



EXECUTIVE BOARD REGULAR MEETING

AGENDA

Tuesday, December 19, 2023

6:00 P.M.

Brownsburg Fire Territory Headquarters
470 East Northfield Drive
Brownsburg, Indiana 46112
Classroom B

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- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE
- III. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER
- A. Rollcall
- B. Community Service Recognition
- IV. CITIZENS COMMENTS RELATED TO AGENDA ITEMS
- V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S):
- Regular Meeting: Tuesday, November 21, 2023 (page 3)
- VI. APPROVAL OF EXPENSE REPORT(S): November 2023 Activity: \$514,247.96 (page 8)
- VII. EXECUTIVE BOARD ITEMS
- Old Business
- A. None.
- New Business
- A. 2024 Meeting Dates and Times (page 25)
- VIII. FIRE CHIEF ITEMS
- Old Business
- A. Pumper Purchase (page 26)
- B. Strategic Coverage and Risk Reduction: Station #134/HQ (page 27)
- New Business
- A. Monthly Staff Reports
1. November 2023 Activity (page 42)
- B. Asset(s): Request for Bid/Disposal/Transfer (page 45)
- C. General Order #2023-12-1100 *Uniforms* (Revision) (page 46)
- D. Station #131: Renovations (page 52)

The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at 317-852-1190 or Admin@BrownsburgFire.org.



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IX. ATTORNEY ITEMS

X. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

XI. COMMENTS FROM FLOOR

XII. DATE, TIME, AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

Date and Time:	Tuesday, January 16, 2024 at 6:00 p.m.
Location:	Brownsburg Fire Territory Headquarters 470 East Northfield Drive • Brownsburg, IN 46112 Classroom B

XIII. ADJOURNMENT

The BFT acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretive services, alternative audio/video devices, and amanuenses) for participation in or access to Town sponsored public programs, services, and/or meetings, the BFT requests that individuals make requests for these services two business days ahead of the scheduled program, service, and/or meeting. To make arrangements, contact us at 317-852-1190 or Admin@BrownsburgFire.org.



EXECUTIVE BOARD ACTION

V. APPROVAL OF MINUTES FROM PREVIOUS MEETING(S)

Summary

Regular Meeting, Tuesday, November 21, 2023

Attachments

- PRIOR MEETING MINUTES_2023-11-21 Regular DRAFT

Actions

- 12/19/23: Board consideration, questions, and vote on approval



Brownsburg Fire Territory

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EXECUTIVE BOARD Regular Meeting

Brownsburg Fire Territory Headquarters
470 East Northfield Drive
Brownsburg, Indiana 46112
Classroom B

MEETING MINUTES

Tuesday, November 21, 2023
6:00 P.M.

Attendees

Travis Tschaenn, Town of Brownsburg Representative (Chairman)
Angela Delp, Brown Township Trustee
Steve Patterson, Lincoln Township Trustee
Larry C. Alcorn, Fire Chief
Tina Betuker, Recording Secretary

I. CALL TO ORDER

Mr. Tschaenn called the Brownsburg Fire Territory (BFT) Executive Board (the "Board") meeting to order at 6:00 p.m.

II. PLEDGE OF ALLEGIANCE; MOMENT OF SILENCE

Everyone in attendance recited the Pledge of Allegiance and observed a moment of silence.

III. ROLLCALL TO DETERMINE QUORUM BY PRESIDING OFFICER

Rollcall was taken and it was determined that all Board members were present.

IV. CITIZENS COMMENTS RELATED TO AGENDA ITEMS

Mr. Jim Murphy, 10726 North State Road 267, Brownsburg, Indiana: regarding pumper purchase

V. APPROVAL OF PREVIOUS MINUTES FROM PREVIOUS MEETING(S):

- Regular Meeting: Monday, October 2, 2023

Ms. Delp made a motion to approve the minutes for the Regular meeting dated Monday, October 2, 2023, as presented. Mr. Patterson seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.



VI. APPROVAL OF EXPENSE REPORT(S):

September 2023 Activity: \$130,145.29

October 2023 Activity: \$95,030.03

Ms. Delp made a motion to approve the expense reports for September 2023 in the amount of \$130,145.29 and October 2023 in the amount of \$95,030.03. Mr. Patterson seconded the motion. There were no questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.

VII. EXECUTIVE BOARD ITEMS

Old Business

A. None.

New Business

A. None.

VIII. FIRE CHIEF ITEMS

Old Business

A. None.

New Business

A. Monthly Staff Reports

1. September 2023 Activity
2. October 2023 Activity

Chief Alcorn presented the monthly staff reports for September and October 2023 activity. There were no questions or comments.

B. Pumper Purchase

Chief Alcorn, with the intention of requesting a new pumper truck, formed an exploratory committee consisting of Firefighters, Officers, and Engineers. No formal bidding was conducted. The committee's specifications did not deviate far from the existing unit's design, except for added corner cameras for safety and some storage space. Discussions with manufacturers via phone and in-person visits (including the FDIC 2023 event), revealed three considerations: (1) manufacturers unable to accept new orders due to workload, (2) manufacturers with extended delivery of at least four years due to demand, and (3) manufacturers with low product quality. Eight to nine vendors were narrowed down to the top three: Pierce (via Macqueen Emergency Group-a current service provider located in Whitestown), E-One (current in-service engine manufacturer), and Rosenbauer (a Swedish company with U.S. manufacturing). Rosenbauer was eliminated from consideration as any warranty work would require transport to a St. Louis service location, and existing customers are experiencing body corrosion issues. The E-One engines have incurred many service costs since their 2016 purchase. Chief Alcorn noted that the 2016 engines purchase price of \$485,000.00 each reflected a three-engine bulk purchase discount. Demand and supply-chain issues are driving up both manufacturing time and cost. Also, apparatus must now be built to meet new 2027 EPA standards; engines which do not meet the new standards are no longer available. These new standards translate to approximately



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\$100,000.00 in additional costs. A new pumper is quoted \$1,999,900.00. Mr. Tschaenn asked for the pricing of a new pumper without the additional cameras and storage. Chief Alcorn stated E-One quoted ~\$1,035,00.00. He noted that, upon discussion with the manufacturer, Pierce engines would also include an optional proprietary front-end suspension to provide additional stopping distance and improved handling. Chief Alcorn stated his intention to cover the costs under the currently established Equipment Replacement Fund¹ by budgeting portions over each of the next three years leading up to payment upon delivery (approximately 37 months); the unit will not incur additional taxation. Chief Alcorn stated his initial intention is to assign the new pumper to the (pending) new Station #134; however, at time of delivery, the status and repair viability of current apparatus (purchased 2016) will be assessed, i.e., if pumper at Station #131 requires replacement, the new pumper would be assigned to #131. Mr. Tschaenn asked the lead time of a chassis replacement. Chief Alcorn stated there would be no time saved in choosing re-chassis vs. replacement because the engine plays the largest role in lead time; however, an engine *could* be refurbished. Mr. Tschaenn asked what impacts the decision to replace a pumper? Chief Alcorn stated that – unlike personal vehicles where mileage is a concern (although it does affect the chassis) – it is exposure and use during incidents that degrades components. Chief Alcorn stated the purchase would be managed through SourceWell - a national cooperative purchasing solution available to government entities which the Town of Brownsburg (Provider Unit) is already registered with. Ms. Delp asked which apparatus is anticipated to next be replaced. Chief Alcorn stated the 2014 ladder truck, with an expected ten-to-twelve-year lifespan, a 3–4-year delivery time, and estimated around \$2,000,000.00. Mr. Patterson made a motion to authorize Chief Alcorn to execute an apparatus purchase contract for a new pumper and any related equipment determined necessary by the Chief in an amount not to exceed \$1,102,837.00, and subject to and conditioned upon final legal and Chief approval of the related contract. Ms. Delp stated that the contract needs to be list all Participating Unit (“Brown Township,” “Lincoln Township,” and “Town of Brownsburg”). Chief Alcorn confirmed that would be corrected on the contract and that the vehicle would be titled accordingly. Ms. Delp seconded the motion. Chief Alcorn noted that the price covers both the ladder (\$1,000,000.00) and a Performance Bond (\$2,837.00). There were no questions or comments and the motion passed unanimously by a vote of 3-0; votes were cast aloud.

IX. ATTORNEY ITEMS

None.

X. BOARD COMMENTS, ANNOUNCEMENTS, AND OTHER BUSINESS

Mr. Tschaenn wished everyone a Happy Thanksgiving.

XI. COMMENTS FROM THE FLOOR

- Mr. Dave Weyant, P.O. Box 513, Brownsburg, Indiana: regarding additional apparatus needs.
- Ms. Cindy Hohman, 15 Tyler Court, Brownsburg, Indiana: thanked the First Responders for their support of her Town Council seat candidacy.
- Mr. Jim Murphy, 10726 North State Road 267, Brownsburg, Indiana: regarding status of proposed Fire Station #134; questions regarding apparatus.

¹ Equipment Replacement Fund levied at \$0.0333 per \$100.00 assessed property value as allowed under I.C. §36-8-19-8.5



Brownsburg Fire Territory

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XII. DATE AND LOCATION OF NEXT REGULAR EXECUTIVE BOARD MEETING

The Board members confirmed the next meeting, as published:

Date and Time: Monday, December 19, 2023
6:00 p.m.

Location: Brownsburg Fire Territory Headquarters
Classroom B
470 East Northfield Drive • Brownsburg, Indiana 46112

XIII. ADJOURNMENT

Mr. Patterson made a motion to adjourn. Ms. Delp seconded the motion and the meeting adjourned at 6:21 p.m.

Meeting minutes are a summary of actions taken at the Brownsburg Fire Territory Executive Board meeting. Please visit www.Brownsburg.org, select "Live and Archived Meetings" from the Government menu, scroll for the desired "Fire Territory Executive Board meeting."

Questions may be directed to Fire Chief Larry C. Alcorn at lalcorn@BrownsburgFire.org or via mail to 470 East Northfield Drive, Brownsburg, IN 46112

Angela Delp, Brown Township Trustee

Date

Steve Patterson, Lincoln Township Trustee

Date

Travis Tschaenn, Town of Brownsburg Representative (Chairman)

Date

Attest: _____

Tina Betuker, Recording Secretary

Date



EXECUTIVE BOARD ACTION

VI. APPROVAL OF EXPENSE REPORT(S)

Summary

November 2023 expenditures

•	2243-General Operating Fund	\$	191,074.67
•	2240.207.296-Protective Gear	\$	275,000.00
•	2502-Non Budgeted	\$	244.21
•	4444.207.231-Operations Equipment	\$	831.25
•	4444.207.350-Facility Updates	\$	46,293.46
•	4444.207.387-PPE Equipment	\$	3,831.00
•	4444.207.422-Training	\$	10,855.00
•	4444.207.424-SCBA/Airpacks	\$	460.00
•	4444.207.436-Fitness Equipment	\$	7,080.81
•	4444.207.442-Computers	\$	192.56
•	4444.207.451-Vehicles	\$	95.00
Total:		\$	514,247.96

Attachments

- Expense Detail Report and EXP and REV: 2243, 4444, 2502, 4651 and 2300: 11/2023

