunction		1			2	3
(74) Unintentional system/detector operation (no fire)	2	4	4	3	3	16
(90) Special type of incident, other					1	1
Totals:	41	95	101	82	66	385



Week Ending	2/4/24	2/11/24	2/18/24	2/25/24	3/3/24	Totals
Brownsburg Fire Headquarters		1		1		2
Out of District Station- Pittsboro Fire Dept		2	1		1	4
Out of District Station-Danville Fire Dept	1	1				2
Out of District Station-Pike Township Fire Dept		1	2	2	3	8
Out of District Station-Washington Twsp/Avon FD	1		1		1	3
Out of District Station-Wayne Township Fire Dept		1	1	2		4
Out of District Station-Whitestown Fire Dept		1				1
Station 131	24	51	70	58	46	249
Station 132	3	8	6	2	4	23
Station 133	12	29	20	17	11	89
Totals:	41	95	101	82	66	385



EXECUTIVE BOARD ACTION

VIII./New/B. ASSETS: REQUEST FOR BID/DISPOSAL/TRANSFER

Summary

Staff seeks approval for disposition.

	ITEM	SERIAL NUMBER(S)	VALUE	NOTES	REQUEST
1	Computers, qty=6 Panasonic CF-53	4ctsa75756 4ctsa75771 4ctsa76345 4ctsa76241 4ctsa76314 4ctsa76088	\$0	Inoperable	Disposal
2	Computers, qty=2 Acer Alpha 12	NTLCEAA004626790f67200 NTLCEAA0046307b35b7200	\$0	Inoperable	Disposal
3	HP Elite X2 1012	5cg64702gt	\$0	Inoperable	Disposal
4	Microsoft Surface Pro	02358370353	\$0	Inoperable	Disposal
5	HP 355 G2, qty=2	5cg5120h41 5cg5120k7k	\$0	Inoperable	Disposal
6	HP Probook 450 G2	cnd5399rr0	\$0	Inoperable	Disposal
7	Extinguishers, qty=5	K-Extinguishers	\$0	Empty/Unusable	Disposal
8	Extinguishers	9 lb. Halon	\$0	Empty/Unusable	Disposal
9	Extinguishers, qty=2	5 lb. ABC	\$0	Empty/Unusable	Disposal
10	Extinguishers	11 lb. Halotron	\$0	Empty/Unusable	Disposal
11	Extinguishers, qty=4	20 lb. ABC	\$0	Empty/Unusable	Disposal
12	Extinguishers, qty=8	22 lb. Carbon Dioxide	\$0	Empty/Unusable	Disposal
13	Extinguishers, qty=4	30 lb. Class D	\$0	Empty/Unusable	Disposal
14	Extinguishers, qty=7	10 lb. Dry Chemical	\$0	Empty/Unusable	Disposal
15	Extinguishers	5 lb. Clean Guard	\$0	Empty/Unusable	Disposal
16	Sierra Precision Booster Pump	N/A	\$100.00	Inoperable	Disposal
17	SCBA Fill Stations, qty=2	N/A	\$50.00	Inoperable	Disposal
18	DOT All Round System Bags, qty=19	N/A	\$100.00	Unusable	Disposal
19	Extendo-Bed	N/A	\$500.00	Unusable	Disposal
20	Blue Safety Helmets, qty=13	N/A	\$50.00	Unusable	Disposal
21	Hydro Spider Rescue Throw Devices, qty=8	N/A	\$100.00	Unusable	Disposal
	<END OF REPORT>				

Attachments

- None

Actions

- 03/19/24: Chief Alcorn to request permissible action(s) from Board



EXECUTIVE BOARD ACTION

VIII./New/C. RESOLUTION #2024-001 TOWER LICENSE AGREEMENT

Summary

Brownsburg Community School Corporation (BCSC) requests installation of receive-only repeater at Fire Station #132 located 7455 East County Road 1000 North, Brownsburg, Indiana

Attachments

- Resolution #2024-001 Tower License Agreement

Actions

- 03/19/24: Chief Alcorn to present for Board discussion and consideration for approval.

RESOLUTION OF THE EXECUTIVE BOARD
OF THE BROWNSBURG FIRE TERRITORY
SCHOOL CORPORATION LICENSE AGREEMENT

The Executive Board (the “Board”) of the Brownsburg Fire Territory (the “Territory”) met at a duly called and authorized meeting of the Board held on the date set forth below, such meeting being called pursuant to a notice stating the time, place and purpose of the meeting received by all the Board Members, and the following resolutions were made, seconded and adopted by a majority of those present at the meeting, which constituted a legal quorum of the Board.

WHEREAS, Brownsburg Community School Corporation (“BCSC”) seeks to install a receive-only repeater at the Fire Territory Station 132, located at 7455 E County Rd 1000 N, Brownsburg, Indiana, as part of a complete Motorola two-way radio system replacement project (the “Project”);

WHEREAS, the purpose of the repeater site is to enhance radio communications for buses and other school vehicles throughout areas of the Town of Brownsburg located furthest away from BCSC campus;

WHEREAS, the Fire Chief has had ongoing discussions with BCSC regarding the Project;

WHEREAS, the Territory intends to enter into a Tower License Agreement (the “Agreement”), a draft copy of which is attached hereto and incorporated herein by reference as Exhibit “A” with BCSC regarding the Project;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes the Fire Chief to finalize the terms and conditions of the Agreement;

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Fire Chief to execute any and all documents necessary to finalize the Agreement.