Actions

- 12/19/23: Vote regarding approval pending

LINE	DATE	FUND	AMOUNT	TRANS TYPE	VENDOR	REPORT TITLE
1	11/2/2023	2243.207.309-Professional Services	\$ (30.00)	CT direct	APS Workforce Management-16856	APPLICANT TRACKING: CIVPARA & FF LAT TX: 09/2023
2	11/2/2023	2243.207.364-IT Services	\$ (332.15)	CT direct	APS Workforce Management-16856	TIME & LABOR COMPONENT: 09/2023
3	11/3/2023	2243.207.223-Office Supplies	\$ (42.20)	51875	Amazon Capital Services-4717	STA133: SHARPIES
4	11/3/2023	2243.207.292-Operating Supplies	\$ (82.69)	51875	Amazon Capital Services-4717	STA133: CONCRETE CLEANER, PENETRANT
5	11/3/2023	2243.207.290-Medical Supplies	\$ (970.45)	51876	Indianapolis EMS-13557	MISC. MEDICAL & PHARMA: 10804
6	11/3/2023	2243.207.233-Training Supplies	\$ (203.64)	51877	Lowe's-9486	REPLACEMENT LOCKS FOR CANS
7	11/3/2023	2243.207.233-Training Supplies	\$ (54.52)	51878	Lowe's-9486	SUPPLIES FOR CONCRETE FOOTERS FOR CANS
8	11/3/2023	2243.207.225-Uniforms	\$ (284.88)	51879	D & E Printing Co., Inc.-172	NEW HIRE(S) PT GEAR
9	11/3/2023	4444.207.231-Operations Equipment	\$ (469.58)	51880	MES-Indiana-7380	LOCKING FALL ARRESTERS
10	11/3/2023	2243.207.365-Radio Maintenance	\$ (28.00)	51881	RA-COMM, Inc.-8457	L131 MOBILE RADIO REPAIR
11	11/3/2023	2243.207.326-Cellular & Data	\$ (9.99)	51882	Apple-11630	PIO MEDIA ADD'L PHONE STORAGE: 11/2023
12	11/3/2023	2243.207.223-Office Supplies	\$ (90.48)	51883	Office360-14662	STA133: AA BATT'S, LUNCH NAPKINS, SPRAY DISINFECTANT
13	11/3/2023	2243.207.364-IT Services	\$ (1,392.00)	51884	Meriplex-9816	MSOFFICE 365 & MSA: 11/2023
14	11/3/2023	2243.207.310-Ambulance Collection/Acct	\$ (220.11)	51885	The Accumed Group-10343	EMS BILLING: 10/2023
15	11/3/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (118.67)	51886	Hare/Asbury Automotive Group-958	C1302: OIL CHANGE
16	11/3/2023	4444.207.422-Training	\$ (6,400.00)	51887	Portable Storage Consultants, LLC-13217	TR GR: USED 20' SHIPPING CONTAINERS
17	11/3/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (77.01)	51888	Hare/Asbury Automotive Group-958	C1302: PART: RELAY
18	11/3/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (41.98)	51889	Hare/Asbury Automotive Group-958	C1320, BC130: LIMO KEYS
19	11/3/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (1,843.70)	51890	Pomp's Tire Service, Inc.-7299	L139: TIRES
20	11/3/2023	2243.207.346-Health & Wellness	\$ (3,750.00)	51891	Mendenhall Consulting-14604	FF WPE RE-EVALUATION
21	11/3/2023	2243.207.309-Professional Services	\$ (1,000.00)	51892	Bowman & Associates, LLC-17992	APPRAISAL SEPARATION ADMIN COST
22	11/3/2023	2243.207.312-Attorney Fees	\$ (46,920.03)	51893	Frost Brown Todd Attorneys, LLC-10869	ATTORNEY FEES: 2023: ADD'L JAN-MAY, JUN-AUG
23	11/3/2023	2243.207.225-Uniforms	\$ (403.59)	51894	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
24	11/3/2023	2243.207.233-Training Supplies	\$ (413.70)	51895	Jerry Harder-14949	EMPLOYEE REIMBURSEMENT: TR GR SECURITY
25	11/3/2023	4444.207.451-Vehicles	\$ (95.00)	51896	Waymire A.P.S., Inc.-1407	CAMERA KIT, SURGE PROT, CANS
26	11/3/2023	4444.207.436-Fitness Equipment	\$ (7,080.81)	51897	BGI Fitness-4571	C1320: PHOTOCCELL
27	11/3/2023	2502-Non Budgeted	\$ (244.21)	AmbRef	David O. Weyant-20599	ALL STA SPINNING CYCLES & MATS
28	11/3/2023	2243.207.350-Stormwater	\$ (90.00)	QC	Aqua Indiana, Inc.-9121	EMS OVERPAYMENT REFUND
29	11/3/2023	2243.207.362-Copier Lease & Maintenance	\$ (881.45)	QC	Van Ausdall & Farrar, Inc.-1311	STA133: SEWER: 9/29/23-10/26/23
30	11/6/2023	2243.207.360-Facility Maintenance	\$ (247.00)	51915	Action Pest Control-10164	PER PAGE: #21538-05: 10/2023
31	11/8/2023	2243.207.225-Uniforms	\$ (259.96)	51934	Amazon Capital Services-4717	BFT PEST CONTROL: 10/2023
32	11/7/2023	2243.207.325-On-Line Services	\$ (63.12)	QC	Comcast Business-6336	NEW HIRE(S): QUILTED JACKETS
33	11/7/2023	2243.207.324-Telephone	\$ (352.00)	QC	Axia Technology Partners, LLC-9946	TV SVC: 11/13/23-12/12/23
34	11/7/2023	2243.207.226-Fuel	\$ (515.46)	QC	Wex Fleet Universal-14024	TELEPHONE: 11/2023
35	11/13/2023	4444.207.424-SCBA/Airpacks	\$ (460.00)	51965	Macqueen Emergency Group-7186	MONTHLY FUEL: 09/2023 AND 10/2023
36	11/13/2023	2243.207.233-Training Supplies	\$ (55.99)	51966	Lowe's-9486	SCBA HOSE, COUPLING, AIR TEST KIT, TRAVEL, LABOR
37	11/13/2023	2243.207.292-Operating Supplies	\$ (41.78)	51967	Lowe's-9486	SCBA BATTERIES AND CABLE TIES
38	11/13/2023	2243.207.233-Training Supplies	\$ (45.52)	51968	Lowe's-9486	HQ: 13PC SOCKET SET
39	11/13/2023	2243.207.360-Facility Maintenance	\$ (33.23)	51969	Lowe's-9486	FF ACADEMY: STORAGE TOTES
40	11/13/2023	2243.207.233-Training Supplies	\$ (25.68)	51970	Lowe's-9486	STA133: REPLACEMENT FAUCET
41	11/13/2023	4444.207.231-Operations Equipment	\$ (151.05)	51971	Lowe's-9486	FF ACADEMY: WOOD STUDS FOR PROPS
42	11/13/2023	2243.207.233-Training Supplies	\$ (850.90)	51972	Lowe's-9486	E131: JOBSITE BLOWER
43	11/13/2023	2243.207.233-Training Supplies	\$ (132.21)	51973	Lowe's-9486	FF ACADEMY: LIVE BURN SUPPLIES
44	11/13/2023	2243.207.233-Training Supplies	\$ (521.55)	51974	Lowe's-9486	CONCRETE FOR CONEX CAN FOOTINGS
45	11/13/2023	2243.207.325-On-Line Services	\$ (626.25)	QC	Everstream Holding LLC-Michigan-8127	TRAINING GROUNDS: AIR COMPRESSOR
46	11/13/2023	2243.207.360-Facility Maintenance	\$ (85.00)	QC	Mister Ice of Indianapolis-9242	FIBER-OPTIC: 11/2023
47	11/13/2023	2243.207.354-Water	\$ (115.94)	QC	Citizen's Energy Group-432	STA131: ICE MACHINE: 11/2023
48	11/16/2023	2243.207.364-IT Services	\$ (99.00)	52002	Amazon Capital Services-4717	STA133: METER: 11/6/2023
49	11/17/2023	2243.207.223-Office Supplies	\$ (382.39)	52021	Amazon Capital Services-4717	C1301: WINDOWS 11 PRO UPGRADE
50	11/17/2023	2243.207.292-Operating Supplies	\$ (1,126.05)	52021	Amazon Capital Services-4717	STA131: DESK TP/ DISPENSER, STAPLER/ STAPLES, POST-ITS, LABEL MKR TP, PAPER
51	11/17/2023	2243.207.289-CPR Supplies	\$ (255.00)	52022	American Heart Association-16499	STA131: C-TOWELS, TP, LAUNDRY PODS, NAPKINS, TRASH BAGS, TOILET CLNR
52	11/17/2023	2243.207.225-Uniforms	\$ (135.44)	52023	D & E Printing Co., Inc.-172	ECARDS: HEARTSAVER
53	11/17/2023	2243.207.293-Firefighter Supplies	\$ (187.80)	52024	Donley Safety & Apparatus Service-195	NEW HIRE(S): PT GEAR
54	11/17/2023	2243.207.360-Facility Maintenance	\$ (1,976.00)	52025	Grunau Company of Indiana-17422	HELMET SHIELDS: M134
55	11/17/2023	2243.207.293-Firefighter Supplies	\$ (160.00)	52026	Image Pros (A/A)-11836	ANNUAL SPRINKLER INSPECTIONS 2023: HQ, STA131, AND STA133
56	11/17/2023	4444.207.387-PPE Equipment	\$ (765.00)	52027	Conway Shields-10067	ACCOUNTABILITY TAGS
57	11/17/2023	4444.207.231-Operations Equipment	\$ (210.62)	52028	MES-Indiana-7380	HELMET SHIELDS
58	11/17/2023	2243.207.313-Training & Travel	\$ (294.00)	52029	Performance Redefined Corporation-19262	L131: ROPE RESCUE EQUIPMENT
59	11/17/2023	2243.207.360-Facility Maintenance	\$ (49.00)	52030	Batteries Plus Bulbs-11276	PEER FITNESS TRAINING: CONTINUING ED
60	11/17/2023	2243.207.290-Medical Supplies	\$ (257.95)	52031	Penn Care, Inc.-17336	HQ BARN ENTRY PAD BATTERIES
61	11/17/2023	4444.207.422-Training	\$ (255.00)	52032	MES-Indiana-7380	ELECTRODES
62	11/17/2023	2243.207.233-Training Supplies	\$ (37.08)	52033	Airgas USA, LLC-10299	12' FIRE HOOK FOR TRENCH TRAILER
63	11/17/2023	2243.207.290-Medical Supplies	\$ (967.30)	52033	Airgas USA, LLC-10299	CYLINDER RENTALS: ACETYLENE: 10/2023
64	11/17/2023	2243.207.292-Operating Supplies	\$ (568.00)	52034	Acorn Distributors-4364	CYLINDER RENTALS: OXYGEN: 10/2023
65	11/17/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (53.90)	52035	O'Reilly Automotive, Inc.-7215	HQ: ICE MELTER SALT
66	11/17/2023	2243.207.313-Training & Travel	\$ (462.24)	52036	Holiday Inn Express-10032	WIPER FLUID
67	11/17/2023	2243.207.313-Training & Travel	\$ (73.66)	52037	Rocco's Restaurant-20655	"ICS FOR STRUCTURAL COLLAPSE": HOTEL
68	11/17/2023	2243.207.313-Training & Travel	\$ (93.49)	52038	Wex Fleet Universal-14024	"ICS FOR STRUCTURAL COLLAPSE": MEAL(S)
69	11/17/2023	2243.207.313-Training & Travel	\$ (157.99)	52039	Alex Brand-3294	"ICS FOR STRUCTURAL COLLAPSE": FUEL
70	11/17/2023	2243.207.309-Professional Services	\$ (250.00)	52040	Lawson & Co.-2219	"ICS FOR STRUCTURAL COLLAPSE": EMP REIMBURSE: MEAL(S)
71	11/17/2023	4444.207.387-PPE Equipment	\$ (3,066.00)	52041	MES-Indiana-7380	PROJECT: BFT134HQ
72	11/17/2023	2243.207.233-Training Supplies	\$ (128.92)	52043	Service Sanitation, Inc.-19263	APPRAISAL
73	11/17/2023	2243.207.360-Facility Maintenance	\$ (125.00)	52044	Knox Septic & Sewer-19675	MEDIC TAC HELMETS
74	11/17/2023	2243.207.398-Professional Memberships	\$ (200.00)	52045	IFCA (Indiana Fire Chief's Assoc.)-11732	TR GR PORT RESTRM: 11/10/2023-12/7/2023
75	11/17/2023	2243.207.292-Operating Supplies	\$ (686.00)	52046	Duo Water-7362	STA133: FILTER EXCHANGE: 11/9/2023
76	11/17/2023	2243.207.360-Facility Maintenance	\$ (54.96)	52047	Department of Homeland Security (Boiler and Pressure Vessel Safety Division)-6717	IFCA 2024 MEMBERSHIP
77	11/17/2023	4444.207.422-Training	\$ (4,200.00)	52048	Portable Storage Consultants, LLC-13217	STOCK: WATER SOFTENER SALT
78	11/17/2023	2243.207.225-Uniforms	\$ (60.99)	52049	D & E Printing Co., Inc.-172	STATION PERMITS
79	11/17/2023	2243.207.225-Uniforms	\$ (60.99)	52050	D & E Printing Co., Inc.-172	TR GR: NEW 20' SHIPPING CONTAINER
80	11/17/2023	2243.207.225-Uniforms	\$ (60.99)	52051	D & E Printing Co., Inc.-172	NEW HIRE: QUILTED JACKET EMBROIDERY
81	11/17/2023	2243.207.225-Uniforms	\$ (60.99)	52052	D & E Printing Co., Inc.-172	NEW HIRE: QUILTED JACKET EMBROIDERY

LINE	DATE	FUND	AMOUNT	TRANS TYPE	VENDOR	REPORT TITLE
82	11/17/2023	2243.207.225-Uniforms	\$ (472.28)	52053	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
83	11/17/2023	2243.207.225-Uniforms	\$ (472.28)	52054	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
84	11/17/2023	2243.207.225-Uniforms	\$ (472.28)	52055	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
85	11/17/2023	2243.207.225-Uniforms	\$ (448.47)	52056	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
86	11/17/2023	2243.207.225-Uniforms	\$ (20.63)	52057	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
87	11/17/2023	2240.207.296-Protective Gear	\$ (32,908.00)	52058	MES-Indiana-7380	SCBA AIR-PAK PRO
88	11/17/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (6.99)	52059	Brownsburg Napa and Machining-35	E133: COOLANT SYS PIPE TEE
89	11/17/2023	2243.207.221-Postage	\$ (12.72)	52060	UPS Store-3257	PATCHES TO FIRE GEAR VENDOR
90	11/17/2023	2243.207.313-Training & Travel	\$ (49.00)	52061	Performance Redefined Corporation-19262	PEER FITNESS TRAINING: CONTINUING ED
91	11/17/2023	2243.207.346-Health & Wellness	\$ (717.00)	52062	Hendricks Occupational Health-4134	NEW HIRE PHYSICALS
92	11/17/2023	2243.207.346-Health & Wellness	\$ (1,794.00)	52063	Hendricks Occupational Health-4134	NEW HIRE PHYSICALS
93	11/17/2023	2243.207.225-Uniforms	\$ (476.74)	52064	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
94	11/17/2023	2243.207.225-Uniforms	\$ (526.60)	52065	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
95	11/17/2023	2243.207.292-Operating Supplies	\$ -	52066	MES-Indiana-7380	TURNOUT GEAR WASH; SHIPPING
96	11/17/2023	2243.207.233-Training Supplies	\$ (4,663.12)	52067	World Point ECC, Inc.-1843	INTUBATION AND AIRWAY TRAINERS
97	11/17/2023	2243.207.332-Legal Notices	\$ (232.17)	52068	Starmedia-13717	STA131 REMODEL BID POSTING
98	11/17/2023	2243.207.332-Legal Notices	\$ (149.02)	52069	Hendricks County Republican-3593	STA131: REMODEL BID POSTING
99	11/17/2023	2243.207.290-Medical Supplies	\$ (471.22)	52070	Hendricks Regional Health-239	MISC. MED & PHARMA: 10/2023
100	11/17/2023	2243.207.233-Training Supplies	\$ (60.80)	52075	Sportsman's Warehouse-20658	RECRUIT CLASS WATER BOTTLES
101	11/17/2023	2243.207.316-Misc. Other Services	\$ (4.26)	52075	Sportsman's Warehouse-20658	TAX ERROR
102	11/17/2023	2243.207.313-Training & Travel	\$ (449.00)	52077	Indiana Youth Institute-12967	"KIDS COUNT CONFERENCE 2023": REGISTRATION "ESSENTIAL TOOLS FOR THE CODE OFFICIAL": REGISTRATION
103	11/17/2023	2243.207.313-Training & Travel	\$ (150.00)	52078	Indiana Assoc. of Building Officials-6768	REGISTRATION
104	11/17/2023	2243.207.360-Facility Maintenance	\$ (882.00)	52079	Kirby Heating & Air Conditioning-352	HQ: HVAC #6: NEW CONTROL BOARD
105	11/17/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (260.02)	52080	Macqueen Emergency Group-7186	L131: PARK BRAKE AIR LEAK
106	11/17/2023	2240.207.296-Protective Gear	\$ (22,265.00)	52081	MES-Indiana-7380	FIRE BOOTS
107	11/17/2023	2243.207.292-Operating Supplies	\$ (510.09)	52082	Lowe's-9486	STA POWER TOOL AND DRILL BIT KITS
108	11/17/2023	2243.207.290-Medical Supplies	\$ (3,197.55)	52083	Penn Care, Inc.-17336	MISC. MEDICAL SUPPLIES
109	11/17/2023	2243.207.290-Medical Supplies	\$ (293.44)	52084	Indianapolis EMS-13557	MISC. MEDICAL & PHARMA: 10852
110	11/17/2023	2243.207.290-Medical Supplies	\$ -	52085	Hendricks Regional Health-239	MISC. MED & PHARMA: 11/2023
111	11/17/2023	2243.207.346-Health & Wellness	\$ (350.00)	52086	Modern Strength Psychology Ctr, LLC-20330	PERF PSYCH EVALUATIONS
112	11/17/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (8,111.18)	52087	Macqueen Emergency Group-7186	E131 AND E139: PMI & MULTIPLE ISSUES
113	11/17/2023	2243.207.316-Misc. Other Services	\$ (0.02)	Claim	Best Buy Corp.-104	RETURN FEE STA133: TP, SIMPLE GREEN, TOILET CLEANER, DISINFECT CLNR AND SPRAY, BATHRM CLNR C1301: CAR PHONE MOUNT "FOUNDATIONS OF EDUCATION, AN EMS APPROACH" 3RD ED
114	11/21/2023	2243.207.223-Office Supplies	\$ (121.71)	52119	Amazon Capital Services-4717	STA133: TP, SIMPLE GREEN, TOILET CLEANER, DISINFECT CLNR AND SPRAY, BATHRM CLNR
115	11/21/2023	2243.207.227-Computer Supplies	\$ (18.95)	52120	Amazon Capital Services-4717	C1301: CAR PHONE MOUNT "FOUNDATIONS OF EDUCATION, AN EMS APPROACH" 3RD ED
116	11/21/2023	2243.207.334-Professional Books	\$ (73.98)	52121	Amazon Capital Services-4717	3RD ED
117	11/21/2023	2243.207.290-Medical Supplies	\$ (168.00)	52121	Amazon Capital Services-4717	MEDICATION DISPOSAL SOLUTION
118	11/21/2023	2240.207.296-Protective Gear	\$ (219,827.00)	52124	Macqueen Emergency Group-7186	FIRE GEAR
119	11/21/2023	4444.207.350-Facility Updates	\$ (45,674.00)	52124	Macqueen Emergency Group-7186	FIRE GEAR
120	11/21/2023	2243.207.290-Medical Supplies	\$ (594.00)	52125	Indianapolis EMS-13557	CYLINDER RENTALS: OCT/NOV/DEC
121	11/21/2023	2243.207.364-IT Services	\$ (242.45)	52126	Register.com-16652	BFT DOMAIN RENEWAL
122	11/21/2023	2243.207.225-Uniforms	\$ (125.00)	52127	MES-Indiana-7380	NEW HIRE: SPIEWAK LINER
123	11/21/2023	4444.207.350-Facility Updates	\$ (619.46)	52128	MES-Indiana-7380	APPROPRIATED BOOTS (2ND PR) ORDER SHIPPING HQ: COPY STAMP, CORRECTION TP, PENS, RULER, MINI POST-ITS, CLIP DISPENSER C1301: WIPER BLADES C1330: OIL CHANGE E131: BATTERIES (x5) O2 CYLINDERS PORTACOUNT FOR CALIBRATION HELMETS; EST. SHIPPING PER PAGE: #22084-04: 10/2023 C1321: REPLACEMENT DESKTOP MONITORS (x2) TURNOUT GEAR WASH; SHIPPING
124	11/21/2023	2243.207.223-Office Supplies	\$ (69.08)	52130	Office360-14662	POST-ITS, CLIP DISPENSER
125	11/21/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (16.78)	52131	O'Reilly Automotive, Inc.-7215	C1301: WIPER BLADES
126	11/21/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (125.58)	52132	Hare/Asbury Automotive Group-958	C1330: OIL CHANGE
127	11/21/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (869.95)	52133	Brownsburg Napa and Machining-35	E131: BATTERIES (x5)
128	11/21/2023	2243.207.290-Medical Supplies	\$ (40.00)	52134	Indianapolis EMS-13557	O2 CYLINDERS
129	11/21/2023	2243.207.221-Postage	\$ (242.69)	52135	UPS-13661	PORTACOUNT FOR CALIBRATION
130	11/21/2023	2243.207.296-Protective Clothing	\$ (1,875.00)	52136	Conway Shields-10067	HELMETS; EST. SHIPPING
131	11/21/2023	2243.207.362-Copier Lease & Maintenance	\$ (176.28)	QC	Van Ausdall & Farrar, Inc.-1311	PER PAGE: #22084-04: 10/2023
132	11/22/2023	4444.207.442-Computers	\$ (192.56)	52142	Amazon Capital Services-4717	C1321: REPLACEMENT DESKTOP MONITORS (x2)
133	11/22/2023	2243.207.292-Operating Supplies	\$ (586.78)	52143	MES-Indiana-7380	TURNOUT GEAR WASH; SHIPPING
134	11/29/2023	2243.207.296-Protective Clothing	\$ (4,620.00)	52166	Dinges Fire Company-19494	PROTECTIVE HOODS & GLOVES
135	11/29/2023	2243.207.233-Training Supplies	\$ (400.00)	52167	Ploughe's Wrecker Service-8292	9 CARS DELIVERED FOR FIRE TRAINING
136	11/29/2023	2243.207.296-Protective Clothing	\$ (650.31)	52168	MES-Indiana-7380	FLASHLIGHTS (REPLACEMENTS; STOCK)
137	11/29/2023	2243.207.360-Facility Maintenance	\$ (375.00)	52169	Knox Septic & Sewer-19675	STA133: FILTER EXCHANGE: 11/22 & DEC
138	11/29/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (2,926.99)	52170	Pomp's Tire Service, Inc.-7299	E133: REPLACEMENT TIRES
139	11/29/2023	2243.207.225-Uniforms	\$ (715.47)	52171	MES-Indiana-7380	NEW HIRE: UNIFORM ITEMS
140	11/29/2023	2243.207.442-Miscellaneous Capital	\$ (20,000.00)	52173	Pike Township Fire Department-20691	2004 FORD F-550: TACTICAL SUPPORT UNIT (TSU)
141	11/29/2023	2243.207.346-Health & Wellness	\$ (12,000.00)	52174	Lexipol, LLC.-18183	FF WELLNESS APP: 2024 RENEWAL
142	11/29/2023	2243.207.312-Attorney Fees	\$ (9,106.91)	52175	Bose McKinney & Evans, LLP-9648	FIRE STATION BONDS RESEARCH
143	11/29/2023	2243.207.290-Medical Supplies	\$ (2,345.40)	52176	Hendricks Regional Health-239	MISC. MED & PHARMA: 07/2023, 08/2023, AND 09/2023
144	11/29/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (910.75)	52177	Hare/Asbury Automotive Group-958	M139: TIRE ROD REPLACEMENT
145	11/29/2023	2243.207.360-Facility Maintenance	\$ (470.00)	52178	Superior Garage Doors Systems, Inc.-3421	STA133: MIDDLE WEST DOOR REPAIR
146	11/29/2023	2243.207.363-Vehicle/Equipment Repairs	\$ (15.77)	52179	O'Reilly Automotive, Inc.-7215	C1360: REPL FUSE, FUSE HOLDERS
147	11/29/2023	2243.207.360-Facility Maintenance	\$ (85.00)	QC	Mister Ice of Indianapolis-9242	STA133: ICE MACHINE: 11/2023
148	11/29/2023	2243.207.360-Facility Maintenance	\$ (85.00)	QC	Mister Ice of Indianapolis-9242	STA132: ICE MACHINE: 12/2023
149	11/29/2023	2243.207.325-On-Line Services	\$ (159.97)	QC	Charter Communications-6197	STA133: INTERNET: 11/22/23-12/21/23
150	11/30/2023	2243.207.226-Fuel	\$ 55.71	Utility	Pinkerton Fuels & Lubricants-5046	VENDOR INVOICING ERROR CREDIT ULS #2 DIESEL PREMIUM; CONV UNL 87 E10 R9+
151	11/30/2023	2243.207.226-Fuel	\$ (4,708.38)	Utility	Pinkerton Fuels & Lubricants-5046	CONV UNL 87 E10 R9+
152	11/30/2023	2243.207.309-Professional Services	\$ (76.39)	HR	Global HR Research-19309	HIRE CANDIDATE BACKGROUND CHECK
153	11/30/2023	2243.207.350-Stormwater	\$ (75.00)	Utility	Town of Brownsburg Utilities-1210	MONTHLY SEWER: HQ: 11/2023
154	11/30/2023	2243.207.350-Stormwater	\$ (62.50)	Utility	Town of Brownsburg Utilities-1210	MONTHLY SEWER: STA131: 11/2023
155	11/30/2023	2243.207.354-Water	\$ (229.94)	Utility	Town of Brownsburg Utilities-1210	MONTHLY WATER: HQ: 11/2023
156	11/30/2023	2243.207.354-Water	\$ (378.94)	Utility	Town of Brownsburg Utilities-1210	MONTHLY WATER: STA131: 11/2023
157	11/30/2023	2243.207.351-Electricity	\$ (856.51)	Utility	Duke Energy-5858	HQ/ADMIN: 10/18/2023-11/15/2023
158	11/30/2023	2243.207.351-Electricity	\$ (103.52)	Utility	Duke Energy-5858	HQ/GARAGE: 10/18/2023-11/15/2023
159	11/30/2023	2243.207.351-Electricity	\$ (1,714.03)	Utility	Duke Energy-5858	STA131: LIGHTING/ELECTRIC: 9/21/2023-10/20/2023
160	11/30/2023	2243.207.351-Electricity	\$ (10.70)	Utility	Duke Energy-5858	JR. HIGH SIRENS: 9/28/2023-10/27/2023
161	11/30/2023	2243.207.351-Electricity	\$ (42.80)	Utility	Duke Energy-5858	SIREN #4: 9/28/2023-10/27/2023
162	11/30/2023	2243.207.351-Electricity	\$ (767.45)	Utility	AES-6113	MONTHLY ELECTRIC: STA133: 9/26/2023-10/24/2023

LINE	DATE	FUND	AMOUNT	TRANS TYPE	VENDOR	REPORT TITLE
163	11/30/2023	2243.207.351-Electricity	\$ (935.04)	Utility	Hendricks Power Co-op-253	MONTHLY ELECTRIC: STA132/LOT: 10/1/2023-11/1/2023
164	11/30/2023	2243.207.353-Heat	\$ (230.02)	Utility	Centerpoint Energy-310	MONTHLY GAS: HQ: 10/4/2023-11/3/2023
165	11/30/2023	2243.207.353-Heat	\$ (422.57)	Utility	Centerpoint Energy-310	MONTHLY GAS: STA131: 10/4/2023-11/3/2023
166	11/30/2023	2243.207.353-Heat	\$ (305.33)	Utility	Centerpoint Energy-310	MONTHLY GAS: STA132: 10/4/2023-11/3/2023
167	11/30/2023	2243.207.353-Heat	\$ (199.07)	Utility	Centerpoint Energy-310	MONTHLY GAS: STA133: 10/4/2023-11/3/2023
168	11/30/2023	2243.207.355-Scavenger Services	\$ (3.00)	Utility	Jack's Trash Service-20184	MONTHLY TRASH: HQ/STA131/STA132/STA133: 11/2023 & 12/2023
169	11/30/2023	2243.207.364-IT Services	\$ (399.30)	Utility	Everstream Holding LLC-Michigan-8127	MO FIBER-OPTIC SUPPORT: 11/2023
170	11/30/2023	2243.207.364-IT Services	\$ (156.25)	Utility	Steele Insurance-14947	INSURANCE INTERFACE MAIN SUPPORT: 10/2023

Total: \$ (514,247.96)

2243-General Operating Fund \$ (191,074.67)
 2240.207.296-Protective Gear \$ (275,000.00)
 2502-Non Budgeted \$ (244.21)
 4444.207.231-Operations Equipment \$ (831.25)
 4444.207.350-Facility Updates \$ (46,293.46)
 4444.207.387-PPE Equipment \$ (3,831.00)
 4444.207.422-Training \$ 10,855.00
 4444.207.424-SCBA / Airpacks \$ (460.00)
 4444.207.436-Fitness Equipment \$ (7,080.81)
 4444.207.442-Computers \$ (192.56)
 4444.207.451-Vehicles \$ (95.00)

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE PROTECTION TERRITORY

EXP 2243
TMB Period 11/2023

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIRE CHIEF'S PAY 2243.207.113	\$ 109,495.00 \$ -	\$ - \$ 109,495.00	\$ 8,357.30 \$ 101,137.60	\$ 8,033.54 \$ 96,402.50	\$ - 92.37%	\$ 8,357.40
SECRETARY PAY 2243.207.114	\$ 42,023.00 \$ -	\$ - \$ 42,023.00	\$ 3,258.68 \$ 39,104.16	\$ 3,113.00 \$ 37,355.99	\$ - 93.05%	\$ 2,918.84
SUPPORT SERVICES PAY 2243.207.115	\$ 40,000.00 \$ -	\$ - \$ 40,000.00	\$ 2,688.00 \$ 25,256.00	\$ - \$ -	\$ - 63.14%	\$ 14,744.00
COMMISSION/SEC PAY 2243.207.116	\$ 2,700.00 \$ -	\$ - \$ 2,700.00	\$ 250.00 \$ 1,150.00	\$ - \$ 1,050.00	\$ - 42.59%	\$ 1,550.00
DEPUTY FIRE MARSHALL PAY 2243.207.117	\$ 69,126.00 \$ -	\$ - \$ 69,126.00	\$ 5,636.64 \$ 49,457.15	\$ - \$ -	\$ - 71.55%	\$ 19,668.85
CIVILIAN PARAMEDICS 2243.207.119	\$ 1,306,821.00 \$ -	\$ - \$ 1,306,821.00	\$ 72,875.47 \$ 850,270.88	\$ 65,725.94 \$ 697,349.31	\$ - 65.06%	\$ 456,550.12
CIVILIAN TARGET PAY OT 2243.207.119.01	\$ - \$ -	\$ - \$ -	\$ 35,109.56 \$ 414,032.70	\$ 31,471.14 \$ 291,756.19	\$ - .%	\$ (414,032.70)
FIREFIGHTER PAY 2243.207.120	\$ 5,382,279.00 \$ -	\$ - \$ 5,382,279.00	\$ 395,326.26 \$ 4,854,458.53	\$ 391,672.00 \$ 4,604,184.58	\$ - 90.19%	\$ 527,820.47
FIRE MARSHAL PAY 2243.207.121	\$ 80,310.00 \$ -	\$ - \$ 80,310.00	\$ 6,887.18 \$ 62,409.62	\$ - \$ 54,451.79	\$ - 77.71%	\$ 17,900.38
IT ADMINISTRATOR 2243.207.122	\$ 11,050.00 \$ -	\$ - \$ 11,050.00	\$ 850.01 \$ 10,200.02	\$ 824.00 \$ 9,888.01	\$ - 92.31%	\$ 849.98
OVERTIME PAY 2243.207.123	\$ 250,000.00 \$ -	\$ - \$ 250,000.00	\$ 22,789.18 \$ 283,130.80	\$ 16,169.11 \$ 335,194.24	\$ - 113.25%	\$ (33,130.80)
SPECIAL/CYCLE PAY 2243.207.124	\$ 35,000.00 \$ -	\$ - \$ 35,000.00	\$ 892.40 \$ 20,691.75	\$ 1,287.16 \$ 19,657.36	\$ - 59.12%	\$ 14,308.25
RIDE OUT PAY FLSA PAY 2243.207.125	\$ 50,000.00 \$ -	\$ - \$ 50,000.00	\$ 3,011.00 \$ 37,063.00	\$ 3,638.00 \$ 39,541.00	\$ - 74.13%	\$ 12,937.00
HOLIDAY PAY 2243.207.126	\$ 40,000.00 \$ -	\$ - \$ 40,000.00	\$ 2,740.00 \$ 32,227.50	\$ 2,300.00 \$ 24,900.00	\$ - 80.57%	\$ 7,772.50
FICA & MEDICARE 2243.207.130	\$ 202,595.00 \$ -	\$ - \$ 202,595.00	\$ 16,147.51 \$ 187,696.48	\$ 13,917.09 \$ 158,826.95	\$ - 92.65%	\$ 14,898.52
HEALTH INSURANCE 2243.207.131	\$ 2,078,093.00 \$ -	\$ - \$ 2,078,093.00	\$ 173,174.42 \$ 1,904,918.62	\$ 168,856.40 \$ 1,857,420.60	\$ - 91.67%	\$ 173,174.38
PERF 2243.207.132	\$ 1,298,011.00 \$ -	\$ - \$ 1,298,011.00	\$ 98,494.73 \$ 1,171,714.51	\$ 92,778.11 \$ 1,073,434.41	\$ - 90.27%	\$ 126,296.49
*TOTAL SALARIES & BENEFITS	\$ 10,997,503.00 \$ -	\$ - \$ 10,997,503.00	\$ 848,488.34 \$ 10,044,919.32	\$ 799,785.49 \$ 9,301,412.93	\$ - 91.34%	\$ 952,583.68
POSTAGE 2243.207.221	\$ 1,000.00 \$ -	\$ - \$ 1,000.00	\$ 12.72 \$ 100.58	\$ - \$ 406.41	\$ 254.67 10.06%	\$ 644.75
OFFICE SUPPLIES 2243.207.223	\$ 7,000.00 \$ 180.92	\$ - \$ 7,180.92	\$ 598.25 \$ 5,570.72	\$ 205.05 \$ 5,547.23	\$ 634.85 77.58%	\$ 975.35
FIREFIGHTER UNIFORMS 2243.207.225	\$ 12,000.00 \$ 10,227.64	\$ - \$ 22,227.64	\$ 1,120.29 \$ 20,948.54	\$ 1,005.70 \$ 40,092.48	\$ 5,291.93 94.25%	\$ (4,012.83)
FUEL 2243.207.226	\$ 90,000.00 \$ 11,089.38	\$ - \$ 101,089.38	\$ 5,168.13 \$ 83,027.24	\$ 7,413.57 \$ 97,716.44	\$ - 82.13%	\$ 18,062.14
COMPUTER SUPPLIES 2243.207.227	\$ 5,000.00 \$ -	\$ - \$ 5,000.00	\$ - \$ 3,327.72	\$ 26.49 \$ 2,932.20	\$ 18.95 66.55%	\$ 1,653.33
SPECIAL OPS SUPPLIES 2243.207.231	\$ 5,000.00 \$ -	\$ - \$ 5,000.00	\$ - \$ 1,911.89	\$ 829.53 \$ 6,002.34	\$ - 38.24%	\$ 3,088.11

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE PROTECTION TERRITORY

EXP 2243
TMB Period 11/2023

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
SCBA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2243.207.232	\$ -	\$ -	\$ -	\$ 540.60	.%	
TRAINING SUPPLIES	\$ 25,000.00	\$ -	\$ 2,502.80	\$ 109.74	\$ 7,362.80	\$ 9,668.79
2243.207.233	\$ 135.55	\$ 25,135.55	\$ 8,103.96	\$ 13,023.11	32.24%	
FIRE PREVENTION SUPPLIES	\$ 14,500.00	\$ -	\$ 1,385.65	\$ -	\$ -	\$ 8,130.28
2243.207.274	\$ -	\$ 14,500.00	\$ 6,369.72	\$ 6,627.18	43.93%	
CPR SUPPLIES	\$ 2,000.00	\$ -	\$ -	\$ -	\$ 255.00	\$ 994.10
2243.207.289	\$ -	\$ 2,000.00	\$ 750.90	\$ 942.48	37.55%	
MEDICAL SUPPLIES	\$ 85,000.00	\$ -	\$ 4,819.90	\$ 3,681.16	\$ 10,034.87	\$ 13,647.81
2243.207.290	\$ 9,228.03	\$ 94,228.03	\$ 70,545.35	\$ 83,098.92	74.87%	
OPERATING SUPPLIES	\$ 24,000.00	\$ -	\$ 1,178.67	\$ 1,160.67	\$ 4,006.14	\$ 1,936.41
2243.207.292	\$ 40.35	\$ 24,040.35	\$ 18,097.80	\$ 23,989.98	75.28%	
FIREFIGHTING SUPPLIES	\$ 20,000.00	\$ -	\$ -	\$ 35.59	\$ 408.68	\$ 7,345.45
2243.207.293	\$ 620.00	\$ 20,620.00	\$ 12,865.87	\$ 23,654.88	62.4%	
PROTECTIVE CLOTHING	\$ 18,000.00	\$ -	\$ -	\$ 1,640.91	\$ 7,145.31	\$ (58.09)
2243.207.296	\$ -	\$ 18,000.00	\$ 10,912.78	\$ 16,869.69	60.63%	
TOTAL SUPPLIES*	\$ 308,500.00	\$ -	\$ 16,786.41	\$ 16,108.41	\$ 35,413.20	\$ 62,075.60
	\$ 31,521.87	\$ 340,021.87	\$ 242,533.07	\$ 321,443.94	71.33%	
CLERK-TREASURER ACCT & P/R	\$ 30,000.00	\$ -	\$ -	\$ -	\$ -	\$ -
2243.207.303	\$ -	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	100.0%	
PROFESSIONAL SERVICES	\$ 38,000.00	\$ -	\$ 1,356.39	\$ -	\$ 250.00	\$ 25,444.60
2243.207.309	\$ 2,900.00	\$ 40,900.00	\$ 15,205.40	\$ 49,953.19	37.18%	
AMBULANCE COLLECTION/ACCT	\$ 65,000.00	\$ -	\$ 220.11	\$ 3,538.67	\$ 5,188.43	\$ 32,545.11
2243.207.310	\$ -	\$ 65,000.00	\$ 27,266.46	\$ 38,828.45	41.95%	
ATTORNEY FEES	\$ 60,000.00	\$ -	\$ 46,920.03	\$ -	\$ 9,106.91	\$ (681.54)
2243.207.312	\$ -	\$ 60,000.00	\$ 51,574.63	\$ 28,478.37	85.96%	
TRAINING AND TRAVEL	\$ 47,000.00	\$ -	\$ 5,528.90	\$ 451.80	\$ 3,112.73	\$ 1,719.48
2243.207.313	\$ 3,789.92	\$ 50,789.92	\$ 45,957.71	\$ 44,383.18	90.49%	
MISC OTHER SERVICES	\$ 7,300.00	\$ -	\$ 0.02	\$ -	\$ -	\$ 1,890.81
2243.207.316	\$ -	\$ 7,300.00	\$ 5,409.19	\$ 5,162.23	74.1%	
TELEPHONE	\$ 5,800.00	\$ -	\$ 352.00	\$ 352.00	\$ -	\$ 1,180.40
2243.207.324	\$ -	\$ 5,800.00	\$ 4,619.60	\$ 4,604.88	79.65%	
ON-LINE SERVICES	\$ 10,000.00	\$ -	\$ 1,009.31	\$ 816.31	\$ -	\$ 778.11
2243.207.325	\$ -	\$ 10,000.00	\$ 9,221.89	\$ 8,549.50	92.22%	
CELL PHONES	\$ 16,000.00	\$ -	\$ 1,269.92	\$ -	\$ -	\$ 3,900.64
2243.207.326	\$ -	\$ 16,000.00	\$ 12,099.36	\$ 12,443.30	75.62%	
PRINTING & ADVERTISING	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ 250.00
2243.207.331	\$ -	\$ 250.00	\$ -	\$ -	.%	
LEGAL NOTICES	\$ 500.00	\$ -	\$ 232.17	\$ -	\$ 149.02	\$ 118.81
2243.207.332	\$ -	\$ 500.00	\$ 232.17	\$ 124.97	46.43%	
PROFESSIONAL BOOKS	\$ 1,000.00	\$ -	\$ 315.43	\$ -	\$ 73.98	\$ 610.59
2243.207.334	\$ -	\$ 1,000.00	\$ 315.43	\$ 85.00	31.54%	
WARNING SIRENS	\$ 8,000.00	\$ -	\$ 1,932.60	\$ -	\$ 1,900.00	\$ 3,242.40
2243.207.336	\$ -	\$ 8,000.00	\$ 2,857.60	\$ 9,178.15	35.72%	
LIABILITY INS DEDUCTIBLES	\$ 10,000.00	\$ -	\$ -	\$ -	\$ -	\$ 10,000.00
2243.207.339	\$ -	\$ 10,000.00	\$ -	\$ 4,696.00	.%	
INSURANCE/DEDUCTIBLES	\$ 75,000.00	\$ -	\$ -	\$ -	\$ -	\$ 73,028.00
2243.207.340	\$ -	\$ 75,000.00	\$ 1,972.00	\$ 4,159.55	2.63%	
WORKERS COMPENSATION	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 80,000.00