[Remainder of Page Intentionally Left Blank]

ADOPTED this 19th day of March, 2024.

**BROWNSBURG FIRE TERRITORY
EXECUTIVE BOARD**

Steve Patterson, Chairman, Executive Board

Angela Delp, Member, Executive Board

Travis Tschaenn, Member, Executive Board

EXHIBIT “A”

The Agreement

0126125.0767527 4886-1630-0971v1



BROWNSBURG COMMUNITY SCHOOL CORPORATION

F.L. O'NEAL ADMINISTRATION CENTER

310 Stadium Drive
Brownsburg, IN 46112
(317) 852-5726
www.brownsburg.k12.in.us

DRAFT - Tower License Agreement

Brownsburg Community Schools and Brownsburg Fire Territory

Shane Hacker
Superintendent
Brownsburg Community Schools
310 S Stadium Drive
Brownsburg, IN 46112

Larry Alcorn
Fire Chief
Brownsburg Fire Territory
470 E Northfield Drive
Brownsburg, IN 46112

This Tower License Agreement is entered into on _____, 2024 between Brownsburg Community School Corporation and the Brownsburg Fire Territory, regarding the placement and operation of a two-way radio antenna and associated receiving equipment (collectively, together with any other equipment being installed or operated by BCSC under this agreement, sometimes referred to herein as the "Repeater Equipment") on an existing tower owned by and located on Fire Territory property.

Purpose:

Brownsburg Community School Corporation (BCSC) seeks to install a receive-only repeater site in the northern portion of Brownsburg as part of a complete Motorola two-way radio system replacement project. The purpose of this repeater site is to enhance radio communications for buses and other school vehicles throughout areas of Brownsburg located furthest away from BCSC campus.

Equipment Details:

The proposed receive-only repeater site will consist of a 3-foot tall omni-directional fiberglass antenna mounted toward the top of the Fire Territory's tower and cabled back to an equipment rack containing the receiving repeater equipment in a mutually agreed to location by the Brownsburg Fire Territory and the Brownsburg Community School Corporation. The equipment rack will contain qty 6 Motorola MOTOTRBO SLR 5000 repeaters, a back-up UPS and battery array, power distribution equipment and surge protection from both the antenna line and AC power, and an internet gateway which will communicate received radio traffic back to BCSC's campus via a BCSC-provided dedicated internet circuit. All equipment will be installed and maintained by BCSC's radio vendor, ERS wireless. Installation and operation will be in compliance with all applicable laws and regulations.

Location and Accessibility:

The repeater antenna and associated equipment will be installed and maintained at the Fire Territory Station 132, located at 7455 E County Rd 1000 N, Brownsburg, Indiana. BCSC and/or

ERS Wireless may require periodic access to the equipment rack or the antenna for maintenance or repairs, to be scheduled ahead of time at a mutually agreed-upon time and date.

Term:

The Tower License Agreement shall begin on _____, 2024 and remain in effect until such time is desired mutually by both Brownsburg Community School Corporation and the Brownsburg Fire Territory. Either party may terminate this agreement with 90 days' written notice. The monthly fee associated with this tower license agreement is \$300 and shall be paid by the 30th day of each month. This fee covers tower space, equipment rack space, and monthly power usage.

Responsibilities:

Brownsburg Community School Corporation (BCSC) shall be responsible for all costs associated with the installation, operation, and maintenance of the repeater site. Additionally, BCSC shall be responsible for all costs associated with installation and operation of a dedicated internet circuit, which will facilitate communication between the remote repeater site and BCSC campus. BCSC shall provide adequate insurance coverage for the Repeater Equipment and shall provide proof of insurance upon request.

The Brownsburg Fire Territory shall provide one 120V volt, 20 Amp power outlet at the equipment rack location. If an existing outlet is not available at the proposed equipment rack location, BCSC shall cover the cost for installation of a dedicated circuit from the closest accessible power panel. This work will be completed by a licensed electrical contractor. Power consumption shall not exceed 20 amps, and shall be included in the monthly fees assessed for the tower license.

Indemnification:

BCSC shall hold harmless and indemnify the Brownsburg Fire Territory, the Town of Brownsburg, Hendricks County, Indiana, Brown Township, Hendricks County, Indiana, Lincoln Township Hendricks County, Indiana, the Brownsburg Fire Station Building Corporation, and their elected and appointed officials, officers, employees, dealers, agents or subcontractors, from any claims, damages, or liabilities, arising out of the installation or operation of the Repeater Equipment.

Governing Law:

This Tower License Agreement shall be governed by and constructed in accordance with the laws of the State of Indiana. Both parties acknowledge and agree to the terms and conditions set forth in this agreement.

Brownsburg Community School Corporation

Brownsburg Fire Territory

Shane Hacker
Superintendent

Larry Alcorn
Fire Chief

This Tower License Agreement is subject to the approval on both parties and shall not be binding until executed by authorized representatives of Brownsburg Community School Corporation and the Brownsburg Fire Territory.

DRAFT