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE PROTECTION TERRITORY

EXP 2243
TMB Period 11/2023

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
2243.207.343	\$ -	\$ 80,000.00	\$ -	\$ -	.%	
HEALTH & WELLNESS	\$ 122,100.00	\$ -	\$ 6,848.14	\$ 1,099.00	\$ 36,938.25	\$ 4,426.98
2243.207.346	\$ 1,600.00	\$ 123,700.00	\$ 82,334.77	\$ 114,990.39	66.56%	
STORMWATER	\$ 2,500.00	\$ -	\$ 227.50	\$ 137.50	\$ -	\$ 447.50
2243.207.350	\$ -	\$ 2,500.00	\$ 2,052.50	\$ 1,512.50	82.1%	
ELECTRICITY	\$ 60,000.00	\$ -	\$ 4,430.05	\$ 2,128.18	\$ -	\$ (5,125.76)
2243.207.351	\$ -	\$ 60,000.00	\$ 65,125.76	\$ 59,195.32	108.54%	
HEAT	\$ 45,000.00	\$ -	\$ 1,156.96	\$ 1,078.82	\$ -	\$ 23,157.48
2243.207.353	\$ -	\$ 45,000.00	\$ 21,842.52	\$ 24,203.99	48.54%	
WATER	\$ 15,000.00	\$ -	\$ 724.82	\$ 741.53	\$ -	\$ 6,762.97
2243.207.354	\$ -	\$ 15,000.00	\$ 8,237.03	\$ 8,869.69	54.91%	
TRASH SERVICE	\$ 6,500.00	\$ -	\$ 3.00	\$ 104.50	\$ -	\$ 228.83
2243.207.355	\$ -	\$ 6,500.00	\$ 6,271.17	\$ 5,062.61	96.48%	
FACILITY MAINTENANCE	\$ 85,196.00	\$ -	\$ 1,421.36	\$ 5,898.10	\$ 12,702.49	\$ 2,087.60
2243.207.360	\$ 13,589.31	\$ 98,785.31	\$ 83,995.22	\$ 95,624.87	85.03%	
TURNOUT GEAR MAINTENANCE	\$ 37,000.00	\$ -	\$ 2,118.00	\$ -	\$ 113.00	\$ 31,306.33
2243.207.361	\$ 819.27	\$ 37,819.27	\$ 6,399.94	\$ 195.40	16.92%	
COPIER & LEASE MAINTENANCE	\$ 9,000.00	\$ -	\$ 1,057.73	\$ 451.97	\$ -	\$ 2,274.93
2243.207.362	\$ -	\$ 9,000.00	\$ 6,725.07	\$ 6,293.39	74.72%	
VEHICLE/EQUIPMENT REPAIRS	\$ 125,000.00	\$ -	\$ 3,148.73	\$ 1,071.90	\$ 13,869.08	\$ (22,550.88)
2243.207.363	\$ 16,645.25	\$ 141,645.25	\$ 150,327.05	\$ 122,966.01	106.13%	
IT SUPPORT FEES	\$ 78,427.00	\$ -	\$ 9,286.95	\$ 1,170.57	\$ 5,931.95	\$ 9,186.55
2243.207.364	\$ 9,038.86	\$ 87,465.86	\$ 72,347.36	\$ 52,321.70	82.71%	
RADIO MAINTENANCE	\$ 8,000.00	\$ -	\$ 245.00	\$ 2,525.96	\$ -	\$ 3,183.63
2243.207.365	\$ -	\$ 8,000.00	\$ 4,816.37	\$ 8,969.39	60.2%	
EMS MAINTENANCE	\$ 30,610.00	\$ -	\$ -	\$ -	\$ 9,786.00	\$ 18,227.74
2243.207.369	\$ -	\$ 30,610.00	\$ 2,596.26	\$ 19,590.91	8.48%	
SUBSCRIPTIONS/DUES	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ (134.71)
2243.207.393	\$ -	\$ 250.00	\$ 384.71	\$ 665.57	153.88%	
PROFESSIONAL MEMBERSHIPS	\$ 4,645.00	\$ -	\$ 105.00	\$ 350.00	\$ 200.00	\$ 1,530.85
2243.207.398	\$ -	\$ 4,645.00	\$ 2,914.15	\$ 3,573.50	62.74%	
TOTAL OTHER SVCS	\$ 1,083,078.00	\$ -	\$ 89,910.12	\$ 21,916.81	\$ 99,321.84	\$ 309,037.45
	\$ 48,382.61	\$ 1,131,460.61	\$ 723,101.32	\$ 764,682.01	63.91%	
MISC CAPITAL EXPENDITURES	\$ 24,400.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 4,400.00
2243.207.442	\$ -	\$ 24,400.00	\$ -	\$ -	.%	
TRAINING EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2243.207.452	\$ -	\$ -	\$ -	\$ 6,185.87	.%	
FACILITY EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2243.207.453	\$ -	\$ -	\$ -	\$ 19,463.36	.%	
TOTAL CAPITAL EXPENSES	\$ 24,400.00	\$ -	\$ -	\$ -	\$ 20,000.00	\$ 4,400.00
	\$ -	\$ 24,400.00	\$ -	\$ 25,649.23	.%	
**TOTAL FIRE TERRITORY BUDGET	\$ 12,413,481.00	\$ -	\$ 955,184.87	\$ 837,810.71	\$ 154,735.04	\$ 1,328,096.73
	\$ 79,904.48	\$ 12,493,385.48	\$ 11,010,553.71	\$ 10,413,188.11	88.13%	
GRAND TOTAL	\$ 12,413,481.00	\$ -	\$ 955,184.87	\$ 837,810.71	\$ 154,735.04	\$ 1,328,096.73
	\$ 79,904.48	\$ 12,493,385.48	\$ 11,010,553.71	\$ 10,413,188.11	88.13%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE
EQUIPMENT REPLACEMENT**

**EXP 4444
TMB Period 11/2023**

Account Title Number	BEG BUDGET PO'S PREV YEARS	ADD'L BUDGET REVISED APPRO	MONTHLY EXP YTD EXPENSE	PREV. YR MONTH PREV YR YTD	OUTSTANDING PO % SPENT YTD	WHAT'S LEFT TO SPEND
FIREFIGHTING EQUIPMENT	\$ 103,000.00	\$ -	\$ 7,277.65	\$ 65.00	\$ 15,557.51	\$ 4,804.51
4444.207.231	\$ 29,913.63	\$ 132,913.63	\$ 112,551.61	\$ 53,017.45	84.68%	
SCBA EQUIPMENT	\$ 1,730.00	\$ -	\$ 1,259.57	\$ -	\$ -	\$ 470.43
4444.207.232	\$ -	\$ 1,730.00	\$ 1,259.57	\$ 8,201.30	72.81%	
* TOTAL SUPPLIES	\$ 104,730.00	\$ -	\$ 8,537.22	\$ 65.00	\$ 15,557.51	\$ 5,274.94
	\$ 29,913.63	\$ 134,643.63	\$ 113,811.18	\$ 61,218.75	84.53%	
FACILITY UPDATES	\$ 221,500.00	\$ -	\$ 18,743.42	\$ -	\$ 86,332.61	\$ 45,816.65
4444.207.350	\$ -	\$ 221,500.00	\$ 89,350.74	\$ 33,607.03	40.34%	
PPE EQUIPMENT	\$ 60,000.00	\$ -	\$ 3,579.30	\$ -	\$ 10,922.50	\$ 5,964.33
4444.207.387	\$ 56,545.20	\$ 116,545.20	\$ 99,658.37	\$ 16,052.77	85.51%	
* TOTAL OTHER SVCS. & CHARGES	\$ 281,500.00	\$ -	\$ 22,322.72	\$ -	\$ 97,255.11	\$ 51,780.98
	\$ 56,545.20	\$ 338,045.20	\$ 189,009.11	\$ 49,659.80	55.91%	
TRAINING	\$ 40,000.00	\$ -	\$ -	\$ -	\$ 10,855.00	\$ 10,645.00
4444.207.422	\$ -	\$ 40,000.00	\$ 18,500.00	\$ 116,562.35	46.25%	
SCBA AIRPACKS	\$ 65,000.00	\$ -	\$ -	\$ -	\$ 875.37	\$ 62,149.83
4444.207.424	\$ 492,000.00	\$ 557,000.00	\$ 493,974.80	\$ -	88.68%	
FITNESS EQUIPMENT	\$ 14,600.00	\$ -	\$ -	\$ -	\$ 7,080.81	\$ 45.19
4444.207.436	\$ -	\$ 14,600.00	\$ 7,474.00	\$ -	51.19%	
COMPUTERS/SOFTWARE	\$ 15,000.00	\$ -	\$ 2,944.62	\$ -	\$ 1,901.62	\$ 501.48
4444.207.442	\$ 3,856.75	\$ 18,856.75	\$ 16,453.65	\$ 5,915.14	87.26%	
EMS	\$ 113,860.00	\$ -	\$ 5,355.93	\$ -	\$ 52,761.31	\$ 2,123.34
4444.207.447	\$ -	\$ 113,860.00	\$ 58,975.35	\$ 200,000.00	51.8%	
VEHICLES	\$ 165,000.00	\$ -	\$ 16,278.35	\$ -	\$ 14,953.29	\$ (49,996.94)
4444.207.451	\$ 5,120.00	\$ 170,120.00	\$ 205,163.65	\$ 275,185.30	120.6%	
FACILITY EQUIPMENT	\$ 14,000.00	\$ -	\$ -	\$ -	\$ -	\$ 350.21
4444.207.453	\$ -	\$ 14,000.00	\$ 13,649.79	\$ -	97.5%	
* TOTAL CAPITAL EXPENSES	\$ 427,460.00	\$ -	\$ 24,578.90	\$ -	\$ 88,427.40	\$ 25,818.11
	\$ 500,976.75	\$ 928,436.75	\$ 814,191.24	\$ 597,662.79	87.69%	
*** GRAND TOTAL	\$ 813,690.00	\$ -	\$ 55,438.84	\$ 65.00	\$ 201,240.02	\$ 82,874.03
	\$ 587,435.58	\$ 1,401,125.58	\$ 1,117,011.53	\$ 708,541.34	79.72%	

TOWN OF BROWNSBURG
EXPENSE REPORT-NON-BUDGETED - FIRE

EXP 2502
TMB Period 11/2023

Account Title	BEG BUDGET	ADD'L BUDGET	MONTHLY EXP	PREV. YR MONTH	OUTSTANDING PO	WHAT'S LEFT
Number	PO'S PREV YEARS	REVISED APPRO	YTD EXPENSE	PREV YR YTD	% SPENT YTD	TO SPEND
TRAINING EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2502.207.301	\$ 286.74	\$ 286.74	\$ 286.74	\$ 3,179.65	100.0%	
TOTAL OTHER SVCS. & CHGS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 286.74	\$ 286.74	\$ 286.74	\$ 3,179.65	100.0%	
**GRAND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 286.74	\$ 286.74	\$ 286.74	\$ 3,179.65	100.0%	

TOWN OF BROWNSBURG
EXPENSE REPORT-FIRE GRANT FUND

EXP 4651
TMB Period 11/2023

Account Title	BEG BUDGET	ADD'L BUDGET	MONTHLY EXP	PREV. YR MONTH	OUTSTANDING PO	WHAT'S LEFT
Number	PO'S PREV YEARS	REVISED APPRO	YTD EXPENSE	PREV YR YTD	% SPENT YTD	TO SPEND
VEHICLES & EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4651.207.420	\$ -	\$ -	\$ -	\$ 4,740.22	.%	
TOTAL CAPITAL EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ 4,740.22	.%	
**GRAND TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ 4,740.22	.%	

**TOWN OF BROWNSBURG
EXPENSE REPORT-DONATION FUND**

**EXP 2300
TMB Period 11/2023**

Account Title Number	Appropriation Transfers	Revisions Revised Appro	Per Expense YTD Expense	Prev. Yr Per Prev. Yr YTD	Encumbered % Expended YTD	Uncommitted Unexpended
FIRE - SPECIAL UNITS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (145.00)
2300.207.459	\$ -	\$ -	\$ 145.00	\$ -	.%	\$ (145.00)
FIRE - EVENTS	\$ -	\$ -	\$ 96.68	\$ -	\$ -	\$ (96.68)
2300.207.460	\$ -	\$ -	\$ 96.68	\$ 6,975.60	.%	\$ (96.68)
FIRE - EMP. APPRECIATION	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,589.57)
2300.207.461	\$ -	\$ -	\$ 1,589.57	\$ 2,425.20	.%	\$ (1,589.57)
FIRE - MISC. EXPENSES	\$ -	\$ -	\$ -	\$ 225.00	\$ -	\$ -
2300.207.462	\$ -	\$ -	\$ -	\$ 421.13	.%	\$ -
*TOTAL FIRE DONATION EXP	\$ -	\$ -	\$ 96.68	\$ 225.00	\$ -	\$ (1,831.25)
	\$ -	\$ -	\$ 1,831.25	\$ 9,821.93	.%	\$ (1,831.25)
***GRAND TOTAL	\$ -	\$ -	\$ 96.68	\$ 225.00	\$ -	\$ (1,831.25)
	\$ -	\$ -	\$ 1,831.25	\$ 9,821.93	.%	\$ (1,831.25)

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE PROTECTION TERRITORY FUND

REV-2243
TMB Period 11/2023

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
GENERAL PROPERTY TAX	\$ 6,481,354.00	\$ -	\$ -	\$ -	56.93%	
2243.110		\$ 6,481,354.00	\$ 3,689,883.18	\$ 3,620,613.95	57.5%	\$ 2,791,470.82
LIT CERTIFIED SHARES	\$ -	\$ -	\$ -	\$ 293,814.74	.%	
2243.121		\$ -	\$ -	\$ 3,647,831.02	92.55%	\$ -
AUTO & AIRCRAFT EXCISE	\$ 754,604.00	\$ -	\$ -	\$ -	38.33%	
2243.122		\$ 754,604.00	\$ 289,268.70	\$ 329,496.05	49.42%	\$ 465,335.30
COMM VEHICLE EXCISE TAX (CVET)	\$ 4,663.00	\$ -	\$ -	\$ -	44.01%	
2243.125		\$ 4,663.00	\$ 2,052.22	\$ 2,094.05	50.0%	\$ 2,610.78
FIRE BLDG. PERMITS	\$ 18,120.00	\$ -	\$ 1,504.00	\$ 3,500.00	300.43%	
2243.221		\$ 18,120.00	\$ 54,438.64	\$ 76,439.88	96.78%	\$ (36,318.64)
EMS REPORTS	\$ 403.00	\$ -	\$ 15.00	\$ -	70.72%	
2243.420		\$ 403.00	\$ 285.00	\$ 285.00	86.36%	\$ 118.00
FIRE INCIDENT REPORTS	\$ 121.00	\$ -	\$ -	\$ -	123.97%	
2243.421		\$ 121.00	\$ 150.00	\$ 173.70	74.33%	\$ (29.00)
SIGNS REFLECTIVE ADDRESS	\$ 9.00	\$ -	\$ -	\$ -	.%	
2243.450		\$ 9.00	\$ -	\$ -	.%	\$ 9.00
SIGNS REFLECTIVE 20-9090-2	\$ 40.00	\$ -	\$ -	\$ -	.%	
2243.451		\$ 40.00	\$ -	\$ -	.%	\$ 40.00
FIRE MARSHALL INSPECTIONS	\$ 351.00	\$ -	\$ 15.00	\$ -	68.38%	
2243.453		\$ 351.00	\$ 240.00	\$ 165.00	61.11%	\$ 111.00
AMBULANCE RUN REVENUE	\$ 917,300.00	\$ -	\$ 6,528.61	\$ 22,082.08	41.36%	
2243.456		\$ 917,300.00	\$ 379,417.96	\$ 552,230.18	78.49%	\$ 537,882.04
FACILITY RENTALS	\$ 5,000.00	\$ -	\$ 400.00	\$ -	88.0%	
2243.475		\$ 5,000.00	\$ 4,400.00	\$ 4,000.00	83.33%	\$ 600.00
CPR CLASS FEES	\$ 4,400.00	\$ -	\$ 80.00	\$ -	85.79%	
2243.498		\$ 4,400.00	\$ 3,774.80	\$ 1,678.80	89.59%	\$ 625.20
TRANSFER IN	\$ -	\$ -	\$ 1,186,936.32	\$ -	.%	
2243.520		\$ -	\$ 3,264,074.88	\$ -	.%	\$ (3,264,074.88)
MISC REVENUE	\$ 33,731.00	\$ -	\$ 3,280.47	\$ -	86.07%	
2243.600		\$ 33,731.00	\$ 29,031.71	\$ 7,847.00	100.0%	\$ 4,699.29
INTEREST	\$ 35,462.00	\$ -	\$ 18,752.47	\$ 10,417.72	627.71%	
2243.609		\$ 35,462.00	\$ 222,597.81	\$ 41,212.57	73.86%	\$ (187,135.81)
9/11 MEMORIAL DONATOINS	\$ -	\$ -	\$ -	\$ -	.%	
2243.671		\$ -	\$ 11,000.00	\$ 10,000.00	100.0%	\$ (11,000.00)
TASK FORCE ONE REIMBURSEMENT	\$ -	\$ -	\$ -	\$ -	.%	
2243.676		\$ -	\$ 90.46	\$ -	.%	\$ (90.46)
TRANSFER IN	\$ 12,340.00	\$ -	\$ -	\$ -	.%	
2243.920		\$ 12,340.00	\$ -	\$ -	.%	\$ 12,340.00
REFUND COSTS	\$ -	\$ -	\$ 170.61	\$ -	.%	
2243.960		\$ -	\$ 1,080.60	\$ 102,539.13	99.84%	\$ (1,080.60)

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE PROTECTION TERRITORY FUND

REV-2243
TMB Period 11/2023

Account Title	Est Revenue	Net Revisions	Per Revenue	Prev.Yr Per	% Col YTD	
Number		Rev Revenue	YTD Revenue	Prev.Yr YTD	% Col LYTD	Uncollected Bal
TAKE HOME FUEL SURCHARGE	\$ -	\$ -	\$ 270.00	\$ -	.%	
2243.961		\$ -	\$ 3,060.00	\$ -	.%	\$ (3,060.00)
RETURNED EMP DEDUCT/DIR DEP	\$ 5.00	\$ -	\$ -	\$ -	.%	
2243.977		\$ 5.00	\$ -	\$ -	.%	\$ 5.00
2 YEAR OLD VOIDED CHECKS	\$ -	\$ -	\$ -	\$ -	.%	
2243.989		\$ -	\$ -	\$ 2,500.00	100.0%	\$ -
*** GRAND TOTALS	\$ 8,267,903.00	\$ -	\$ 1,217,952.48	\$ 329,814.54	96.21%	
		\$ 8,267,903.00	\$ 7,954,845.96	\$ 8,399,106.33	70.39%	\$ 313,057.04

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE EQUIPMENT REPLACEMENT

REV-4444
Period 11/2023

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev. Yr Per Prev. Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
GENERAL PROPERTY TAX 4444.110	\$ 942,438.00	\$ -	\$ -	\$ -	55.95%	\$ 415,169.93
AUTO & AIRCRAFT EXCISE 4444.122	\$ 109,725.00	\$ -	\$ -	\$ -	37.66%	
		\$ 109,725.00	\$ 41,324.09	\$ 42,810.06	49.42%	\$ 68,400.91
COMM VEHICLE EXCISE TAX (CVET) 4444.125	\$ 678.00	\$ -	\$ -	\$ -	43.24%	
		\$ 678.00	\$ 293.17	\$ 272.07	50.0%	\$ 384.83
INTEREST 4444.609	\$ 6,603.00	\$ -	\$ 7,365.17	\$ 3,111.79	1360.42%	
		\$ 6,603.00	\$ 89,828.71	\$ 12,294.15	77.13%	\$ (83,225.71)
*** GRAND TOTALS	\$ 1,059,444.00	\$ -	\$ 7,365.17	\$ 3,111.79	62.18%	
		\$ 1,059,444.00	\$ 658,714.04	\$ 525,857.39	57.08%	\$ 400,729.96

TOWN OF BROWNSBURG
REVENUE REPORT - NON-BUDGETED - FIRE

REV-2502
TMB Period 11/2023

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev.Yr Per Prev.Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
AMBULANCE OVERPAYMENTS	\$ -	\$ -	\$ -	\$ 1,012.27	.%	
2502.452		\$ -	\$ -	\$ 5,209.07	82.93%	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	.%	
2502.600		\$ -	\$ 680.94	\$ 3,179.65	89.93%	\$ (680.94)
REFUND COSTS	\$ -	\$ -	\$ -	\$ -	.%	
2502.960		\$ -	\$ 2,205.51	\$ -	.%	\$ (2,205.51)
2 YEAR OLD VOIDED CHECKS	\$ -	\$ -	\$ -	\$ -	.%	
2502.989		\$ -	\$ -	\$ 101.27	100.0%	\$ -
*** GRAND TOTALS	\$ -	\$ -	\$ -	\$ 1,012.27	.%	
		\$ -	\$ 2,886.45	\$ 8,489.99	85.6%	\$ (2,886.45)

TOWN OF BROWNSBURG
REVENUE REPORT - FIRE GRANT FUND

REV-4651
TMB Period 11/2023

Account Title	Est Revenue	Net Revisions	Per Revenue	Prev. Yr Per	% Col YTD	
Number		Rev Revenue	YTD Revenue	Prev. Yr YTD	% Col LYTD	Uncollected Bal
PRIVATE GRANTS	\$ -	\$ -	\$ -	\$ -	.%	
4651.321		\$ -	\$ -	\$ 2,720.00	100.%	\$ -
*** GRAND TOTALS	\$ -	\$ -	\$ -	\$ -	.%	
		\$ -	\$ -	\$ 2,720.00	100.%	\$ -

TOWN OF BROWNSBURG
REVENUE REPORT - DONATION FUND

REV-2300
TMB Period 11/2023

Account Title Number	Est Revenue	Net Revisions Rev Revenue	Per Revenue YTD Revenue	Prev. Yr Per Prev. Yr YTD	% Col YTD % Col LYTD	Uncollected Bal
FIRE - SPECIAL UNIT REVENUE 2300.368.02	\$ -	\$ -	\$ -	\$ -	.%	
		\$ -	\$ 1,125.00	\$ -	.%	\$ (1,125.00)
FIRE - EVENT REVENUE 2300.369.02	\$ -	\$ -	\$ -	\$ -	.%	
		\$ -	\$ 4,409.33	\$ 1,600.00	98.46%	\$ (4,409.33)
FIRE - MISC. REVENUE 2300.371.02	\$ -	\$ -	\$ -	\$ -	.%	
		\$ -	\$ 105.20	\$ 1,010.00	100.0%	\$ (105.20)
*** GRAND TOTALS	\$ -	\$ -	\$ -	\$ -	.%	
		\$ -	\$ 5,639.53	\$ 2,610.00	66.15%	\$ (5,639.53)



EXECUTIVE BOARD ACTION

VII./New/A. MEETING DATES AND TIMES 2024

Summary

Re-stated Interlocal Agreement 2002

Article II Executive Board

Section 2.5. Regular and Special Meetings. “*The Executive Board shall conduct a minimum of one (1) regular scheduled meeting per month throughout the calendar year, unless a specific determination is made at a regular or special meeting that any future regular meeting is unwarranted or unnecessary...*”

Meetings are held at 6:00 p.m. at Brownsburg Fire Territory Headquarters.

The following 2024 regular meeting dates are subject to Executive Board approval

Tuesday, January 16 th	Tuesday, July 23 rd
Tuesday, February 20 th	Tuesday, August 20 th
Tuesday, March 19 th	Tuesday, September 24 th
Tuesday, April 23 rd	Tuesday, October 22 nd
Tuesday, May 21 st	Tuesday, November 19 th
Tuesday, June 18 th	Tuesday, December 17 th

Attachments

- (None)

Actions

- 12/19/23: Executive Board to review and discuss for modification or approval.



EXECUTIVE BOARD ACTION

VIII./Old/A. PUMPER PURCHASE

Summary

Purchase of new pumper (\$1,000,000.00) and performance bond (\$2,837.00).

Attachments

- None.

Actions

- 11/21/23: Chief Alcorn seeking permission to enter into agreement to initiate new pumper purchase pending legal approval of the contract. Presentation for Board discussion and consideration for approval.
- 12/19/23: Chief Alcorn to provide update



EXECUTIVE BOARD ACTION

VIII. Old/B. STRATEGIC COVERAGE AND RISK REDUCTION

Summary

Citing increased growth south and east of the Territory, as well as low run numbers attributed to Station #132 (7455 East CR 1000 North), Chief Alcorn presented the Board with arguments for relocation of Station #132 further south of US 267, and the establishment of a new Fire station #134 south/southeast.

Reference

- 4/17/21: Work Session handout (original version available by request to Admin@BrownsburgFire.org). Updated version of presentation available at www.brownsburgfire.org
- 7/8/21: Work Session audio available at: <http://brownsburgin.swagit.com/boards-and-commissions/> under the “Fire Territory” tab
Presentation to Participating Units available at <http://brownsburgin.swagit.com/town-council> under “Town Council” tab
- 12/19/23: Contract for Purchase of Real Estate

Actions

- 4/17/21: Work Session: introduction and overview.
- 4/19/21: Chief Alcorn approved by Board to obtain property appraisals for potential relocation of Station #132 and establishment of Station #134.
- 5/17/21: Chief Alcorn updated the members that he is continuing to seek appraisals.
- 6/21/21: RE: Station #132 Proposed Relocation: Chief Alcorn still awaiting permission from developer to access the site of interest in order to obtain appraisal.
RE: Station #134 Proposed New Location: Chief Alcorn continues to work with Town of Brownsburg Town Manager and Economic Development Director for potential sites.
- 7/8/21: Chief Alcorn and senior staff presentation to Brown Township Board, Lincoln Township Board, and Town Council (“Participating Units”).
- 7/19/21: Chief Alcorn updated the members regarding the presentation to the Participating Units, and that a website link had been made available for questions from the general public; no questions had been posted to date. Initial questions from the Town Council concerned building Station #134 before relocating Station #132. Chief Alcorn had indicated that staffing Station #134 would require funding and could not be accomplished without the LIT distribution.
- 8/16/21: (Executive Board meeting canceled).
- 9/20/21: Fire Station #132: Proposed Relocation: Chief Alcorn stated he had received letters of approval from Connection Pointe Church to have an appraisal conducted on the potential site.
Fire Station #134: Proposed Additional Station: Chief Alcorn stated he continues to work with Town of Brownsburg personnel to identify potential sites. In addition, staffing Station #134 would require additional funding.
- 10/18/21: (Executive Board meeting canceled).
- 11/15/21: Fire Station #132: Proposed Relocation: Chief Alcorn notified the Board that two appraisals were in progress.
Fire Station #132: Proposed Additional Station: No further updates
- 12/14/21: Chief Alcorn to provide update to Board
- 1/25/22: (Not included on agenda).
- 2/22/22: (Executive Board meeting canceled).
- 3/22/22: (Executive Board meeting canceled).
- 4/19/22: (Not included on agenda).
- 5/17/22: (Executive Board meeting canceled).
- 6/21/22: Chief Alcorn to provide update.
- 12/19/23: Chief Alcorn to provide update regarding Station #134/HQ. Board to consider execution of contract.

CONTRACT FOR PURCHASE OF REAL ESTATE

This Agreement is made effective as of the Effective Date (as defined below) by and between the Brownsburg Fire Territory (hereinafter the "Purchaser"), and Reagan Properties, LLC, an Indiana limited liability company (hereinafter the "Seller").

- 1. Conditional Purchase and Sale.** Purchaser hereby agrees to purchase and Seller agrees to sell the approximately 4.87 acres of land located in the approximate locations identified on Exhibit "A" attached hereto and identified more specifically as Parcel ID Nos: 32-08-19-200-011.000-015 and 32-08-19-200-017.000-015 respectively, together with all rights, privileges, interests, easements, improvements and appurtenances thereto either permanently installed or used in connection with the real estate, wherever located, and including all property of every kind, character and description owned by Seller and located on, attached to, or used in connection with the real estate, including, but not limited to, all of the buildings, barns and other structures located thereon and all improvements, appurtenances, hereditaments and permanent fixtures attached thereto, (all of the foregoing collectively referred to as the "Real Estate"), subject to the terms and conditions contained herein. The Real Estate shall include complete and unrestricted access to accommodate the Purchaser's access to the Real Estate including the needs to accommodate and facilitate the public's use and access to the Real Estate. The Real Estate shall be conveyed to Purchaser free and clear of any and all liabilities, liens, adverse claims and encumbrances of any kind or nature, including but not limited to any mortgage liens. Seller shall remain responsible for all claims, losses, costs and or liabilities of any nature for the Real Estate related in any way to Seller's ownership, use or possession of the Real Estate or which arise out of facts or circumstances occurring or accruing prior to closing.
- 2. Purchase Price and Payment.** The total purchase price to be paid by the Purchaser to the Seller for the Real Estate shall be the fixed amount of Four Hundred Ninety-Seven Thousand One Hundred Fifty Dollars (\$497,150.00) for the Real Estate (the "Purchase Price"). The Purchase Price less any earnest money tendered by Purchaser and adjusted for any costs and allocations provided for in this Agreement shall be delivered to Seller at the Closing (as defined below) in readily available funds.
- 3. Earnest Money.** The total amount of Ten Thousand Dollars (\$10,000.00) (the "Earnest Money") will be tendered by Purchaser within fourteen (14) days after the Effective Date (as defined below) of this Agreement. The Earnest Money shall be retained in escrow by the First American Title Company (the "Title Company") until the Closing, or as otherwise provided herein. If this Agreement is terminated by Seller for any reason, other than default of Purchaser as addressed hereafter, the Earnest Money shall be returned to Purchaser. If Seller, through no fault of Seller, is unable to convey marketable title to the Real Estate as required by and in accordance with the terms and conditions of this Agreement and the defect or defects are not waived by Purchaser, Purchaser, at its option, may terminate this Agreement and the Earnest Money shall be returned to Purchaser. If, after the Effective Date, Purchaser fails or refuses to perform Purchaser's obligations under the Agreement for any reason other than the failure of a condition to Purchaser's obligations under this Agreement or the default by Seller, the Earnest Money shall be forfeited as liquidated damages, which shall be Seller's sole remedy at law or equity. If, after the Effective Date,

Seller fails or refuses to perform Seller's obligations under this Agreement for any reason other than default by Purchaser, the Earnest Money, shall be returned to Purchaser and Purchaser may also pursue all available legal and equitable remedies against Seller, including the remedies of injunctive relief and specific performance of the obligations contained herein.

4. **Closing.** This transaction shall be closed at a time and place acceptable to the parties hereto (the "Closing") within thirty (30) days after the date on which the last of the conditions described in Paragraph 8 of this Agreement is satisfied or waived, including but not limited to satisfactory completion of all inspections, surveys and receipt of all necessary approvals from the Purchaser's Town Council and zoning authorities, and receipt of the Title Commitment in accordance with Paragraph 10.1, but no later than April 1, 2024 unless extended by other provisions of this Agreement or a mutual written agreement by the parties hereto. Closing shall be insured by the Title Company providing title insurance with the costs thereof allocated as provided in Paragraphs 10.1 and 13 below.
5. **Possession and Cooperation.** The Seller shall remain in possession of the Real Estate until Closing, and shall continue to enjoy the use and profits of the Real Estate until possession is transferred to the Purchaser. After the execution of this Agreement by Seller and until the possession of the Real Estate is transferred to the Purchaser, the Seller shall, to the extent applicable, continue to maintain all appropriate insurance coverage relating to the Real Estate, with similar limits and carriers as held by Seller prior to execution of this Agreement by Seller. Following the execution of this Agreement by Seller, Seller shall not mortgage or allow any liens to be placed upon the Real Estate, shall not construct, or allow any other party to construct, any improvements on the Real Estate, and shall not enter into any lease or other agreement affecting the Real Estate without the written consent of Purchaser.
6. **Inspections and Timing – Purchaser's Due Diligence.** Purchaser reserves the right to have the Real Estate inspected after the Effective Date for a period of at least One Hundred (100) days (the "Inspection Period"). Such inspections are to be at Purchaser's expense by qualified inspectors or contractors selected by Purchaser, at times reasonably agreed upon by the parties, with a written report showing such items to be in condition satisfactory to Purchaser and Purchaser shall provide a copy of such report to Seller. If the results of the inspections are not satisfactory to Purchaser, Purchaser shall, within fourteen (14) days of receipt of any written inspection report but in any event prior to the end of the Inspection Period, notify Seller of any objections which Purchaser is not willing to waive prior to the Closing and Seller will have fourteen (14) days from and after its receipt of said objections to inform Purchaser of those objections which Seller is willing to remedy, at its sole cost and expense and those objections which it is unwilling to remedy. Within fourteen (14) days of its receipt from Seller of notification of objections to be remedied or left unremedied, Purchaser will notify Seller, in writing, of its waiver of all objections which Seller is unwilling to remedy or its intention to terminate the Agreement for Seller's failure to remedy one or more objections. If the Agreement is terminated by Purchaser due to Seller's failure to remedy one or more objections, such termination shall be without further liability to Purchaser, and the Earnest Money shall be returned to Purchaser. Purchaser agrees to restore the Real Estate to its condition prior to any such inspections immediately

after conducting the same. Purchaser indemnifies, defends and holds Seller harmless from and against any claims for damage to property or other losses arising out of any action of any person or firm entering the Real Estate on Purchaser's behalf as aforesaid. In addition to having the right to inspect the Real Estate and to conduct all inspections of the Real Estate determined to be necessary by Purchaser, Purchaser shall also have from the Effective Date until the Closing to obtain all necessary governmental, quasi-governmental or agency approvals of this Agreement as well as for Purchaser's intended use and development of the Real Estate including, but not limited to, any and all necessary zoning approvals from the Purchaser's Town Council, building permit approval, IDEM approval, and any and all necessary governmental, quasi-governmental or agency approvals or permits deemed necessary by Purchaser for its intended use and development of the Real Estate; provided however, the time limits established by this Paragraph 6 shall not apply to the approvals and/or processes that may be required for Purchaser to undertake for obtaining funding and/or financing for the acquisition of the Real Estate under Paragraphs 8 and 17 set forth below.

7. Representations and Warranties. Seller hereby represents and warrants to Purchaser (and shall be deemed to represent and warrant to Purchaser as of the date of Closing) that each of the following statements are true and correct in all material respects:

- 7.1 Neither the execution and delivery of this Agreement, nor the consummation of the transaction contemplated hereby, will conflict with, or result in a breach of, the terms, conditions or provisions of, or constitute a default under, Seller's organizational documents or any agreement to which Seller is a party or by which Seller is bound;
- 7.2 Seller has good, marketable and indefeasible title to the Real Estate free and clear of any and all liens, leases, mortgages, pledges, security interests, conditional sales agreements, charges and other claims, interests, life estates or other encumbrances except as permitted by this Agreement or disclosed to Purchaser by Seller in writing;
- 7.3 Seller has full right, power and authority to execute and deliver this Agreement and to consummate the transaction contemplated thereby, to comply with and fulfill the terms and conditions hereof and to sell, transfer, convey and assign all of the Real Estate to Purchaser and there are no legal, contractual or other restrictions upon Seller's right, power or authority to sell, transfer, convey and assign the Real Estate to Purchaser;
- 7.4 To the best knowledge of Seller, there is no litigation, including but not limited to condemnation or similar proceedings, which is currently pending or threatened against the Real Estate or any part thereof, or related in any way thereto;
- 7.5 Other than non-delinquent real estate taxes due and payable on the Real Estate and the non delinquent storm water assessment for the Real Estate, Seller has not received any notification from any governmental agency, authority or instrumentality of any pending or threatened assessments on or against the Real

Estate for the costs of improvements to be made with respect to the Real Estate or any part thereof or notice of any violation of any federal, state or local law, rule, regulation or court order related in any way to the Real Estate;

- 7.6 To the best knowledge of Seller, there is no lease or other agreement or any claim pursuant to a lease or other agreement, which affects in any way the Real Estate or the operation, possession, use or control thereof;
- 7.7 To the best knowledge of Seller, there is no lien or other encumbrance to attach to or affect the Real Estate, except for the lien of non-delinquent real estate taxes and the non-delinquent storm water assessment;
- 7.8 To the best knowledge of Seller, Seller, its agents, contractors, invitees and predecessors in interest have not deposited, stored, disposed of, placed, located or released on the Real Estate any Hazardous Materials or any underground storage tanks. As used herein, the term "Hazardous Materials" includes, without limitation, any material or substance which is (a) listed or defined as a "hazardous waste", "extremely hazardous waste", "restricted hazardous waste", "hazardous substance", "special waste", or "toxic substance" or words of similar import, regulated under applicable state or federal laws addressing public health or the environment, including, but not limited to the Resource Conservation and Recovery Act, as amended, the Comprehensive Environmental Response, Compensation and Liability Act, as amended, the Federal Clean Water Act, as amended, the Toxic Substance Control Act, as amended, (b) petroleum, petroleum fractions or by-products, (c) polychlorinated biphenyls, (d) asbestos containing materials, or (e) any other pollutant, toxic substance, or hazardous substance, material or waste regulated under any other federal, state or local environmental law, regulation, ordinance or rule existing as of the date hereof or enacted prior to the Closing; Seller is aware of no adverse health or environmental conditions on or affecting the Real Estate;
- 7.9 To the best knowledge of Seller, Seller has no specific knowledge of any latent defects in any portion of the Real Estate and has not knowingly withheld from Purchaser information relating to any material defects in the Real Estate;
- 7.10 This Agreement has been duly executed and delivered by Seller, and constitutes a legal, valid and binding obligation of Seller, enforceable against Seller in accordance with its terms and conditions; and
- 7.11 To the best knowledge of Seller, all utilities including gas, electricity, telephone, water and sanitary sewer are available to the Real Estate and there is no private person, firm, corporation or other entity which would have the right to impede or terminate such utility services to the Real Estate;
- 7.12 The Real Estate has full, free and adequate access to publicly maintained roads and highways and Seller has no knowledge of any fact or condition which would result in the termination of such access; and

- 7.13 To the best knowledge of Seller, no portion of the Real Estate is affected by any special assessments or obligations for road or other improvements, whether or not constituting a lien therein, other than such obligations specifically identified in the title commitment provided for in Paragraph 10.1 below.

8. **Conditions to Purchaser's Performance.** In addition to other provisions of this Agreement, the Purchaser's obligations hereunder are subject to satisfaction of the following conditions, unless waived in whole or in part by Purchaser:

- 8.1 That marketable title to the Real Estate is conveyed to Purchaser subject only to the following matters:
- a. non-delinquent taxes and assessments which Purchaser has agreed to pay under the terms of this Agreement;
 - b. zoning ordinances and other governmental restrictions affecting the use of property provided that no violations now exist and provided that they shall not prohibit the use of the Real Estate for Purchaser's intended use of the Real Estate; and
 - c. such other matters as Purchaser agrees to in writing in Purchaser's sole discretion.
- 8.2 That possession of the Real Estate is delivered to Purchaser in the condition existing at the time of the execution of this Agreement, ordinary wear and tear excepted.
- 8.3 The satisfactory completion and acceptance by Purchaser of any environmental audit, inspection, or any other inspection as provided for herein.
- 8.4 Purchaser shall have performed and obtained satisfactory environmental testing of the Real Estate in form and substance and from an engineering firm acceptable to Purchaser. Purchaser must be able to determine in its sole discretion that: (a) the Real Estate is not contaminated with pollutants, asbestos, hazardous substances or Hazardous Materials; (b) the Real Estate is not subject to any proceedings or claim regarding health or safety issues; (c) there is no underground storage tank or related contamination on the Real Estate; and (d) the Real Estate is in compliance with all applicable environmental laws.
- 8.5 That the Real Estate enjoys rights of access to and from public ways, roads and streets which are adequate for the Real Estate's intended use and has access to adequate utility service for Purchaser's purpose.
- 8.6 Purchaser shall have determined in its sole discretion that the Real Estate has the access it determines necessary to accommodate Purchaser's intended use of the Real Estate.

- 8.7 That all representations and warranties made by Seller are true and correct in all material respects as of the date of Closing.
- 8.8 The delivery of all instruments required of Seller in Paragraph 15 below.
- 8.9 No judgment, order, writ, injunction, decree, ruling or other similar action shall have been entered by, and no governmental or other action, suit, claim, investigation or proceeding shall be pending or threatened before, any court, any governmental authority, or other public or private body or person challenging the legality, validity or propriety of, or otherwise relating to, this Agreement, Seller, its business and/or operations, the Real Estate, and/or the conduct, development, construction, ownership, operation, use and/or occupancy thereof.
- 8.10 Purchaser shall have obtained, upon terms and conditions reasonably satisfactory to it, any necessary approval of the Indiana Department of Local Government Finance relating to the approval of any necessary additional appropriation for this transaction.
- 8.11 The Town Council shall have formally considered and approved or ratified the terms and conditions of this Agreement and authorized the transaction contemplated hereby, as determined necessary by Purchaser.
- 8.12 Purchaser shall have determined whether the Real Estate is suitable for its intended use and development, including, but not limited to, completing testing of Real Estate and soil boring analysis that the Real Estate will accommodate Purchaser's intended use and development thereon, and completing testing of whether any floodway or floodplains affect the Real Estate, and if it is finally and unconditionally zoned for Purchaser's intended use and purposes for general municipal and/or park and recreational type purposes with all necessary classifications, variances, permissions and exceptions required for such use. If the Real Estate or any part thereof is not suitably zoned, or if variances from the existing zoning classifications are required by Purchaser, and Purchaser determines in its sole discretion that such rezoning or variance is feasible, Purchaser shall have the right to have the zoning classification or requirements changed at Purchaser's expenses during the Inspection Period and to take such action, including the filing of petitions for rezoning or for variance of zoning requirements, as Purchaser deems necessary. Purchaser shall have obtained all necessary rezoning and/or variance approvals as are necessary for Purchaser's intended use of the Real Estate.
- 8.13 Purchaser shall have determined whether all permits, consents, permissions, and other approvals (including without limitation, curb cuts and access permits, floodway/floodplain approvals and permits, environmental and ecological approvals and permits from the Environmental Protection Agency and any similar state agency, subdivision plat approvals, site plan approvals and permits to connect all utilities which Purchaser desires or requires to service the Real Estate) required or desired by Purchaser to be obtained from all federal, state or local governmental,

municipal, public or other officials, authorities, bodies and agencies have been or can be obtained.

- 8.14 That all improvements on the Real Estate are located entirely within bounds of the Real Estate and that there are no encroachments thereon and no existing violations, violations of zoning ordinances or other restrictions applicable to the Real Estate.
- 8.15 Intentionally omitted.
- 8.16 Purchaser shall have determined that the transaction contemplated hereby complies with all of the requirements of I.C. 36-1-10 et seq. and I.C. 36-1-10.5 et seq.
- 8.17 Purchaser shall have determined that any inspection of the Real Estate determined necessary by it under paragraph 6 of this Agreement is acceptable to Purchaser as determined in its sole discretion.
- 8.18 Purchaser shall have determined that there are no drainage and/or drain issues on the Real Estate.
- 8.19 Purchaser shall have determined that all necessary approvals regarding appraisals for the Real Estate have been appropriately approved and confirmed and that all necessary approvals as determined necessary by the Purchaser have been obtained including, but not limited to the Brownsburg Fire Territory Executive Board, the Town of Brownsburg, Brown Township and Lincoln Township as determined necessary under the the Restated Interlocal Cooperation Agreement that currently exists as of 2002.

9. Conditions to Seller's Performance. In addition to other provisions of this Agreement, the Seller's obligations hereunder are subject to satisfaction of the following conditions, unless waived in whole or in part by Seller:

- 9.1 That all representations and warranties made by Purchaser are true and correct in all material respects as of the date of Closing.
- 9.2 That all necessary authorizing resolutions have been received from the Purchaser.
- 9.3 The delivery of all instruments required of Purchaser in Paragraph 16 below.

10. Survey and Title Evidence and Other Deliverables.

- 10.1 Seller shall at Seller's expense provide to Purchaser a commitment for an ALTA Form B Owner's Policy of Title Insurance in a form and issued by the Title Company (the "Commitment") in an amount equal to the amount of the Purchase Price, insuring marketable title to the Real Estate free and clear of all matters normally excluded by the preprinted exceptions and of all liens, encumbrances, claims and interests except as are specifically permitted by this Agreement and which shall include an endorsement insuring ingress and egress and proper zoning to accommodate Purchaser's proposed use of the Real Estate. Seller shall, at

Seller's expense, provide to Purchaser legible copies of all recorded instruments affecting the Real Estate and recited as exceptions to the Commitment.

In addition, Purchaser shall have the right at its own expense to obtain a uniform commercial code search against the Seller and the Real Estate as well as a fixture search certified to Purchaser (collectively, the "UCC Search").

- 10.2 A staked survey shall be obtained by Purchaser and shall comply with Minimum Standard Detail Requirements for ALTA/ACSM Land Title Surveys which shall include an exact legal description of the Real Estate and shall reflect whether the property is located in a designated flood zone area and all other information necessary to issue the Owner's Policy as provided for in this Agreement. The survey costs will be paid by Purchaser. The Survey shall be certified to the Purchaser, Seller, Frost Brown Todd, LLC, the Title Company and any other party Purchaser reasonably requests.
- 10.3 The Commitment and survey shall be ordered by the party responsible for paying for the same immediately after acceptance of this offer.
- 10.4 Purchaser shall have an opportunity to review the Commitment requested above and legible copies of all recorded instruments affecting the Real Estate and recited as exceptions to the Commitment along with UCC search. Purchaser may make prompt written objections to Seller within twenty (20) days after receipt of each such instrument but in no event later than the end of the Inspection Period. Seller shall have seven (7) days from the date of such objections to cure the same, and the Closing Date shall be extended, if necessary, within which time Seller agrees to utilize its best efforts and reasonable diligence to cure any such objection. If the objections are not satisfied within such time period, Purchaser may either terminate this Agreement, waive the unsatisfied objections and close the transaction, or if the objection relates to an unsatisfied mortgage, lien, judgment or similar monetary encumbrance on the Real Estate, proceed to Closing and Seller shall satisfy the unsatisfied mortgage, lien, judgment or similar monetary encumbrance out of the Purchase Price.
- 10.5 Within five (5) days of the Effective Date, Seller shall deliver to Purchaser copies of all environmental investigations and reports conducted by Seller, as well as the results of any soil, surface water and groundwater tests and studies related to or connected with the Real Estate and prepared by or at the direction of the Seller at any time prior hereto (the "Environmental Reports"), or assurances that no such environmental investigations or reports have been conducted by Seller.
- 10.6 Within five (5) days of the Effective Date, Seller shall deliver to Purchaser a complete schedule, and complete copies of all currently effective contracts, agreements, easements, leases, relating to the ownership, operation or use of the Real Estate by which the Seller or the Real Estate is currently bound in addition to any existing insurance for the Real Estate.

- 10.7 Within five (5) days of the Effective Date, Seller shall deliver to Purchaser complete copies of all plans and specifications for any improvements located on the Real Estate, including any "as built" plans in addition to any existing surveys or title commitments for the Real Estate.
- 10.8 Seller shall furnish to Purchaser all such additional information regarding the Real Estate as Purchaser may reasonably request and which Seller may obtain at no cost to Seller.
11. **Taxes and Assessments.** All taxes for any prior calendar year and remaining unpaid shall be paid by Seller. Taxes for the year of closing shall be prorated to the date of Closing. If the Closing shall occur before the tax rate is fixed for the then current year, the apportionment of taxes shall be upon the basis of the tax rate of the preceding year applied to the latest assessed valuation.
12. **Casualty Loss.** Risk of loss by damage or destruction to the Real Estate prior to the Closing shall be borne by Seller. In the event any such damage or destruction is not fully repaired prior to Closing, Purchaser, at its option, may either (a) terminate this Agreement, or (b) elect to close the transaction, in which event Seller's right to all insurance proceeds resulting from such damage or destruction shall be assigned in writing by Seller to Purchaser, or if there is no applicable insurance, Purchaser shall receive a credit at Closing.
13. **Sales Expenses.** Seller and Purchaser agree that all sales expenses are to be paid in cash prior to or at the Closing.
- 13.1 **Seller's Expenses.** Seller agrees to pay: all costs of releasing any existing mortgages or liens on the Real Estate and recording the releases; outstanding tax statements and tax payments as provided herein; preparation of Deed and Vendor's Affidavit; Indiana Gross Income Tax (if any); all costs related to the owner's title policy with a contiguity endorsement if applicable and access and a zoning endorsement as set forth herein, one-half ($\frac{1}{2}$) of the costs of an insured closing and expenses stipulated to be paid by Seller under other provisions of this Agreement.
- 13.2 **Purchaser's Expenses.** Purchaser agrees to pay: recording expenses for the Deed and Affidavit; the cost of the survey; the cost of the building and environmental inspections performed by Purchaser under Paragraph 6 of this Agreement and expenses stipulated to be paid by Purchaser under other provisions of this Agreement; and one-half ($\frac{1}{2}$) of the costs of an insured closing.
14. **Attorneys' Fees and Remedies.** Each of the parties hereto shall have responsibility for their own legal expenses relating to the closing of the transaction contemplated by this Agreement. Any party to this Agreement who is the prevailing party in any legal or equitable proceeding against any other party to this Agreement brought under or in relation to this Agreement or the transaction contemplated hereby shall be additionally entitled to recover Court costs and reasonable attorneys' fees from the non-prevailing party.
15. **Duties of Seller at Closing.** Seller shall deliver to Purchaser at the Closing, at Seller's sole cost and expense, the following items and undertake the following obligations:

- 15.1 A duly executed and acknowledged Limited Warranty Deed conveying good and indefeasible title to the Town of Brownsburg or such other name on behalf of the Purchaser as may be designated by it prior to closing in fee simple to all of the Real Estate, free and clear of any and all liens, encumbrances, conditions, easements, assessments, reservations and restrictions, except as otherwise permitted herein which deed shall be in recordable form, and a current Vendor's Affidavit.
- 15.2 If applicable and required by Purchaser, an assignment of leases, prepaid rents, security deposits, licenses and permits, maintenance, management, or other contracts, warranties or guaranties relating to the Real Estate and effective as of the transfer of possession, all duly executed by Seller.
- 15.3 An Owner's Policy of Title Insurance in full amount of the Purchase Price and complying with Paragraph 10.1 dated as of Closing, free of all exceptions (including standard exceptions) except for those items specifically allowed herein or otherwise accepted by Purchaser.
- 15.4 Evidence of its capacity and authority for the closing of this transaction, including duly executed and certified resolutions.
- 15.5 Certification establishing that no federal income tax is required to be withheld under the Foreign Investment and Real Property Tax Act, or to consent to withholding of tax from the proceeds of sale as required, unless it is established that the transaction is exempt.
- 15.6 A Disclosure of Sales Information Form (State Form 46021).
- 15.7 A Closing Certificate certifying that all of Seller's representations and warranties contained herein are true and correct in all material respects as of the date of Closing.
- 15.8 A Bill of Sale containing warranties to title, conveying title to any fixed assets on or pertaining to the Real Estate that are accepted in a written list by Purchaser prior to the Closing.
- 15.9 All other documents reasonably necessary to close this transaction.
16. **Duties of Purchaser at Closing.** Purchaser shall deliver the following, at Purchaser's sole cost and expense at the Closing:
 - 16.1 The portion of the Purchase Price to be paid at Closing in readily available funds.
 - 16.2 Evidence of its capacity and authority for the closing of this transaction, as required.
 - 16.3 A Disclosure of Sales Information Form (State Form 46021).
 - 16.3 All other documents necessary to close this transaction.

17. **Approvals of Purchaser.** Payment of the Purchase Price is subject to the availability of an adequate appropriation with all necessary governmental approvals as required by Indiana law, and Purchaser shall use its best efforts to obtain all such approvals prior to the Closing.
18. **Condemnation.** If prior to the Closing condemnation proceedings are commenced against any portion of the Real Property, Purchaser may, at its option, terminate this Agreement by written notice to Seller within ten (10) days after Purchaser is advised of the commencement of condemnation proceedings, or Purchaser shall have the right to appear and defend in such condemnation proceedings, and any award and condemnation shall, at the Purchaser's election, become the property of Seller and reduce the Purchase Price by the same amount or shall become the property of Purchaser, and the Purchase Price shall not be reduced.
19. **Binding Effect and Law.** This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors and assigns. This Agreement constitutes the sole and only Agreement of the parties hereto and supersedes any prior understandings or writings or oral Agreements between the parties respecting the transaction and cannot be changed, except by their written consent, and shall be construed under and in accordance with the laws of the State of Indiana. Time is of the essence of this Agreement.
20. **Brokers.** Each party hereby represents and warrants to the other that it has not dealt with any broker in connection with this transaction and each will indemnify the other from any cost for broker's fees claimed through the party and related to the Real Estate.
21. **Survival and Indemnity.** Seller and Purchaser, and each of them jointly and severally, shall each indemnify and hold the other harmless from and against all costs and damages (including attorney fees and court costs) incurred as a result of any breach of any representation, warranty or covenant by Seller or Purchaser as applicable. Seller shall also indemnify and hold Purchaser, the Town of Brownsburg and its respective employees, agents, representatives and their elected and appointed officials from and against any and all liabilities, losses, costs and expenses whatsoever, including but not limited to attorneys' fees, arising out of or incurred in connection with:
- a. Seller's ownership or use of the Real Estate;
 - b. Any misrepresentations on behalf of Seller;
 - c. The breach or nonperformance of any obligation or covenant to be performed by Seller hereunder;
 - d. The presence on the Real Estate of any hazardous substances, pollutant or contaminate or any Hazardous Materials as defined in Paragraph 7.8 of this Agreement;
 - e. Any action taken by or on behalf of Seller; and

- f. For any other facts or circumstances giving rise to liability and relating to the Real Estate, occurring or accruing at any time prior to the close of business on the day of the Closing.

All representations, warranties, covenants and indemnities set forth in this Agreement and all rights, duties and obligations of the parties hereto shall survive the Closing of this transaction and the passing of title to, or interest in, the Real Estate.

22. **Severability.** In the event any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
23. **Notices.** Any notices to be given pursuant to this Agreement shall be deemed sufficiently given when in writing and (a) actually served on the party to be notified, or (b) deposited in the United States Mail by certified or registered mail, postage prepaid, or (c) by recognized overnight courier service with written acknowledgement of receipt to the address, or to such other address as may have been specified by either party to this Agreement to the other in writing in accordance with this Paragraph:

23.1 If to Purchaser:

Chief Larry Alcorn
Brownsburg Fire Territory
470 East Northfield Drive
Brownsburg, Indiana 46112

With copy to:

Tricia A. Leminger, Esq.
Frost Brown Todd, LLP
111 Monument Circle, Suite 4500
Indianapolis, Indiana 46244

23.2 If to Seller:

Reagan Properties, LLC
275 Medical Drive #1770
Carmel, IN 46032 Attn: Richard P. Roethke

With copy to:

Andrew A. Kleiman
Taft Stettinius & Hollister LLP
One Indiana Square, Suite 3500
Indianapolis, Indiana 46204

24. **Assignment.** Notwithstanding any other provision of this Agreement, Purchaser shall have the right with Seller's prior written consent, which shall not be unreasonably withheld, prior to Closing, to assign this Agreement, and its rights and interest hereunder and in the Real Estate, in whole or in part, to any person or entity at any time; provided, however, that no such assignment shall relieve or release Purchaser of or from any of its liabilities and obligations hereunder. Purchaser shall also have the right to designate a nominee to take title to all or any part of the Real Estate at Closing.
25. **Expiration of Offer/Effective Date.** Unless accepted by Seller and delivered to Purchaser to the attention of Fire Chief Larry Alcorn, Brownsburg Fire Territory, Indiana by 12:00 p.m. (noon) local time, on the ____ day of December, 2023, this recommendation by the Brownsburg Fire Territory of offer to purchase shall be null and void and all parties shall be relieved and released of any and all liability and obligations hereunder. The Effective Date of this Agreement shall be the date when both parties have executed this Agreement and after it has been accepted and approved by the Executive Board of the Brownsburg Fire Territory in a formal public meeting as set forth below.

This proposed recommendation contains the terms and conditions that are acceptable to the Brownsburg Fire Territory and it supersedes and replaces any and all other recommendations, offers, and/or any counter offers or proposals.

This recommendation of offer to purchase to Seller as set forth in this Agreement is made by Brownsburg Fire Territory on the 15th day of December, 2023, and is subject to and conditioned upon the formal written acceptance and approval of this Agreement in a public meeting by the Executive Board of the Brownsburg Fire Territory after it is accepted and executed by Seller (the "Effective Date").

Dated: December 15, 2023

PURCHASER: Brownsburg Fire Territory

By: _____

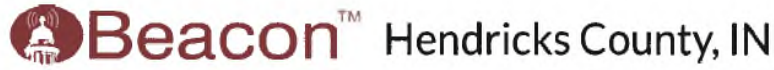
Acceptance of offer to purchase as the Seller of the Real Estate described herein, the above terms and conditions are accepted this ____ day of December, 2023, at ____ A.M./P.M.

SELLER: Reagan Properties, LLC

By: _____
Richard P. Roethke, Manager

EXHIBIT "A"

Map Showing Location of Property



Overview



Legend

- Parcels
- Road Centerlines

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EXECUTIVE BOARD ACTION

VIII./New/A. MONTHLY STAFF REPORTS

Summary

Department Chief's reporting.
Incident and Run counts.

Attachments

- Incidents, Runs, and Staff Report: 11/2023 Activity

Actions

- 12/19/23: Board review and questions



Brownsburg Fire Territory

Senior Staff Monthly Report

NOVEMBER 2023 Activity

VGT Run Activity

Fire/Technical: 141

EMS: 242

Total: 383

Deputy Chief of Administration, Todd Miller

VEHICLE MAINTENANCE

EG131:

- Repair dash cluster 200.00 labor
- Replace 5 batteries 869.95 parts
- PMI and multiple repairs made. 8111.18 (parts 3662.42 / labor 4448.76) Invoice delayed from work completed July 2023

EG133:

- Replaced 4 rear tires 2926.99 (parts 2519.72 / labor 361.00 / other 46.27)

EG139:

- Repair coolant leak 265.72 (parts 53.22 / labor 212.50)

LD131:

- Repair parking brake valve air leak 260.22 (parts 95.02 / labor 165.00)

LD139:

- Replace both front tires. 1843.70 (parts only, Pike Twp Fire Maintenance installed since they are currently using the truck)

BC130:

- Limo keys 41.98

C1302:

- PMI 118.67 (parts 81.92 / labor 19.50 / misc. 17.25)
- Replace battery isolator relay 77.01 parts

C1330:

- PMI 125.58 (parts 87.83 / labor 19.50 / misc. 18.25)

BUILDING MAINTENANCE

Headquarters:

- Pallet of ice melt 568.00
- Pallet of water softener salt 686.00
- Repair HVAC RTU #6 882.00
- HVAC repair 398.00 (parts 178.00 / labor 126.00 / diagnostic fee 94.00)

Station 132:

- Septic filter change 250.00 (two exchanges at 125.00 each)

Station 133:

- Bay Door opener repair 470.00 (parts 95.00 / labor 375.00)

Division Chief of EMS, Zach Bowers

Meetings: Hendricks County Peer Support Team; EMS Week Planning for Lateral Recruit Academy with Chief Allen; State of Indiana EMS Commission;

EMS Training: Attended HRH ALS Audit and Review; BLS A&R and SOR Documentation Review for monthly shift training. ASHER Practical Evolutions with Avon and Pittsboro Fire Departments. RSA Refresher Courses; OB Training at HRH with Riley PCOME Team

Other: Orientation for 2 new Civilian Paramedics;

Health and Safety Officer, Justin Butts

- Completed strength assessments for all crews
- Re-designed fitness stipend sheets
- Created individual files for fitness summaries and DARI reports for each crew member
- Prepared for and passed the NSCA Tactical Strength and Conditioning Certification
- Purchased 6 training bikes to be distributed to each firehouse and HQ
- Coordinated end of year training for Peer Fitness Trainers
- Renewed NSCA Membership
- On-going research into fitness and mental health effects for first responders
- Attended RSA refresher and ALS audit and review
- Participated in Search and rescue multi-agency drill (as drone operator)

Division Chief of Training & Safety, Jerry Harder

None



Brownsburg Fire Territory

Senior Staff Monthly Report

NOVEMBER 2023 Activity

Public Information Officer (PIO), Nina Powell

- Increased Facebook Reels reach by 258% to 10,389 for the month of November
- Reached 7,800 viewers with Thanksgiving cooking safety reels on Facebook
- Reached 1707 accounts on Instagram with our safety and recruitment messaging.
- Increased Instagram impressions by 63% to 11,434 for the month of November
- Increased Instagram profile visits by 41% to 256
- Created smoke alarm install program messaging on Tiktok reaching nearly 6000 people with one video
- Reached 4803 people on TikTok with Thanksgiving cooking safety videos
- Reached 29,000 video views, 1830 likes, 386 profile views and 64 comments on TikTok for the month of November
- Due to the increase in cooking fires the Thanksgiving cooking safety videos were created. Those videos captured just under 20,000 views combined and as a result, there has been a significant decline in unattended cooking and kitchen fires since the end of November. On Thanksgiving day we proudly responded to zero kitchen fires. Social media safety messages work!
- In summary, we reached 115,434 viewers on social media with metrics indicating an increase in video safety messaging views opposed to typed messaging, we experienced a downturn in fires directly related to safety messaging and scheduled outreach appointments as a result of citizens seeing our services showcased in videos on social media. Overall, the increase in awareness is successfully creating an increase in safety for the customers of Brownsburg Fire Territory.

Fire Prevention Division, Fire Marshal Paul Hudson

Fire Prevention Staffing

FM Hudson assisting with staffing E132
DFM Schlageter military leave
Lt. Smith assisting with inspections while on light duty

Major Construction and Remodel Projects

The Arbuckle Phase 2 - 7140 Arbuckle Commons
Home 2 Suites - 520 W Northfield
Park 136 Building 2 - 1731 E US 136
WB Frozen palm oil tank - 50 Maplehurst Dr.
Brownsburg Schools Administration remodel - 310 Stadium Dr.
Starbucks - 4470 Gipper Way
McDonald's - 4490 Gipper Way – Certificate of Occupancy issued
Schumacher Racing Shop 2 – 1683 E Northfield Dr.
Patrick Place Lot 10 – 730 Patrick Pl
Bill Estes Ford EV charging stations 450 E Northfield Dr.
State Bank drive through addition 900 E 56th St.
Park 74 Commerce Center – building 1 – 9600 E CR 400 N
Park 74 Commerce Center – building 2 – 9822 E CR 400 N
Pinheads (Brownsburg Bowl) renovation – 18 Whittington Dr.
Main Street Storage – in development stage
Reinbold Development – in development stage
Indy Decorative Concrete – in development stage
Oranomed 1145 E Northfield Dr.
HMD Motorsports 843 E Main St.
Brownsburg High School - 1000 S Odell St.
Chipotle Mexican Grill 905 N Green St.
Lapp and West 1665 W Northfield Dr. - Certificate of Occupancy issued
Meijer – in development planning stage
Browny Center – 25 S. Green St.
Wawa Convenience Store – in plan review
DXL office buildout – 9915 Lacy Knot Dr.
JCM Racing Facility – in development stage

Community Risk Reduction Engagement

Code compliance consulting: architects/engineers
Existing business and school inspections
Fire Investigations
Development Service TECH review committee
Town of Brownsburg events meetings
FM Hudson attended Indiana Association of Building Officials training class
DFM Powell attended Indiana Youth Institute Kids Count Conference

Public Education & Community Events

1322 Attended IYI Kids Count Conference beneficial to all Indiana educators learning new public education tools and techniques.
1322 Attended Indiana Fire Inspectors Conference Meeting and is a confirmed speaker along with assisting in conference planning representing BFT
1320, 1322 & Fire crews conducted a Girl scout and boy scout station tour at HQ and pinning ceremony for 43 children and 22 adults.
1322 Participated in Kiwanis planning meeting for Santa event on 12/15
1322 attended the Brownsburg High School Career Fair encouraging Senior students to follow our social media as our hiring age is 19



EXECUTIVE BOARD ACTION

VIII./New/B. ASSETS: REQUEST FOR BID/DISPOSAL/TRANSFER

Summary

Staff seeks approval for disposition.

	ITEM	SERIAL NUMBER	VALUE	NOTES	REQUEST
1	Panasonic 4k Video Camera	Model# HC-X1000	\$0	Burn marks on circuit board. Could not be repaired without sending to manufacturer who required fee to initiate conversation regarding issue.	Disposal
	<END OF REPORT>				

Attachments

- None

Actions

- 12/19/23: Chief Alcorn to request permissible action(s) from Board



EXECUTIVE BOARD ACTION

VIII./New/C. **GENERAL ORDER #2023-12-1100 UNIFORMS**

Summary

Complete revision of existing General Order to be submitted for Board approval

Attachments

- GO1100 Uniforms.pdf

Actions

- 12/19/23: Presentation for Board discussion and consideration for approval.



Origination	08/2023	Owner	C. Todd Miller: Deputy Chief
Last	N/A		
Approved		Policy Area	General Orders
Last Revised	08/2023		
Next Review	3 months after approval		

General Order 2023 - 12 - 1100 Uniforms

This General Order supersedes policy 1100 Uniforms

PURPOSE:

To establish uniform clothing requirements for all Brownsburg Fire Territory personnel.

DEFINITIONS:

Quartermaster: An employee of the BFT, designated at the sole discretion of the Fire Chief for the purpose of managing uniforms for all personnel.

POLICY:

- A. The Brownsburg Fire Territory regulations on wearing uniforms has been established to ensure firefighter's represent a professional image while on duty with a uniform that is practical, functional, and meets BFT standards.
- B. The most current, valid clothing / uniform specifications are kept on file by the Quartermaster. Specifications are subject to change due to the availability of products, fabric and demand.
- C. BFT personnel are responsible for alterations, repair or replacement of uniform items utilizing their annual uniform allowance, for damaged, worn, or lost uniform items.
- D. BFT personnel are responsible for maintaining, appropriately wearing, securing and cleaning of all uniform clothing items.
- E. Officers must ensure firefighters and civilian medics under their supervision, while on duty, are professionally representing the BFT by wearing the appropriate uniform as prescribed in this policy.

REQUIRED AND OPTIONAL CLOTHING ITEMS: ALL PERSONNEL

Class A Uniform

Dress Blouse- navy blue fabric which matches the fabric of the dress pants or skirt, double breasted,

BFT patches centered on both upper sleeves. The blouse will have (10) buttons on the front (2) buttons on each sleeve cuff, and the appropriate number and color of stripes on each sleeve according to the rank identifiers table located in the Appendix A Attachment.

Dress Pants- navy blue fabric which matches the fabric of the dress blouse. Females may opt for a straight knee length navy blue skirt with fabric that matches the dress blouse with no more than a six – inch open pleat in the back.

White shirt- long sleeve button up shirt with shoulder epaulets and flaps on the pockets. BFT patches centered on both upper sleeves. Badge located on left chest with name tag centered on top pocket flap seam on right chest.

Navy blue tie- straight black military tie required whenever a Class A blouse or long sleeve shirt is worn.

Belt- Black leather smooth or basket weave with rank specific silver or gold buckle.

Shoes- Traditional black patent leather dress shoe. Females may opt for black closed – toe pump with heel no higher than two inches.

Socks- Black or navy blue, females may opt for skin-toned hosiery when wearing a skirt with the dress uniform. Personnel allergic to dark socks may wear white under their black socks so that the white is not visible.

Dress Hat- Bell Crown style hat. Officers will wear appropriate rank specific hat badge, side buttons, and hat band as indicated in the rank identifiers table located in the Appendix A attachment.

- Privates: Blue cover with black plastic band and silver FD buttons on each side.
- Civilian Medics: Blue cover with black plastic band and silver FD buttons on each side.
- Officers: Blue cover, rank specific hat badge, band and buttons.
- Chief Officers: White leather cover, black velvet backing, rank specific hat badge, band and buttons.

Placement and wear of decorations, badges, collar brass, appurtenances, ribbons, and medals on Class A uniforms are located in the Appendix A attachment

Class B Uniform

Shirt- Approved navy blue short sleeve or long sleeve BDU button or zip up shirt (5.11 or First Tactical brand) with department logo on left chest and name consisting of first initial & last name either embroidered onto shirt or onto name tape sewn onto shirt.

Pants- Approved navy blue pants (5.11, First Tactical, Tru-Spec, Dickey's or Red Cap brand) with or without cargo pockets.

Belt- Black leather smooth or basket weave with rank specific silver or gold buckle. Optional black web belt with black buckle

Shoes- All black duty boots or shoes. Different color emblems, lettering or soles are not acceptable.

Hat- Navy blue or navy blue front with white back baseball style cap, navy blue knit beanie or navy blue

fleece head warmer from approved vendor with approved embroidered design.

Class C Uniform

Shirt- Any combination of; T-shirt, sweatshirt, hooded or zippered sweatshirt with BFT heat press on front and back from approved vendor.

Job Shirt- Approved ¾ zip shirt with BFT embroidery on front left chest from approved vendor. Job Shirts will not have BFT heat press on back of shirt.

Pants- Approved navy blue pants (5.11, First Tactical, Tru-Spec, Dickey's or Red Cap brand) with or without cargo pockets.

Shorts- Approved navy blue BDU shorts with cargo pockets (5.11, First Tactical or Tru-Spec)

Belt- Black leather smooth or basket weave with rank specific silver or gold buckle. Optional black web belt with black buckle.

Shoes- All black duty boots or shoes. Different color emblems, lettering or soles are not acceptable.

Hat- Navy blue or navy blue front with white back baseball style cap, navy blue knit beanie or navy blue fleece head warmer from approved vendor with approved embroidered design.

Class D Uniform

Shirt- Any combination of approved; T-shirt, sweatshirt, hooded or zippered sweatshirt with BFT heat press on front and back from approved vendor.

Shorts- Navy blue athletic style shorts with drawstring waist band and BFT heat press on front left leg from approved vendor.

Sweatpants- Navy blue sweatpants with BFT heat press on front left leg from approved vendor.

Shoes- athletic style shoes. (Shall not be worn with any other class of uniform unless the shoe meets those specifications)

Administrative Office Uniform

Shirt- Approved navy blue short sleeve or long sleeve BDU button or zip up shirt (5.11 or First Tactical brand) with department logo on left chest and name consisting of first initial & last name either embroidered onto shirt or onto name tape sewn onto shirt.

Alternate shirt- White short or long sleeve button up shirt with shoulder epaulets and flaps on the pockets. BFT patches centered on both upper sleeves. Badge located on left chest with name tag centered on top pocket flap seam on right chest. To be worn at the sole discretion of the Fire Chief.

Pants- Approved navy blue pants without cargo pockets (5.11, First Tactical, Dickey's or Red Cap)

Belt- Black leather smooth or basket weave with rank specific silver or gold buckle. Optional black web belt with black buckle.

Shoes- All black duty boots or shoes. Different color emblems, lettering or soles are not acceptable.

Hat- Navy blue or navy blue front with white back baseball style cap, navy blue knit beanie or navy blue fleece head warmer from approved vendor with approved embroidered design.

Administrative Uniform (Civilian)

Civilian employees in non-specified Fire or EMS positions should wear appropriate business-casual attire or approved attire for specific job function.

Optional Uniform Items

Coat- The following coats are approved to be worn by all BFT personnel.

Spiewak Coat with Liner- Approved coat with BFT logo on left chest of both coats and Brownsburg Fire heat print on back of outer shell.

Diamond Quilted Jacket- Approved jacket with BFT embroidery on left chest in white and name consisting of first initial and last name on right chest in all capital letters and Brownsburg Fire Territory embroidery on back of jacket in red and white letters from approved vendor.

Denim Chore Coat- Approved jacket with BFT embroidery on left chest in white and name consisting of first initial and last name on right chest in all capital letters. This jacket will not have anything on the back.

Hat- Navy blue or navy blue front with white back baseball style cap, navy blue knit beanie or navy blue fleece head warmer from approved vendor with approved embroidered design.

WHEN TO WEAR CLASS A, B, C, & D UNIFORMS

Class A: Shall be worn by all off duty personnel during activities or events considered formal, or in which civilian protocol would normally require a coat and tie. The Fire Chief at his or her sole discretion can require personnel to wear Class A uniforms.

Class B: Shall be worn anytime on duty personnel attend classes with an outside instructor or conduct a business walk-thru or any other public event while on duty. The Battalion Chief and Company Officer can also require Class B uniforms at they're discretion.

Class C: Shall be worn by all personnel when off station for any reason when Class A or Class B are not required, or anytime during a scheduled station tour. At no time are personnel to be off station in anything less than a Class C uniform unless reporting for PT, WPE or department physical.

Class D: Can be worn during physical training and must be worn at a minimum when in sleeping dormitory and mixed locker rooms.

Attachments

[Appendix A.pdf](#)

Approval Signatures

Step Description	Approver	Date
	Larry Alcorn: Fire Chief	Pending



EXECUTIVE BOARD ACTION

VIII./New/D. STATION 131 RENOVATIONS

Summary

As 2022 budgeted monies for Fire Station #131 renovations were re-assigned to cover an emergency septic issue at Fire Station #132, Chief Alcorn to request approval to seek bids for the Fire Station #131 project and, if approved and bid selected, to request an appropriation of funds.

Attachments

- STA131 RENO_NOTICE TO BIDDERS.PDF
- MEMORANDUM_2023-12-14_STA131 BID.PDF

Actions

- 04/11/23: Presentation for Board discussion and consideration for approval.
APPROVED by unanimous consensus.
- 11/17/23: Notice to Bidders published as required.
- 11/24/23: Notice to Bidders published as required.
- 12/19/23: Chief Alcorn to provide update to Executive Board.

NOTICE TO BIDDERS

Notice is hereby given that sealed bids for a Unified Contract (Stipulated Sum) will be received by the Brownsburg Fire Territory (the "Territory"), Hendricks County, Indiana, for the renovation of the Brownsburg Fire Territory Station 131 located at 55 E. Main Street, Brownsburg, IN 46112 (the "Project"). Notice is hereby given that sealed bids will be received at the Territory Headquarters located at 470 E. Northfield Drive, Brownsburg, IN 46112, until 2:00 P.M. local time on Thursday, December 14, 2023. Any bid received after the time and date stated above will be returned, unopened to the bidder, no matter what date it was mailed. Bids will be opened and publicly read aloud at that time. Bids must be in a sealed envelope mailed or delivered to the Territory Headquarters at 470 E. Northfield Drive, Brownsburg, Indiana 46112 and clearly marked "STATION 131 RENOVATION Sealed Bid." It is anticipated that any bid award will be awarded at a meeting of the Executive Board of the Territory and/or the Brownsburg Fire Station Building Station Corporation as applicable to be held no later than 30 days after the opening of the bids.

The Project consists of renovations of the restroom / shower area, gear room, and laundry room. Bids submitted shall be broken down and priced into 2 parts. Part 1 – Restroom / Shower Area and Laundry Room. Part 2 – Gear Room.

The detailed Bidding Documents are available via email by emailing Fire Chief Larry Alcorn at lalcorn@brownsburgfire.org. Plans are also available for public review at the Brownsburg Fire Territory located at 470 E. Northfield Dr., Brownsburg, IN 46112.

The Brownsburg Fire Territory shall not be responsible for bids that are not received at the specific office location indicated above by the stated deadline. It is the bidder's responsibility to ensure adequate lead times are allowed for delivery.

Bidders are responsible for obtaining complete sets of the Bidding Documents and assume the risk of any errors or omission in the Bidding Documents.

Bidders are encouraged and responsible for visiting the Project site prior to submitting a bid for review of existing conditions subject to and conditioned upon any site visit being scheduled through Fire Chief Larry Alcorn of the Brownsburg Fire Territory.

Bids must be submitted on the forms in the Bidding Documents, and must contain the names of every person or company interested therein, and shall be accompanied, by:

A Bid Bond in the amount of ten percent (10%) of the total Bid amount, including any alternates, with a satisfactory corporate surety or by a certified check on a solvent bank in the amount of ten percent (10%) of the amount of the Bid. The Bid Bond or certified check shall be evidence of good faith that the Contractor will execute within ten (10) calendar days from the acceptance of the Bid, the contract as included in the Bidding Documents. The Bid Bond or certified check shall be made payable to the Territory.

A letter from a surety licensed to do business in Indiana and acceptable to the Territory, evidencing proof of the ability to provide a performance and payment bond in an amount equal to one hundred percent (100%) of the Contract Price. The surety of the Performance Bond may not be released until one (1) year after the Territory's final settlement with the Contractor.

The Payment Bond is binding on the successful Bidder, the subcontractors of any tier, and their successors and assigns for the payment of all indebtedness to a person for labor and services performed, material furnished, or services rendered. The Payment Bond must state that it is for the benefit of the subcontractors, laborers, material suppliers, and those performing services for the project. The surety of the Payment Bond may not be released until one (1) year after the Territory's final settlement with the successful Bidder.

Properly executed Indiana Form 96 (revised 2013) No. 96, with a Non-Collusion Affidavit, an OSHA/IOSHA Signature Form, a Drug Free Workplace Signature Form, an Equal Opportunity Signature Form, and a Certificate of Insurance, accompanied by a satisfactory bid bond or certified check payable to the Territory for not less than five percent (5%) of the maximum amount of the bid and delivered in a sealed envelope showing on its face the bidder's name, address and character of the bid. Bid security shall be forfeited if a bid is withdrawn after the time and date set for receiving the bids. Any bond submitted must be from a surety company authorized to do business in the State of Indiana. Each bidder shall be required to submit on a form prescribed by the Indiana State Board of Accounts, including a financial statement, a statement under oath of the bidder's experience, proposed plan or plans for performing such work, equipment available for the performance, and a financial statement of the Project and the equipment the Bidder has available for the performance of the Project. Certificate of General Liability Insurance and Worker's Compensation Insurance Coverage in accordance with the Contract Documents.

All bids shall remain open for at least sixty (60) days after the bid opening.

Qualifications, a list of related project experience with pertinent project information and references provided by clients.

All out-of-state corporations must have a certificate of authority to do business in the State of Indiana. Bidders must comply with all applicable legal requirements including, but not limited to, the antidiscrimination provisions, E-Verify provisions, and the Iran disqualification provisions under Indiana law. The Bidding Documents do provide for liquidated damages clause to insure timely completion of the Project.

In addition to all other references in the Bidding Documents and Contract Documents to laws and regulations applicable to the Project, Indiana Code § 5-16-13 et seq. applies to the project in addition to the provisions of the public works statute found in Indiana Code § 36-1-12 et seq. To the extent the two (2) foregoing statutes are inconsistent, the provisions of Indiana Code § 5-16-13 et seq., shall govern and the substance of its provisions shall be stated or incorporated by reference in the contract awarded for the Project.

The Territory reserves the right to accept any Bid or part thereof, to reject any or all Bids or part thereof, to reject Bids that do not meet the qualifications outlined in the Bidding Documents and/or to waive any formalities or irregularities in the bidding process or Bids received where such acceptance, rejection or waiver is considered to be in the best interest of the Territory as determined by it in its sole discretion. The Territory further reserves the right to reject any Bid where evidence or information submitted by the Bidder does not satisfy the Territory that the Bidder is qualified to carry out the details of the Bidding Documents. The Territory further reserves the right to reject all Bids should the Territory determine in its opinion, based on Bids received, that the contemplated construction cost is not economically feasible and/or that the proposed bond issuance for the Project cannot be completed on terms and conditions and with an interest rate that are acceptable to the Territory.

The Territory reserves the right to hold any or all Bids for a period of not more than sixty (60) days after the date on which the Bids are opened and, for such sixty (60) day period, all such Bids shall be in full force and effect. Any Bid may be withdrawn prior to the scheduled closing time for the receipt of Bids but no Bidder shall withdraw a Bid within the sixty (60) days after the actual opening of the Bids.

Except as specifically otherwise provided herein and as allowed by applicable Indiana law, a contract for the Project shall be awarded in accordance with this notice and applicable provisions of Indiana Code, including, but not limited to, Indiana Code 36-1-12 et seq. and Indiana Code 5-16-13 et seq., to the lowest responsible and responsive Bidder. The lowest responsible and responsive Bidder will be determined by the Territory, after review of all pertinent matters, including, but not limited to, the Bidder's submitted Bid and the Bidder's experience with similar projects.

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Brownsburg Fire Territory

Vigilantly Serving Our Community

Brownsburg Fire Territory Headquarters
470 East Northfield Drive
Brownsburg, Indiana 46112
Conference Room "C"

BID OPENING MEMORANDUM

Thursday, December 14, 2023
2:00 P.M.

"This is Deputy Chief of Administration Todd Miller.

*The date is Thursday, December 14, 2023. The time is 2:00 p.m. and I declare the bid process open for the project known as "**Renovation of Station #131 Located 55 East Main Street in Brownsburg, Indiana 46112.**"*

I have received zero (0) bids.

This information will be forwarded to Fire Chief Larry C. Alcorn, and a final decision will be communicated within the next ten (10) business days.

The time is now 2:01p.m. and I declare this bid process closed."